

Adv. [Signature] 01
(30 July)

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 30 July 2001 at Potters Mede.

Present: Cllr Mrs S Murray (Chairman.), Cllrs. Brinkley-Willsher, Mrs V Hayman, J McWilliam, M Stone and M Taylor.

Apologies: Cllrs. A Dolton, D Evans,, J, Evans, B Hughes and Mrs J Lucas.

There were no members of the public in attendance.

Action

40. **Minutes** of the meeting 2 July 2001 were signed as a true record.
41. **Matters Arising**
29.26 Clerk gave further details re. Mr Hollands.
30. TM/01/1478 62 High Street. Letters from T&MBC were read and noted. Some enforcement action has already been taken re. removal of signs. The prompt response is greatly appreciated.
31. Cllr Stone reported on the KCC meeting re. flooding.
42. **Planning Matters**
Pre-Meeting
TM/01/1482 Change of use of garage to living accommodation – ‘Navada’ Crow Hill Rd. No objections.
TM/01/1484 Rear dormer window to incorporate loft conversion – 19 Hill View. No objections.
TM/01/1593 Conservatory – 34 Normanhurst Rd. No objections.
Meeting
TM/01/1749 Alterations & extension – 39 Annetts Hall. Insufficient information. Clearer site and location plans required. Over-intensification of site seems apparent. Additional details for information:
TM/01/0794 Site plan to include haul road – Downsview Farm. Noted.
TM/01/1443 Incorporation of garage into playroom – ‘The Lodge’, Sevenoaks Road. Noted
TM/01/1599 Dropped kerb & hardstanding for off-street parking – Basted House. Noted.
Planning decisions
TM/00/0469 12no dwellings & additional garage – r/o B.G. House. Permission granted
TM/01/0717 Satellite dish – Hunts Farmhouse, Maidstone Road. LBA approved.
TM/01/0972 Low-level lighting – Bowls Club car park, Dryland Road. Permission granted.
TM/01/1443 Incorporation of garage into playroom – 64A Sevenoaks Road. LDC granted.
TM/01/1323 Extension – 38 Crowhurst Road. Permission granted.
43. **Correspondence**
Noted:
Babtie – Roadworks: A20/M26, Wrotham
KCC/Countryside Agency – Newsletter & Information leaflets
Countryside Agency – Volunteers’ Awards
CPRE – ‘Planning Update’
West Kent Health newsletter
NALC – Local Council Review
Mid Kent Water – Programme of works
KCC – Public Rights of Way ‘Foot & Mouth’ update
KCC – Rural Revival Annual Report
KRCC – ‘Rural News’ & information leaflets
KAPC – Parish News
Change of business ownership- Whitbread/Laurel Pub Co.
T&MBC - Section 106 Agreement, Borough Green House
Seaboard – Business Assist
KCC Public Rights of Way Volunteer Training

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		Action
43.	<p><u>Correspondence (Continued)</u></p> <p>Kent County Constabulary – Control Room Visit 9/9/01. Cllr Brinkley-Willsher may be able to attend.</p> <p>Kent County Constabulary – Policing Plan meeting 27/9/01. Cllr Stone will attend.</p> <p>Kent Village of the Year presentation evening – 18/9/01. Chairman & Clerk will attend.</p> <p>Babtie – Speed limits – A227 Borough Green/Wrotham. Proposed reduction in speed limits A227 Wrotham/Borough green were welcomed.</p> <p>Football Foundation – Register of Facilities. Chairman will pass letter and survey form to Cllr Dolton for completion.</p> <p>Countryside Agency – ‘Vital Villages’ action pack. Chairman and Cllr McWilliam reported and will give this further consideration. Cllr McWilliam proposed that he registers the Parish Council for a Town & Parish Plan - work to commence 1 Sept. 2001. Seconded by Cllr Brinkley-Willsher. Agreed.</p> <p>Chairman reported that the new KCC member, Mrs V J Dagger, will attend BGPC meetings as and when there are any issues for discussion where her input would be useful. Further agreed to send her copies of draft PC minutes.</p>	<p>CB-W</p> <p>MS SM</p> <p>SM/AD</p> <p>SM/JMcW JMcW</p>
44.	<p><u>Borough Green & Platt Bypass/Traffic Matters</u></p> <p>No report.</p>	
45.	<p><u>Clerk's Salary</u></p> <p>Cllr Stone proposed that Clerk be paid the NJC agreed increases: pay scale spinal point 24 and Outer Fringe Allowance w.e.f 1 April 2001. Seconded by Cllr McWilliam. Agreed.</p>	
46.	<p><u>Request for Financial Assistance: BG Chamber of Commerce – Christmas Lighting Cttee.</u></p> <p>Cllr McWilliam proposed that a donation of £375 be made, seconded by Chairman. Agreed. Chairman reported that the committee wishes to plant a permanent fir tree in front of the Baptist Church (cost £1200 incl. 5yrs maint.) and an additional grant would be appreciated. Chairman proposed that she asks major companies in and around the village for donations and that if there is any surplus T&MBC grant money after the replanting of the Bowls Club hedge, this be put towards the tree. Agreed.</p>	SM
47.	<p><u>Jubilee Celebrations</u></p> <p>Chairman proposed that £1,500 be allocated at the next Precept meeting towards the cost of a village picnic which is being arranged by a local cttee. in conjunction with the Chamber of Commerce Lighting Cttee. Agreed. Noted that the picnic will be held on either 2nd or 9th June 2002, 2-9pm.</p>	
48.	<p><u>Recreation Ground:</u></p> <p>Adjoining land: A letter from the Land Agent for Croudace was read and the comments noted. Agreed that trees should not be relocated. An additional letter from the Agent re. adjoining Cooper Estates land was also read and noted.</p> <p>Tennis Courts Cllr Brinkley-Willsher reported on a useful, recent meeting with the Tennis Club. A further meeting will be held in September.</p>	
49.	<p><u>Potters Mede</u></p> <p>Mowing: A reply from Landscape Services was read and noted.</p> <p>Field: Spraying, worming and fertilising is required.</p> <p>Hire of Facilities: Chairman will meet with a representative from ‘Dog Sense’ who are hiring the facilities for a dog show 9 Sept. 2001.</p> <p>Chelsea FC wish to hire the facilities for 4 days in September for football coaching. Agreed that a charge of £250 be made.</p> <p>Pavilion: Clerk reported on serious vandalism to the pavilion and storage containers. Cllr McWilliam will make enquiries about an all-steel replacement container.</p>	<p>MS SM</p> <p>JMcW</p>

50. **Committee Reports**

Highways, Footpaths & Street Lighting: The zebra crossing lights A25 are still not working.

BGVHMC: A request for a contribution towards resurfacing the car park next year was received. Chairman proposed that a grant of £2,500 be made in due course. Agreed. Details of other funding sources noted.

Men of Trees: No report

Quarries Liaison: No report.

Basted Mill Public Open Space: A 3-year plan has been prepared. An application for a Woodland Trust grant has been made. Cllr McWilliam reported on fishing rights.

51. **Cheques for Signature:**

£54.47	Kidmans – Mower repair, Recreation Ground
£1245.50	How Green Nursery – Supply & installation of hanging baskets
£30.00	Society of Local Council Clerks – ½ yr subscription
£30.00	P&T Plumbing Services – Repair, Potters Mede
£2975.43	Zurich Municipal – Annual Insurance

Auto-Pay

£29.38	Landscape Services – Playground Inspection
£144.18	KCC – Potters Mede & Office Supplies
£170.28	BGVHMC – Hire of Hall, Pop-In Aug-Dec.2001
£67.63	Kent Aluminium – Maintenance materials, Potters Mede
£164.85	Seeboard – Street Lighting supply, July 2001
£489.00	T&MBC – Rates, Potters Mede August 2001
£185.29	A Gill – Groundsman 1/7 – 31/7/01
£629.51	R Springett – Asst. Groundsman 1/7– 31/7/01
£786.66	H Damiral – Clerk July 2001
£406.80	J Stephens – Caretaker 1/7– 31/7/01
£42.12	C Simpson – Youth Leader July 2001

Proposed by Cllr McWilliam, seconded by Cllr Brinkley-Willsher that the above cheques be paid. Agreed.

52. There were no confidential matters for discussion.