

Minutes of the Annual meeting of Borough Green Parish Council held at 7.30p.m. on
Monday 29 April 2002 at Potters Mede

MAY APR 02
C29/APRIL

Present: Cllr Mrs S Murray (Chairman), Cllrs C Brinkley-Willsher, A Dolton, D Evans, J Evans,
B Hughes, J McWilliam, M Stone, M Taylor. C.Cllr Mrs V Dagger
Apologies: Cllr Mrs J Lucas

There were no members of the public in attendance

Action

1. **Election of Chairman:** Cllr Taylor proposed Cllr Mrs Murray, seconded by Cllr D Evans.
There being no other nominations Cllr Mrs Murray was duly elected.
2. **Election of Vice-Chairman**
Cllr Murray proposed Cllr McWilliam, seconded by Cllr Hughes.
There being no other nominations Cllr McWilliam was duly elected.
3. **Election of committees**
The following committees were agreed:
RGMC – All Members
Sports Clubs Liaison: Football: Cllr Dolton **Tennis:** Cllr Brinkley-Willsher
Junior Football: Cllr Mrs Murray, **Bowls:** Cllr McWilliam
Highways, Footpaths & Street Lighting: Cllr Brinkley-Willsher (Chairman) & Cllr Stone
Finance: Cllr Mrs Murray & Cllrs Dolton, McWilliam and Hughes
KAPC: Cllr Stone
Village Hall Representative: Cllr J Evans
Home Defence Planning: Cllr Stone
Quarries Liaison: Stangate – Cllrs Dolton, Hughes, McWilliam and Stone
RMC – Cllr Mrs Murray & Cllrs McWilliam and Stone
Nepicar - Cllr Mrs Murray & Cllr McWilliam
Cllr Taylor will attend quarry meetings if representatives are not available.
Men of Trees: Cllr Brinkley-Willsher
Working Party with Parish Councils: Cllrs Hughes, McWilliam and Stone
Basted Mill Public Open Space: Cllrs McWilliam & Taylor
Village Design Statement: All Members
Internal Audit: Cllr Taylor
Youth Group: Cllrs Mrs Murray and Mrs Lucas
4. **Minutes** of the meeting 8April 2002 were signed as a true record.
5. **Matters Arising**
158 There has been some positive response from residents about possible twinning arrangement. Await response from schools.
158 Chairman reported that a beacon will not be installed in Borough Green.
162 2no website addresses have been registered. Abstract Syntax Description Language (ADSL) provision for the village was discussed: this would give faster internet access.
166 Proposed Drop-In Centre: Chairman reported on a recent well-attended Public Meeting. A committee has been formed. A special meeting of the VHMC will be held to discuss the possible use of the Caretaker's flat. Positive response received from some of the local young people is encouraging.
6. **Planning Matters**
TM/02/0501 Extension – 21 Tilton Road. Further details noted.
TM/02/0654 Extension – 9 Ascot Close. No objections.
TM/02/0739 Extension – 99 Wrotham Road. No objections.
TM/02/0742 Extension – 67 Sevenoaks Road. No objections.
TM/02/0779 Extension – 17 McDermott Road. No objections.
TM/02/0886 Extensions – 34 McDermott Road. No objections.

Planning Matters (Continued)

Decisions

TM/85/1851 Restoration & aftercare amendments - Ightham Sandpit. Permission granted.
 TM/01/1205 Determination of new conditions agreed - Borough Green Sandpit.
 TM/01/3040 Extension - 93 Wrotham Road. Permission granted.
 TM/02/0265 Replacement dwelling - 1 Crowhill Road. Permission granted.
 TM/02/0271 Dormer & shower room - 56 Annetts Hall. Permission granted.
 TM/02/0315 Replacement dwelling - 1 Crowhill Road. Permission granted.
 TM/02/0486 Extension - 14 Lingfield Road. Permission granted.

TM/01/1284 Change of use to Children's Home - 108 Maidstone Road. Chairman reported that an appeal has been lodged. Cllr D Evans advised that the Inspector will be informed of traffic-related matters and, in particular, a recent road traffic accident close to the site.

TM/02/0454 Residential development - Red Lion PH, Sevenoaks Road. Cllr D Evans reported on a number of planning issues that need to be addressed by the applicant and T&MBC.

TM/02/0573 & TM/ 02/0547 Residential development - 21/25 Sevenoaks Road. Cllr D Evans reported on the two current applications.

7. **Correspondence**

Noted:

KAPC - Minutes meeting 21/3/02 (Copy to Cllr Stone)
 KCC - County Community Strategy 'Vision for Kent'
 T&M Housing Assn. - Newsletter
 BMPOS - Minutes of meetings Oct '01 - April '02
 NALC - Conference and Exhibition
 KRCC - Spring 2002 magazine
 KRCC - Meeting & Kent Structure Plan Seminar
 The Countryside Agency - SE Rural Towns Partnership Conference Report
 Kent Highways Agency - Traffic Information in Kent/Sussex April-June 2002
 Rural Housing Trust - Affordable Village Housing Seminar
 T&MBC - Events Diary April-September 2002
 KCC - Local Govt Pension Scheme, amendments
 KRCC - Newsletter & 'Shop & Post Office Awareness' Seminar
 RAISE - Newsletters
 Eaga Partnership Ltd - 'Warm Front' Grant for eligible households
 KAPC - Newsletter (Copy to Cllr Stone)
 Kent Messenger - Mercury FM
 Kent Energy Centre - Questionnaire

Correspondence for consideration

T&MBC - Joint Transportation Board Arrangements & Meetings 2002/2004. Agendas and advance information of any matters relevant to Borough Green will be requested.
 KCC - Services Questionnaire. Agreed that cleansing of gullies should be given greater priority. Chairman and Cllr D Evans will liaise with Clerk re completion of questionnaire.
 KRCC - Aggregates Levy Sustainability Fund. Further information will be obtained.

SM/DE

8. **Borough Green & Platt Bypass/Traffic Matters**

Copies of Cllr Taylor's comments in response to KCC traffic surveys of the A25 had been given Cllrs. and were agreed. After discussion agreed that Cllr Taylor will formally reply to KCC. Cllr Taylor has discussed need for A25 speed repeater signs with Platt PC. This matter will be given further consideration on completion of KCC signage near to Platt School. Chairman and Cllr D Evans will discuss need for signs with Chairman of Platt PC. Noted that signs will require Planning permission. Cllr D Evans and Cllr Taylor will calculate how many signs are required.

MT

Cllr McWilliam will issue a press release on the need for a bypass.

SM/DE

Replies from T&MBC and KCC re. road works and PC request for temporary traffic lights j/o A25/A227 were received. Chairman will discuss this with KCC,

DE/MT

JMcW

SM

There were no matters for public consultation.

		<u>Action</u>
9.	<p><u>Local Govt. Act 2000 - Adoption of The Model Code of Conduct for Parish Councils</u> All Cllrs had received copies of the Model Code of Conduct. Chairman proposed that BGPC adopts the Model Code in its un-amended form. Agreed. All Cllrs were given new Declaration of Acceptance and Declaration of Interest forms for early completion.</p>	All Cllrs
10.	<p><u>Seaboard Street Lighting – Maintenance Charges 2002/2003</u> Cllr Brinkley-Willsher proposed that Seaboard charges: maintenance £181.12 + VAT p/month and energy £164.87 + VAT p/month w.e.f 1 April 2002 be paid. Seconded by Cllr McWilliam. Agreed.</p>	
11.	<p><u>Jubilee Celebrations</u> Chairman reported on a recent committee meeting and proposed that a further PC contribution of £250 be made if required. Agreed.</p>	
12.	<p><u>Recreation Ground</u> Pavilion: Chairman has written to BGJFC advising them that the PC is exploring ways of funding improvements to the pavilion. Cllr Stone will try to locate a supply of matching roof tiles to repair the roof.</p>	MS
13.	<p><u>Potters Mede</u> T&MBC Summer Playscheme: T&MBC registration arrangements noted. Showers: A written, independent report on the condition of the showers, together with upgrading proposals were received. Agreed to request a budget price and also seek further information from T&MBC.</p>	
14.	<p><u>Committee Reports</u> Highways, Footpaths & St.Lighting: A light in Quarry Hill Road and a beacon at the zebra crossing, A25 need attention. The height barrier Western Rd car park needs repair/replacement. Drainage channels across the footways of the High Street are still blocked. BGVHMC: Foliage overhanging the footpath A25/Village Hall needs to be cut back. Cllr J Evans will seek confirmation that the PC representative is a non-voting member of the committee. He will however, remind the committee that the PC can voice an opinion as and when necessary. Men of Trees: Chairman proposed that BG enters the annual competition. Agreed. Cllr Brinkley-Willsher will liaise with T&M Housing Assn re. inclusion of the grounds of Basted House. Quarries Liaison: Chairman reported on a recent RMC meeting. A meeting of the Nepicar Quarry cttee took place recently. BMPOS: Cllr McWilliam reported on a recent cttee meeting. The proposal to de-silt the Mill Pond was noted. PC cttee representatives plus Chairman and Cllr Hughes will attend the Annual Meeting on Thursday 30 May 2002.</p>	JE CB-W JM/W/MT SM/BH
15.	<p><u>Cheques for signature</u> Auto-Pay £505.10 R Springett – Asst. Groundsman 1/4– 30/4/02 £786.88 H Damiral – Clerk April 2002 £420.70 J Stephens – Superintendent 1/4– 30/4/02 £58.75 KCC - Playground Inspections March & April 2002 £164.87 Seaboard – Street Lighting Supply, April 2002 £71.95 Kent Aluminium – Maintenance Materials, Potters Mede £212.81 Seaboard – Street Lighting Maintenance – April 2002 £462.00 T&MBC - Rates, Potters Mede May 2002 £51.02 T&MBC - Rates, Rec.Ground Pavilion May 2002</p> <p>£141.00 Zen Internet Ltd - Website addresses, registration & annual fee £10.00 The Kent men of the Trees - Competition fee £15.00 KCPFA - Subscription 2002</p>	

15. **Cheques for signature (Continued)**

£56.95	KAPC - Clerk's Information Day + Audit publication
£47.59	EJP Fire Protection Ltd - Fire appliances (maintenance), Potters Mede
£500.00	H Damiral - Office Allowance
£423.00	Sevenoaks Glazing - Replacement glazing, Potters Mede
£340.62	J Toms Ltd - Planter, Western Road
£224.64	W Austin - Caretaker, Potters Mede 15-30 April 2002
£82.50	Cash - Refund of cash paid by hirer of Potters Mede (Newman 3/8/02)
£30.00	KRCC - Subscription 2002/03
£501.73	Chestnut Products Ltd - Fencing, Potters Mede (Pond)

Proposed by Cllr J Evans, seconded by Cllr McWilliam that the above cheques be paid.
Agreed.

16. There were no matters for discussion in committee.