

Minutes of the Annual meeting of Borough Green Parish Council held at 7.30pm on Monday 10 May 2004 at Potters Mede.

Present: Cllrs J Bailey, C Brinkley-Willsher, J Broad, B Hughes, Mrs J Lucas, Cllr Mr J McWilliam, Mrs S Murray, Mrs B Woodhams. KCCllr Mrs V Dagger.

Apologies: Cllr Mrs L Barrow. T&MBCllr D Evans

There were two members of the public in attendance.

Chairman declared an interest in item 17 of the agenda Cheques for Signature - Praxes plc cheque.

Action

1. Election of Chairman

Cllr Mrs Murray proposed Cllr McWilliam, seconded by Mr Hughes. There being no other nominations, Mr McWilliam was duly elected and took the Chair.

2. Election of Vice-Chairman

Mr McWilliam proposed Cllr Mrs Murray, seconded by Cllr Hughes. There being no other nominations Mrs Murray was duly elected but she advised that, because of T&MBC commitments she may not be able to serve the full year.

Cllr Mrs Murray left to attend another meeting.

3. Election of committees

Chairman reported with regret the resignation of Cllr Holcroft. Thanks were expressed for his service on the council.

The following committees were agreed:

RGMC – All Members

Sports Clubs Liaison: Football: Cllr Broad

Tennis: Cllr Brinkley-Willsher

Junior Football: Cllr Mrs Murray

Bowls: Cllr McWilliam

Highways, Footpaths & Street Lighting: Cllr Brinkley-Willsher

Finance: Cllrs McWilliam, Hughes, Mrs Lucas and Mrs Murray

KAPC: Cllr Brinkley-Willsher

Village Hall Representative: Cllr Brinkley-Willsher

Age Concern: Cllr McWilliam

Home Defence Planning: Cllr Brinkley-Willsher

Quarries Liaison: Stangate – Cllrs McWilliam and Hughes

RMC – Cllrs McWilliam and Cllr Mrs Woodhams

Nepicar - Cllr McWilliam and Cllr Bailey

Men of Trees: Cllr Brinkley-Willsher

Parish Partnership Panel: Cllrs McWilliam, Hughes and Brinkley-Willsher

Basted Mill Public Open Space: Cllr Bailey. Chairman will ask Mr Holcroft to serve as a co-opted representative of BGPC.

Youth: Cllrs Mrs Barrow, C Brinkley-Willsher, Mrs Lucas and J McWilliam

JMcW

4. Minutes of the meeting 5 April 2004:

175 - Delete 'Fairfield Road' add Sevenoaks Road. The amended minutes were signed as a true record.

5. Matters Arising

175. Land j/o Western Rd/Sevenoaks Road - Chairman reported on possible sale of land to the Parish Council. He will meet with the land-owner next month.

Chairman invited KC Cllr Mrs Dagger to make her report:

Various current issues, work and concerns of KCC were highlighted including aspects of education, transport and the Kent/T&M Local Board. Noted that KCC has been rated as an 'excellent council' by the Audit Commission.

6. **Planning Matters**

Pre-Meeting

TM/04/0313 Landscaping & boundary treatment: Amended plan + additional information - Land west of Arcontrol, Quarry Hill Road. No observations.

TM/04/1255 Extension - 119 Maidstone Road. No observations provided footpath to Crowhill is not obstructed during construction.

TM/04/1258 Tree surgery - 7 Staleys Acre. No observations.

TM/04/1301 Extension to existing building to provide storage - Celcon, Ightham Sandpit. No observations.

TM/04/1310 Internally illuminated 5m pylon sign - 20/22 Western Road. 1. Concern at intrusion of 5m high illuminated sign. 2. Sign should only be illuminated during opening hours of garage.

Meeting

TM/04/1392 Demolition of buildings and construction of 3 new dwellings - 26 Wrotham Road. Objections: 2 additional houses on A227 creates unacceptable increase in traffic movements. Particular concern about children walking across entrance to site en route to two nearby schools. Generally thought that these are ill thought-out plans with particular concern about:- 1. If parking provision fully utilised, no continuous drive through the site. 2. Insufficient turning space on the site. 3. Two properties have no direct access to rear gardens and access to one is unclear. This is all considered unacceptable.

Decisions

TM/03/1566 1no dwelling + replacement garage - r/o 89 Station Road Rd. Permission granted.

TM/04/0404 Extension to garage & conversion to annexe - 25 Hunts Farm Close. Permission granted.

TM/04/0544 Change of use to 6no flats: extend planning permission for further 5 years - 3 Station Road. Permission granted.

Street Numbering - Caines redevelopment will be known as: 19 -31A Sevenoaks Rd & 10 Rock Road

TM/03/2841 2no dwellings 153 Maidstone Road. Appeal noted.

7. **Oral reports fro Members and Clerk**

Cllr Mrs Woodhams passed on information about 'Drugs & Alcohol Abuse in the Workplace' and reported 'Gang Culture' in the south-east.

Frequent illegal and inconsiderate parking outside the Fire Station in Western Road was discussed. Chairman will draw attention to this in his next report in 'The Voice'.

Cllr Brinkley-Willsher reported on the last BGVHMC meeting.

Agreed that Kent Highways proposal to temporarily close Tilton Road and Staleys Road whilst carriageway works are undertaken, is totally unacceptable.

Noted that Kent Highways plan to carry out resurfacing works to Sevenoaks Road, west of the Red Lion PH during the 2005/06 financial year,

Final recommendations of The Boundary Committee's periodic Review of KCC noted.

Noted that, because of possible resultant negligence claims, BGVHMC has decided not to install a salt bin in their car park.

Chairman reported on the proposed PC office in the village hall. In this connection and subject to a few details, BGVHMC is willing to enter into a lease with the Parish Council. Chairman will prepare a specification for the alteration works required. A rear access and separate heating arrangements will be considered.

JMcW

JMcW

7. **Oral reports fro Members and Clerk (Continued)**

Chairman reported on his discussions with RMC about the possible sale/release of a now-defined area of land for a burial ground.

The consultant is now working on the analysis of the Vital Villages questionnaires. Noted that T&MBC wish to become involved in this project:: they will try to attend the public meeting and respond to points raised whenever appropriate.

Chairman will attend the T&MBC Planning Committee meeting on 19 May 2004 when the Skate Park will be considered. Chairman and Platt PC representative continue to try and meet with Wrotham PC to progress the project.

There then followed the period for public consultation:
Sarah Port, the Rural Community Warden, advised that she is sometimes restricted in her work by her superiors, with particular regard to the 'Drop-In Centre'. Mr M Taylor will provide the PC with further details.

JMcW

8. **Draft Regional Transport Strategy - Proposed Changes**

Cllr Brinkley-Willsher reported. Noted.

9. **Regional Planning Guidance for the SE (Ashford Growth Area) – Proposed Alterations**

Cllr Hughes reported. Noted.

10. **The Standards Board for England - Consultation Papers re Misconduct Allegations**

The document had been circulated to all members. Noted.

11. **SE England Regional Assembly: Regional Minerals Strategy - Proposed Alterations**

The document had been circulated to all members. Noted.

12. **SE England Regional Assembly: Waste Management Strategy - Proposed Alterations** The document had been circulated to all members. The emphasis on recycling was particularly noted: it is possible that this might take place at the RMC site with obvious impacts on the village.

13. **Pedestrian Crossing Enhancements**

Crossings on the A227, promised several months ago by KCC, are still awaited as are final road markings at j/o Western Road/High Street.

14. **Parish Council Office**

As reported under item 7 of the agenda.

15. **Meetings/Training Sessions**

Zurich Municipal - H&S Advice. Noted.

SLCC - Funding & Managing Community Projects. Noted.

KRCC - May mtg. incl 'Practical Transport Schemes'. Noted.

16. **Recreation Grounds:**

Barbeques: Chairman met with Mr Taylor and it was agreed to retain one barbeque at the Recreation Ground. Accordingly, a report was printed in 'The Voice' and no adverse comments have been received. Chairman proposed that the PC funds a Fire Brigade 'Barbeque Demonstration & Safety' session. Agreed.

Hedges: Following a site inspection, Cllr Brinkley-Willsher proposed that the hedge behind the Recreation Ground pavilion be cut back and other hedges be cut in accordance with advice received from the contractor. Seconded by Chairman. Agreed.

Rolling & Treatment of Grounds: Chairman proposed that worming, fertilising and rolling works be carried out to both the Recreation Ground and Potters Mede. Agreed.

Land r/o 13 Lendon Road: Chairman will visit the site.

JMcW

15. **Recreation Grounds (Continued)**

Football 04/05: Copies of correspondence from BGFC and Eynsford FC had been given to all councillors. Chairman proposed that the PC buys an additional set of goal posts and nets in order that two pitches can be used. Agreed. Further agreed to continue to try and improve the ground and drainage when finances allow.

Use of Potters Mede: Wrotham School request use of Potters Mede car park as an 'overspill' car park for their Boot Fair 4 July 2004. Chairman proposed that this be accepted and a charge of £50 be made. Agreed.

Noted that Wrotham School have no regular need for use of the cricket square at Potters Mede.

17. **Cheques for Signature**

Auto-Pay

£964.08	R Springett - Asst. Groundsman 1/4 - 30/4/04
£834.24	H Damiral - Clerk April 2004
£617.50	W Austin - Caretaker/Groundsman 1/4 - 30/4/04
£ 74.52	BGVHMC - Hire of Hall: Foot Clinic April - December 2004
£ 140.76	BGVHMC - Hire of Hall: Pop-In April - July 2004
£168.48	Seeboard - Street lighting Supply April 2004
£244.00	T&MBC - Rates, Potters Mde May 2004
£52.00	T&MBC - Rates, Recreation Ground May 2004
£182.13	Micram Computer Maintenance Ltd - Computer Repair
£234.44	Praxes plc - Analysis of Vital Villages Questionnaire
£117.50	Zen Internet - Domain registrations 2004/2005
£105.37	Neat Ideas - Office Supplies
£15.00	KCPFA - Subscription 2004/05
£500.00	Cash - Office Allowance 2004/05
£25.00	Petty Cash

18. **Resolved to enter into committee**

Chairman reported on minor repair works he had instructed Cast Trading to undertake at an agreed rate of £7.30/hr.