

DRAFT MINUTES

Minutes of the meeting of Borough Green Parish Council held at 7.45p.m. on Monday 4 August 2008 in the Annexe to the Church of the Good Shepherd.

Present: Cllr Mrs S Murray (Chairman), Cllrs. J Bailey, Mrs L Cook, Mrs V McWilliam, S Perry, Mrs B Woodhams
Apologies: Cllrs S Cole (personal), J Enver (health), Mrs J Lucas, Ms F Wakefield (personal), C Willsher (health), T&MBCllr D Evans
There were 8 members of the public in attendance

Declarations of interest: Item 41 Planning Matters – Cllr Mrs Murray declared an interest in all planning applications and said that any view expressed would be purely based on information received to date and could change as more information became available.

38. **Minutes** of the meeting 7 July 2008 were signed as a true record.

39. **Matters Arising**

37. Employment Tribunal: This was concluded last week when Mr Taylor was awarded £833.31 for unfair dismissal. However, he was found to be 50% contributory to his dismissal.
33. Isles Quarry West: Last month Hanson held a public exhibition of possible future proposals. At T&MBC's invitation some Cllrs attended a preview at their offices along with representatives from neighbouring Parish Councils. It was generally agreed that little information was given. Await a formal planning application.

40. **Grange Park School at Wrotham School**

Chairman welcomed Mr M Balfour, Chairman of the Governors of Grange Park School, who outlined the background of the school, future proposals and funding. He advised that: the investment in relocating Grange Park will protect the future of Wrotham School; as soon as funds become available Wrotham School will have priority for renovation (likely to be 2011); a planning application for the relocation to Wrotham School is imminent. After considerable discussion agreed that whilst the proposed relocation is supported and the consequential security of the future of Wrotham School welcomed, the Parish Council is extremely concerned about the delay in renovating Wrotham School. KCC should be pressurised into giving higher priority to this and the whole site should be addressed as one in a wider plan covering both schools. Mr Balfour advised that unfortunately KCC is not in a position to make any such guarantees at the moment and demands such as this might jeopardise Grange Park. It is understood that the proposal will not impinge on the line of the proposed Borough Green bypass.

41. **Planning Matters**

TM/07/3298 Outline application, 2no dwellings, amenity/garden space & 4no parking spaces: revised site location plan – r/o 19-29 Station Rd. Previous comments + over-intensification of site. 1 dwelling max. with greater amenity and parking space.
TM/08/1156 Raising roofline incl. dormers & porch – 74 Western Rd. Query adequacy of existing sewage/waste water arrangements + ridge line should be no higher than no. 78.
TM/08/1832 Extensions, pitched roof and dormers – 111 Maidstone Rd. No observations
TM/08/1835 Side & rear extension – 3 Sandy Ridge. Query parking arrangements; windows on east flank should be opaque; garage should remain as such in perpetuity.
TM/08/1852 LDC: use as car parking area – r/o 10-29 Station Rd. No observations.
TM/08/1860 Alterations to existing access – Hornet employment site, Isles Quarry, Quarry Hill Road. No observations.
TM/08/2155 Replacement/new external signs–Co-op, Station Approach. No observations
TM/08/2073 Replacement extension – 8 Conyerd Road. No observations.
TM/08/2243 Landscaping – Extension to Medical Centre, Quarry Hill rd. No observations.
TM/08/2269 Details – New dwelling adj 74 Sevenoaks rd. Rely on expertise of T&MBC but recommend cross-reference to Clokes Mews development re air conditioning required in bedrooms, due to location.

Decisions

TM/07/0512 Fencing/means of enclosure details - Borough Green Sand Pit, Platt Industrial Estate. Details approved.
TM/08/0296 Landscaping/boundary treatment–dwelling adj. 80 Western Rd. Per. refused.
TM/08/1113 Acoustic protection – resid. develop.20/22 Wrotham Rd. Proposal approved.
TM/08/1641 Tree surgery – 20 Monckton Road – Permission granted.
TM/08/1679 Loft conversion – 144 Maidstone Road. Permission refused.
TM/08/1680 Velux roof lights – 11 Monckton Rd. Amendments approved.

Planning Matters (Continued)

8 McDermott Rd Unauthorised erection of shed: no breach of planning control found.

67 Wrotham Rd Unauthorised structure to front of property: instruction issued to remove

42. **Correspondence****Noted:**

KALC Newsletter no. 333
 SEERA Update on the SE Plan June 2008
 Wrotham PC Isles Quarry West: copy letter to KCC + KCC reply (copies to all Cllrs)
 M Taylor Extracts from BG Parish Plan + notes (copies to all Cllrs)
 Macmillan Cancer Support Fundraising groups (copies to all Cllrs)
 Kenward Trust Newsletter
 T&MBC 'Operation Cubit' re untaxed vehicles (copies to all Cllrs)
 KALC Minutes of the meeting 19.06.08
 Kent Fire & Rescue Service Performance Plan 2008/09 available at www.kent.fire-uk.org + newsletter
 T&M CSP Newsletter (copies to Cllrs Cole & Mrs Cook)
 Local Works Guide to Sustainable Communities Act. Further info. Available at www.unlockdemocracy.org.uk
 T&MBC Corporate Performance Plan 2008/09
 T&MBC Power to the Parishes Conference – Isle of Wight 4.9.08
 T&MBC Leisure Guide distribution
 KALC FA 'Places for Players' community scheme (copies to Chairman & Cllr Cole)
 Applause Rural Touring events 2008
 Wastenot Clothing bank
 T&MBC Enhancement/temporary closure Western Rd car park (displayed on boards)
 Govt Office for SE Proposed changes to draft regional spatial strategy for the SE (SE Plan) available at www.gose.gov.uk/planning/regionalPlanning

I Gerrard Cemex site, A227 (copies to Chairman & Cllr Mrs Woodhams). Cllr Mrs Woodhams reported and the issues raised in the letter were all discussed. The letter will be passed to Cemex for their response and given further consideration at the next Quarry Liaison Cttee meeting later this month. Agreed that there should be no reduction in road cleaning operations and H&S measures are of prime importance. Cllr Bailey reported further from the 4-Parish meeting: concern that on-site wheel-washing facilities are still inadequate and vehicles should be completely free of mud before they travel on the road - this will also be discussed by the Liaison Cttee plus an update on the road widening proposal to allow more on-site lorry parking near the entrance. Official letters of concern will be sent to Cemex and KCC.

CW/BW

M Yianni Isles Quarry West (copies to all Cllrs). Content noted. Agreed that the PC is not in a position to take any action until a planning application is submitted.

T Shaw Isles Quarry West and subsequent Poll (copies to all Cllrs). Content noted. Agreed that all Cllrs stand by their decision to remain in office and are confident in the knowledge that they have a mandate.

CW/BW

Ms S Taylor Local environment group (copies to all Cllrs). There is no knowledge of a group in Borough Green but the idea is encouraged and further information may be available from T&MBC.

T&MBC Recycling collection point: as an alternative site must be found use of Potters Mede car park is requested and an officer from T&MBC would like to address the PC at the next meeting to give further information. After some discussion incl. possible site damage; insurance; noise and vandalism, agreed to discuss this at the planned Potters Mede informal meeting of councillors later this month.

All Cllrs

Platt PC Askew Bridge travellers (copies to all Cllrs). It was agreed to support Platt PC in their objections to the planning application for permanent occupation of caravans by travellers on land at Askew Bridge, Maidstone Road.

T&MBC Update on Borough Green Parking Plan noted. Agreed that 'thin' road marking lines are preferable.

Russet Homes Invite to Clerk to attend Annual Review 1.9.08. Cllr Mrs McWilliam would also like to attend.

VMcW

SLCC VAT Training Day 2.12.08 Gatwick. Chairman proposed that Clerk attends and £95 course fee be paid. Agreed.

43. **T&MBC Leisure & Arts Strategy 2008 -2013**
The document was noted.
44. **4-Parish Meeting**
Cllrs. Bailey and Perry attended and reported on a useful and informative first meeting. All Cllrs received copies of the minutes. It was particularly noted that all parishes support the provision of a community sports facility at Potters Mede.
Agreed that the M26 east-facing slip road will be discussed at the next PC meeting.
45. **Recreation Grounds**
Recreation Ground – Pavilion: the Facilities Cttee will meet and report to the next meeting. CW/SP/JB/BW
West boundary hedge: Cllr Willsher is inspecting and liaising with Mr Lawrenson to assess any clearance work required (particularly removal of large sapling adj 4 Monckton Rd). CW
Potters Mede – Pavilion: An informal meeting of all Cllrs will be held at 7.30pm 19.08.08 in the Parish Office to discuss future plans. All Cllrs
T&MBC recycling facility: as discussed under item 42 of the agenda.
Football & Wrotham School Astro turf pitch: Cllr Cole is hoping to meet with football club representatives. SC
Cllr Cole will be nominated as BGPC's permanent representative on a Steering Group to progress a proposed Astro turf pitch. SC
A request from a resident for a 'soft play/adventure' barn at Potters Mede was noted.
46. **Oral reports from Members, Borough & County Cllrs. and Clerk**
Chairman advised that when signs are installed for new parking measures, T&MBC will be making adjustments to existing signs where obscured by hanging baskets.
Hanson will be asked to cut back overhanging tree in Harrison Road.
CCTV equipment has been received. Clerk is liaising with Kent Police re finance and paperwork.
A request for use of the Parish Office on 2 occasions for fundraising for Kent Air Ambulance was discussed. After consideration agreed that the location is not particularly suitable and security could be a problem.
Cllrs Mrs Woodhams and Mrs McWilliam will be in attendance in the Parish Office 10-12noon Saturday 30 August 2008. BW/VMcW
Chairman advised of likely changes to the T&MBC Scheme of Financial Arrangements with Parish Councils 2009/2010.
As it is understood that the West Malling CAB office is likely to close within the next few months, Clerk will discuss with them possible occasional use of the Parish Office.
47. **Cheques for Signature**
Auto-Pay
£728.95 R Springett - Asst. Groundsman 1/7 - 31/7/08
£1208.63 H Damiral - Clerk July 2008
£529.84 W Austin - Caretaker/Groundsman 1/7 – 31/7/08
£499.30 KCC – Superannuation July 2008
£233.59 EDF Energy – Street light maintenance, August 2008
£750.00 BGVHMC – Office rent July – Sept 2008
£227.37 EDF Energy – Street light repair Lingfield Road
£60.00 J Stephens – Websites maintenance July 2008
£1703.28 KCC – Mowing (pt payment) Rec Gd/P Mede
£258.50 KCC – Play equipment repairs & moss treatment
£55.87 KCC – Supplies, Office + maintenance Rec Gd/P Mede
£57.00 T&MBC- Rates, Rec.Gd. August 2008

£833.31 F M Taylor – Tribunal award
£1586.25 Thomas Mansfield – Solicitor's fees
£348.40 Wrotham PC – Skate Park inspections/maintenance & materials
Proposed by Cllr Perry seconded by Cllr Mrs Woodhams that the above cheques be paid.
Agreed.
48. **Resolved to enter into committee**
There was some further discussion about the Employment Tribunal and a press statement agreed.

DRAFT MINUTES