

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 12 June 2006 at Potlery Mede

Present: Cllr B Hughes (Chairman), Cllrs. J Bailey, Mrs J Lucas, S Perry, J Phillips, Miss L Robinson, C Willsher, Mrs B Woodhams, T&MB Cllr Mrs S Murray
 Apologies: Cllrs J Broad, Mrs J Lazarus

There were two members of the public in attendance

Declarations of interest: Cllr Mrs Woodhams – item 19 Planning 20/22 Wrotham Road

16. **Minutes** of the annual meeting 8 May 2006: item 6 Planning TM/06/1260 80 Western Road – add '7. water'. The amended minutes were signed as a true record.

17. **Matters Arising**
 None

18. **Vacancy BGPC**
 Subsequent to recent interview Chairman proposed that Mrs F Wakefield be co-opted to BGPC. Agreed. Mrs Wakefield signed the declaration of acceptance and took up office.

19. **Planning Matters**
 TM/05/3570 Outline application – Residential development 20/22 Wrotham Road: revised acoustic appraisal. No observations.
 TM/06/0764 LBA Internal & external alterations – 55 Wrotham Road. No observations.
 TM/06/1383 Materials (TM/04/2311) residential development – 2 Maidstone Road. No observations.
 TM/06/1383 Alternative bricks residential development – 2 Maidstone Road. No observations.
 TM/06/1757 Materials (TM/04/2311) residential development – 2 Maidstone Road. No observations.
 TM/06/1390 Extension – 65 The Crescent. No observations.
 TM/06/1413 Amendments, tennis court/net & fencing – 82 Crouch Lane. No observations.
 TM/06/1668 Loft conversion – 5 Black Horse Mews. No observations.
 TM/06/1768 Extension & re-pitch roof – 72 Crouch Lane. No observations.
 TM/06/1855 Tree surgery – 14 Abbott Road. No observations.
 TM/06/1269 Residential redevelopment – 7 Quarry Hill Road. After considerable discussion agreed objections. 1. Over-intensification of site 2. Concern about lack of adequate infrastructure for these additional properties particularly access onto Quarry Hill Road, water and sewage.
 There is general concern that the planning authority is often approving schemes involving the demolition of single properties in the village and replacement with multiple dwellings. Agreed to write to T&MBC.
 TM/06/1877 Contamination investigation – 2 Maidstone Road. After some discussion about environmental issues agreed to pass documents to Cllr Perry who will respond on behalf of the Parish Council.

SP

Decisions

- TM/05/4059 Tennis court & bowling net – 82 Crouch Lane. Permission granted.
 TM/06/0372 Extension – 8 Wye Road. Permission granted.
 TM/06/0887 Dormer – 3 McDermott Road. Permission granted.
 TM/06/0960 Tree surgery – 16 Monkton Road. Permission granted.
 TM/06/1015 Extensions – 80 Crouch Lane. Permission granted.
 TM/06/1036 Extension – 24 Annetts Hall. Permission granted.

18 Bourne Enterprise Centre - Alleged breach of planning control re unauthorised taxi business: breach found, action to be taken.

49 High Street - Alleged breach of planning control re unauthorised advert: breach found, action to be taken.

Advance notice of KCC Planning meeting 16/5/06 + report re Celcon application: All Parish Cllrs had been advised

TM/05/3570 Residential development – 20/22 Wrotham Road. To be considered by T&MBC Area 2 Planning Ctee 14 June 2006. Request to speak must be made in advance.

20. **Oral reports from Members and Clerk**

Cllr Willsher reported on the recent PPP meeting:

Recent instances of nuisance from motorbikes, land east of Dryland Road, have been reported to the Police.

Concern about fly-tipping and the current condition of open land at Crow Hill will be passed to T&MBC.

Following some discussion about bonfires and the apparent lack of adequate byelaws to cover this potential nuisance, agreed that Cllr Willsher will consult The Clean Air Act and report to the next meeting.

Noted that areas susceptible to flooding are identified on the Environment Agency website: Cllr Willsher will report to a future meeting re sites in Borough Green.

It is noted that drivers of larger vehicles often find it difficult to manoeuvre in/out of the disabled parking bay in the village hall car park. This will be referred to BGVHMC.

Cllrs Perry and Miss Robinson will be in attendance at Parish Office 10-12 noon Saturday 1 July 2006.

T&MBC Cllr Mrs Murray gave updated information on the Local Development Framework.

In view of current water restrictions and information received from Clerk, Chairman proposed that the order for this year's hanging baskets be withdrawn. Agreed.

There then followed the period for public consultation:

There is continuing concern about the amount of graffiti in the village. The PC will continue to liaise and work with the Police and the Borough Council to address this problem.

Grounds maintenance work required to land j/o Sevenoaks Road/Rock Road and entrance to Western Road car park, Sevenoaks Road, will be referred to Kent Highways and T&MBC respectively.

T&MBC will be asked to install 2 additional dog waste bins along the eastern side of the Recreation Ground field.

CW

CW

SP/LR

21. **Correspondence****Noted:**

KCC	Kent Trading Standards e-mail messaging system, newsletter + doorstep criminals information
KCC	Notice of Intention to adopt Kent & Medway Structure Plan
Medway Valley Countryside Partnership	Giant Hogweed control programme
SLCC	Minutes and agenda 8/6/06
KAPC	Newsletter no 318
KAPC	Chairmanship training day 17/06/06
DEFRA	Guide to Clean Neighbourhoods 7 Environment Act 2005
Mid Kent Water	Drought – updated information
T&MBC	Expansion of green waste & cardboard collection service – public mtg Tuesday 11/7/06 12/30pm BGVHall
KCC	Local Board: Notes of meeting 10/05/06
Kent Downs AONB	Highways design Handbook: Workshop 8/6/06
KCC	Changes to Local Govt. Pension Scheme
T&MBC	PPP meeting 01/06/06 (copies to Cllrs Hughes & Willsher)
KCPFA	Newsletter Spring 2006
T&MBC	'Activate' magazine – summer activities for 8-16yr olds passed to 'Drop-In'
T&MBC	Summer Playscheme 2006 information booklet
T&MBC	Agenda: Joint Transportation Board meeting 12/06/06 + additional reports
KAPC	Agenda: Annual meeting 22/06/06
Highways Agency	Planned roadworks June-September 2006
CPRE	Newsletter June 2006
T&MBC	Area 2 planning Cttee mtg: agenda & reports
T&MBC	Food on the Go 'Pride' Campaign
Kent Police	Newsletter (forwarded to all Cllrs)
Kent Highways	Publicity + highways issues spreadsheet.
Kent Highways	Recent operational changes: briefing sessions 28/06/06 – Clerk will attend.
KCC	Minerals Development framework – consultation documents. Passed to Cllr Bailey.

JB

22. **Audit of accounts 2005/06 + appointment of Internal Auditor 2006/2007**
All councillors had received copies of the annual return and the internal auditor's report. Cllr Willsher expressed thanks to the Clerk and proposed that the Statement of Account and the Statement of Assurance be agreed and signed. Seconded by Cllr Perry. Agreed. Chairman proposed that Wealden Consultancy be engaged as the Internal Auditor for 2006/07. Agreed.
23. **Church of the Good Shepherd – Centenary celebrations**
Chairman proposed that the PC contributes a display for the Flower Festival in July at a maximum cost of £250. Agreed. Cllr Mrs Wakefield will liaise with the church representative and provide the display. FW
24. **Charter 88 Campaign**
All Cllrs had received copies of correspondence received. Cllr Willsher proposed that the PC supports the 'Community Decline & Charter 88 Campaign for a Modern Democracy – Empowering Citizens and Local Councils'. Seconded by Cllr Perry. Agreed.
25. **Speedwatch**
Cllr Perry advised of new equipment that has been developed although it is not yet available in the UK. There followed considerable discussion about progression of this initiative in Borough Green and alternative types of equipment were considered. Cllr Willsher proposed that, subject to cost, a 'DataCollect SDR Fusion Traffic Classifier' be purchased when available. Seconded by Cllr Mrs Woodhams. Agreed.
26. **Crime & Disorder Reduction Partnership and Police Community Support Officers**
A meeting to consider ways of supporting the CDRP at a local level has been arranged for 20 June 2006 8pm BGVH. Residents, local organisations and traders have been advised. Representatives from T&MBC and Kent Police will address the meeting. All members had received updated information from the Police re PCSOs: future financing was particularly noted. Chairman proposed that the PC continues to progress its bid for a PCSO. Agreed. All
27. **Street lighting maintenance and replacement column. The Crescent**
Cllr Willsher read his draft reply to an earlier letter from Kent Highway Services and proposed that they be asked to assume responsibility on behalf of the PC for the maintenance and electricity supply of PC-owned lights providing there is a cost saving. Seconded by Chairman. Agreed.
Chairman proposed that a quotation from EDF for a replacement column j/o The Crescent/The Avenue in the sum of £825.51 + VAT be accepted. Agreed.
28. **Recreation Grounds**
Byelaws: As these are now out-of-date agreed that Chairman will prepare updated ones for consideration, based on Model LA Byelaws. BH
Tennis court charges: After discussion agreed that tennis court charges for public/coaching hire will remain unchanged for this financial year but a review will be made for 2007/08.
Mowing equipment: Chairman and Cllr Willsher will assess suitability of existing equipment at the Recreation Ground. BH/CW
Potters Mede pavilion: A risk assessment carried out by T&MBC for the summer playscheme was noted. Minor repairs have been carried out in accordance with recommendations.
Use of facilities: It is understood that a fair will be held on Whitegate Field in 14-16 July: agreed that Potters Mede car park is not available for use in this connection. BH
Chairman will liaise with the Korfball Club re their July booking of Potters Mede.
29. **Cheques for signature**
Auto-Pay
£682.18 R Springett - Asst. Groundsman 1/5 - 31/05/06
£1307.19 H Damiral - Clerk May 2006
£466.76 W Austin - Caretaker/Groundsman 1/5 - 31/5/06
£265.20 M Taylor - Groundsman 1/5 -31/5/06
£114.28 M Taylor - Reimbursement Rec. Gd. materials
£465.73 KCC - Superannuation May 2006

Cheques for signature (Continued)**Auto-Pay (Continued)**

£138.54	Kent Aluminium – Maintenance materials, Rec. Gd. & P Mede
£216.29	EDF Energy – Street lighting maintenance June 2006
£261.90	EDF Energy – Street lighting supply May 2006
£218.40	EDF Energy – Supply, Potters Mede
£298.00	T&MBC – Rates Potters Mede June 2006
£51.00	T&MBC – Rates Recreation Ground June 2006
£299.18	KCC – Maintenance materials Rec. Gd & Potters Mede
£60.00	J Stephens – Websites maintenance May 2006
£20.24	M Taylor – Reimbursement of maintenance materials, Rec. Gd.
£556.97	Wrotham Parish Council – Skate Park contribution
£57.46	EJP Fire Protection Ltd – Replacement equipment, Potters Mede
£184.28	Neat Ideas – Office supplies
£340.00	W Mzimba: Wealden Management Consultancy – Internal audit fee 2005/06
£235.94	Peter Wellard (Electrical Services) – Electrical repairs, Potters Mede
£205.63	Sevendocks Glazing – Repair, Potters Mede
£115.15	Simmonds of Wrotham – Repairs, Potters Mede

Proposed by Cllr Perry, seconded by Cllr Mrs Woodhams that the above cheques be paid. Agreed.

30. **Resolved to enter into committee**

Cllr Bailey declared an interest and left the meeting.

Two letters from the Parish Council's solicitors re the 'Ingleside' development were noted..