



BOROUGH GREEN TOWN COUNCIL



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Parish established 1934

www.boroughgreen.gov.uk

The Borough Green Town Council Meeting took place at 1930 in the COGS Annexe on 6th July 2026. Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website

Yours faithfully

Clerk & Responsible Financial Officer

Present: Cllrs Taylor (Chair), Reid, Butterfill, Millener, Shaw, and Heselden. TMBC Cllr Palmer, and four members of the public

Chairman welcomed Benjamin Jones and Benjamin Bejarano for Work Experience with the Council

055. Apologies for Absence Cllrs Reading, Ramsden, Thrush, Proto and KCC Cllr Rayner.

056. Declarations of Interest - None

057. Minutes of the meeting 1st June 2026 - AGREED

Matters Arising - None

- (i) Councillor Vacancy
- (ii) Councillors Home addresses will be redacted from all databases unless specifically requested.

058 Submissions by County and Borough Members and Members of the Public

TMBC Cllr Palmer updated us on the change at TMBC to a single planning committee, and how Grampian Conditions imposed on approved developments would prevent building until water supplies were confirmed. The TMBC Reg 19 Draft Local Plan will go before TMBC on 4th September, but doubts were being voiced about the soundness of the Plan, and the absolute lack of infrastructure. There will be a meeting in Ightham Village Hall 7th July to tackle National Trust about the commercial logging that has destroyed Oldbury Woods, an Ancient Monument and Ancient Woodland. Local Government Reorganisation for Kent should be announced in the coming weeks, and it is noted that Moto has begun works despite not having a full approval - it will be reported to Enforcement.

059 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated,
TM/26/01064/FL 4 Conyerd Rd, Single storey bay window to front
KCC/TM/0064/2026 :Stangate West Solar park and Battery System with infrastructure

No observations

060 Potters Mede

- (i) BG Scout hut - move to carpark - no update
- (ii) Water supply toilets - Rainwater Harvesting empty - switch to mains supply.
- (iii) BGJFC annual fee setting - already agreed.
- (iv) "Tots Group" have settled finance, but will be rescheduling in September , new management
- (v) Gate damage - It appears someone got locked in, and attempted to ram their way out, causing £300 damage - KAS Welding attending, CCTV is being checked to see if we can identify the perpetrator.

061 Recreation Ground

- (i) Pavilion Refurbishment - update Clock & Disabled Ramp planned for Autumn - finance improving
- (ii) Bowls Club - Solar Upgrade- request for grant aid - no update
- (iii) Play area repairs, swing, gate - find contractor , basket ball back board (Simon)
- (vi) Petanque trial court. Grass to be cut hard, Club can mark lines to suit for trial.

062 Councillors Reports

- (i) Cllr Butterfill - Resilience Plan - Sue tendered the Plan which was adopted, and Plan and Summary will be posted on the website.

3rd August 2026

063 Community Issues

- (i) IQE footpaths and mapping & signage proposal - Awaiting RBLI (RBVE) design and quote
- (ii) Alliance Shopper Buses-Awaiting KCC Bus Grant if available - Invoicing Parishes in hand
- (iii) Active Travel Newsletter circulated
- (vi) Clarion - very useful meeting to discuss multiple issues - new points of contact

064 Village Enhancements & Green Spaces

- (i) Harrison Rd/Surgery TPO - Enforcement action finally terminated after two years of threats.
- (ii) Tree Funding English Woodlands - discussion about sites for trees - Clerk to follow up.
- (iii) KFOTT Godington House Gardens 22 July invitation. Cllr Reid unavailable.
- (iv) Cllr Reid reported on good feedback on the recently installed IQE bench. She also reports PROW MR310 is still blocked by a fallen tree - Chair to report again to KCC PROW. (Acknowledged by PROW)

065 Financial Matters

- (i) To approve Payment List as circulated (Appendix 1). Prop Chair, 2nd Cllr Butterfill - AGREED
Invoices checked : Cllr Reid & Taylor
- (ii) Responsible Financial Officer's report
- (iii) Bank Reconciliations & Balance 30 June 2026 Total Bank Balance £257,716.84
- (iv) Update on AGAR and Accounts. Internal Audit 100%, lodged with Mazars for AGAR
- (v) Update on Grounds Contractor - Contractor is working well at a nominal 10 hours per week
- (vi) Update on ASB, Police reports. Motorcycle theft and illegal riding on Highway and Rec. TMBC Community Safety Team attended Rec, Station Approach, Nisa and High St, report circulated
- (vii) Mr McKittrick, all leaving matters resolved
- (viii) HOKH - donation £200 - AGREED

066 Website & Social Media

- (i) Local Government Reorganisation - awaiting Government decision
- (ii) TMBC Careers Show - noted

067 TMBC Local Plan

- (i) Implications of the SE Water shortfall in supply, Aquifer depletion. TM Letter to MHCLG.
There is growing concern amongst TMBC Members about the soundness and shortfalls of the infrastructure planning, particularly Water, Sewage, Traffic, Medical and Education provision
- (ii) Traffic Study due imminently, BGGC letter to TMBC planners,

058 Highways & Streetlighting

- (i) Note Highway resurfacing, excellent work, but severe concerns about noise generated by rumble strips at Speed Camera location - raised with Kent Highways. Cllr Heselden to lodge Formal Complaint.
- (ii) Speedwatch Group - first meeting shortly, thoughts about temporary loan of Ightham Speed Monitor equipment
- (iii) 20mph - slipped off the radar, Chairman to speak to KCC re Highway Improvement Plan update.

069 Quarries & Landfills

- (i) No report

070 Future Dates

- (i) **Date of next meeting 1930 MONDAY 3rd August 2026 COGS Annexe.**
At all other times contact the Clerk using the details above

071 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

There being no further business, Chairman closed the meeting at 2028hrs



3rd August 2026

Appendix 1 Payment List

BGTC Payments List July 2026

£

Staff Costs

Staff Salaries TBC	3481.08
HMRC	2841.33
KCC Pensions	1701.54
Standard Life	1053.58

BACS Payments

Ward Security, inv 110823	30.00
Nu Venture, inv 3321	891.66
SV Electrical, inv 5619	240.00
Zurich Insurance	8650.73
Simon Rothwell (estimate/awaits invoice)	600.00
DR - Contractor	330.00
BG - TMBC Waste collection renewal	108.00
BG - Van MOT	50.00
BG - ICO fee	52.00
RS - General supplies	56.27

DD Payments

Zen Internet (monthly charge)	13.79
COGS - The Voice Magazine	300.00
COGS - Admin	30.00
TMBC	56.00
Bank Charges *	27.18
Npower* - streetlighting TBC	100.00
Npower* - public convenience TBC	50.00
EDF (PM)* TBC	167.24
EDF (RG)* TBC	33.54
EDF (public convenience)	0.00
Castle Water RG*	100.00
Castle Water PM*	21.56

Total

20985.50

NB: Receipts in June 26 (exc bank transfers

2226.82

TOTAL BALANCES 30 June 2026

257,716.84

Signatures Cllrs Reid & Taylor

1200 857 - £100.00

1201 811 - £77,680.84

1202 882 - £0.00 (reconciliation not necessary as nil balance and no movement of funds during the month)

1203 UTB - £59,936.00

1205 CCLA - £120,000.00

Total cash reserves as at 30/06/26 – **£257,716.84**



3rd August 2026

