

BOROUGH GREEN PARISH COUNCIL

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Established 1934

www.boroughgreen.gov.uk

Minutes of the Meeting of Borough Green Parish Council held **Online** on Monday 5th October 2020 The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Wray, Simpson, Perry, Millener, Redrup & the Clerk..
Cllr Rayner was present online, but no members of the public

131. **Apologies for Absence:** Cllrs Shaw, Reading, Palmer & Gould,(sick Leave) **Action**
132. **Declarations of Interest:** Chairman abstained from Cheques, Cllr Millener declared an interest on Noise Monitoring 154 (v)
133. **Minutes of the Online Meeting: 7th Sept 2020:** with two amendments by Cllr Perry: "...& Local Availability", and "T Wells buses not stopping at Tonbridge" AGREED.
133. **Submissions by County & Borough Councillors, and Members of the Public** **Action**
Cllr Rayner spoke about KCC problems with the volume of asylum seeking minors, and the KCC budget shortfall this year and next year.
He spoke about the benefit to BG with the Allington Waste to Power plant offsetting a conservation area requirement to Stangate.
Cllr Rayner has also been working with TMBC and KCC to resolve our issues with Southern Water sewage breakouts. He mentioned the Kent Rail Strategy, and the Chairman asked Cllr Perry asked about the failure of KCC's school bus system, and Cllr Wray noted the problems with the Bus service were reducing parent's choice of schools.
Cllr Rayner reported that the A25 resurfacing should occur next Spring.
Cllr Simpson asked about Brexit & Eurotunnel, and the discussion drifted away from PC business.
Cllr Rayner left the meeting 2015
135. **Matters arising** None
136. **Planning matters** to hand:
(i) To note planning notices – as circulated.
(ii) Responses already circulated.
(iii) Current applications as per correspondence
TM/20/02025/FL 2 Maidstone Road Erection of a single garage
TM/20/01835/LDP 32 Mcdermott Road LDC: Extend vehicle crossover in front of the
TM/20/01919/FL 52 Fairfield Part single/part two storey side extension and part two storey/part first floor rear extension
TM/20/01962/FL 29 Harrison Rd Single storey extension with flat roof
TM/20/02000/LDP 58 Annetts Hall LDC: single storey side extension **No Observations to any**
(iv) No further planning matters.
137. **Correspondence** – as circulated.
138. **Potters Mede Grounds and Pavilion**
(i) Awaiting quote for CCTV alteration and repair.
(ii) 3 New LED floodlights purchased
(iii) Water assessment and chlorination. No further actions - AGREED
(iv) Heat Recovery and A/C service & repair by Sam Spencer - AGREED
(v) Box Logistices request for PM Parking - Declined.

139. **Recreation Ground:**

- (i) Children's play area remove swing chains stop queuing.
- (ii) Repair of public toilet lock – ordered.
- (iii) Revamp - Cllr Wray reported attempts to defer Enover grant whilst Lottery Funding is sought. Floodlighting deferred until then.
- (iv) Sewage breakout - recreation ground and carpark progress. Chairman is unable to get any answers from Southern Water, TMBC Leader assisting. Entrance now chained.
- (v) Resident request for removal of Tennis Court picnic bench - denied.
- (vi) Harrison Rd tree and Chestnut - awaiting quote.
- (vii) To contact Ingleside developer re replanting boundary trees.
No other action required.

140 **Village Enhancements:**

- (i) Isles Quarry East land transfer - in progress
Chairman noted culvert works progress and meeting with Canham
- (ii) Chairman reported donation of Land by Cooper Estates
- (iii) Volunteer day 17 November Harrison Rd, blocked by H&S concerns
- (iv) Gateways - AONB Signs in hand, Darkhill site agreed for south side adjacent Hazelbourne, Crest permission received
- (v) A25S hedge - move to Part 2. **(Appendix 3)**
Fence extension £180+vat
- (vi) Remembrance Sunday 10 am Wreath Laying, Primary School invited
COGS request to hold service at Memorial Pavilion - AGREED
- (vii) To Note letter to TMBC Leader insisting Crowhill land is transferred before Public Conveniences takeover.
- (viii) No action required.

141. **Financial Matters:**

- (i) Clerk recommended the Unity bank account, to ensure £85K FSCS limit per bank . Signatories are Cllrs Taylor, Millener, Gould and the Clerk. Payments up to £1000 can be made by the Chairman and Clerk, higher amounts must be also authorised by one other signatory
Clerk requested authority to transfer £85,000 to the new Unity account - AGREED
- (ii) Clerk presented Bank Reconciliations **(below Appendix 2)**
- (iii) Chairman asked for Social prescribing fortnightly 2 hr sessions in the Village Hall At £9 per hour, total £36 per month - AGREED

142 **Website Accessibility, Compliance & Risk:**

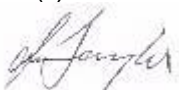
- (i) No report

143 **T&MBC Local Plan:**

- (i) Sewage Plan - no update
- (ii) To note TMBC PTAB response to Planning White Paper. Agreed to adopt EXCEPT for TMBC's acquiescence to the 696 houses per year, which the Council believe was already too high.
- (iii) Local Plan Inquiry begins online Tuesday 6th October
- (vi) To note to date Expert Planning advice has cost £26,671, 39.16% of the bill. There will be an escalation in cost as we go the Inquiry Phase
No action required.

144 **Highways and Streetlighting:**

- (i) Annual lighting contract with Streetlights in progress
- (ii) LED discount survey - no report



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- (iii) Report meeting with Paul Leary KCC Highways (see Chair report)
- (vi) Chairman noted KCC action on blocked drain "hotspots" from our survey
- (v) Resident's complaint about bright streetlights - KCC can selectively dim them.
No further action required.

145 Sandpits Quarries and Landfills:

- (i) Chairman meeting Ops Director H+H 16 Sept. Council wanted issues raised- HGV speed and routing, light, steam and dust pollution, block debris on roads, sweeping regime. To note H+H response. Chair to ask for H+Hs foul water disposal route
- (ii) To Note Robert Body's sensitive routing to Canham Homes site
- (iii) To note progress by KCC/TMBC enforcement, against BGSP
- (vi) To note Stangate eco investigations by digger
- (vii) Cllrs Perry & Millener to arrange noise monitoring survey - Cllr Millener abstained - AGREED
No action required

146 BMPOS

- (i) No report

147 Payments List (Cheques/Bank Payments): To approve payments as listed and circulated to all Cllrs.

DIRECT DEBITS

Amount	Detail	Charge	Code	St'ment	Approved
291.60	Ford Van Lease 31/8 - 30/9				
469.14	E-on Streetlighting	Street Its		x	
10.79	Zen Internet emails 9/9 - 8/10			x	
5.40	Wex 1/9 Fuel			x	
109.92	BT	Potters		x	
40.32	Castle Water Rec	Rec		x	
57.00	TMBC Rates Rec	Rec		x	
13.00	EDF	Rec		x	
107.19	Wex 21/9 fuel			x	
338.00	EDF	PM		x	
161.40	Springett x's sanitise PM	PM		x	
301.32	Ford Lease 28/9			X	
3614.65	Salaries 28/9			x	

BANK TRANSFER

Amount	(chq)	Detail	Charge	Code	St'ment	Approved
3614.65		Staff Salaries 28 Sept 20				
1360.76		HMRC due 5 Oct				
993.28		KCC Pensions due 19 Oct 2020				
2333.94		Wrotham PC Local Plan costs				
432.00		Kevin Clarke SGC	PM			
115.50		Streetlights 11464	Street Its			
22.50		Green Thumb War Memorial grass	Vill Enhance			
3276.00		CJS Plants Winter Hanging Baskets	Vill Enhance			
20.00		Kent Playing Fields Assn ann subs	Rec			

CREDITS/RECEIPTS

Amount	Detail	Charge	Code	St'ment	Approved
230.00	Refund. payment PM booking not taken CV19 Simpson pmnt 24/9	Potters		X	
98.00	WPC Skatepark litterpicking			X	
100889.34	TMBC 2nd part precept			X	
212.50	Bowls Club	Rec		x	

Proposed Cllr Perry, sec Cllr Simpson Chairman abstained - AGREED



148. **Written reports:** Chairman's meetings **Appendix 1**

149. **Future dates:**

- (i) Date of Next Meeting: **Monday 9th November 2020 7.30pm** online via Zoom, subject to change if isolation rules are removed, public meeting in the Annexe to The Church of the Good Shepherd.
- (ii) The Parish Office will not be open on Saturday 7th Nov. Annual Parish Council meeting **Deferred**. Parish Annual Meeting **Deferred**.

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

149. **Exclusion of Public and Press:** There was one item for Part 2 Chairman closed the meeting at 22.22

Appendix 1 CHAIRMAN'S MEETING REPORTS

H+H Celcon Phil Ball 16 Sept

I had asked for this meeting to raise issues that have been unanswered for some time:

HGV Routing and speed. They will be random checking speed, Routing has slipped because of new contractors, but will be addressed

HGV Night time noise- made worse by speed, HGV survey

Dust generated by poor ground storage, and block chips dropping from HGVs (sample collected)

Suggested much of this is PR, lower lighting levels, manage steam exhaust better, road sweeping with H+H vehicle

Would not discuss BGGC or contamination

They were going to summarise by email, but nothing yet

Cooper Estates Harrison Rd Tom Gosden 10am 24 Sept . Confirmed donation of the land

Declined offer of overage or sign, Warners details passed on

KCC Highways Paul Leary

7.5t Q Hill No chance, developer funding gone, no TRO, informative not condition

40mph Darkhill . Suggested PC contribution to TRO

Gateways They are happy with our gateways

QH roundabout signage - in hand small works program

20mph Repeated wish that 20mph extends from Station Approach to High St, Western Rd and Station Rd

Speed - Esso-Minters, Rec traffic lights. Speed survey completed, awaiting results

I didn't raise A25 road damage, that is being handled by Tim and Scott

I didn't raise blocked drains, since our hotspot survey KCC seem to have been getting on top

Kent Men Of The Trees A25 Sevenoaks Rd Alun Griffiths 11am 24 Sept

Expert opinion to follow, very impressed with Harrison Rd and work so far, suggests small oaks planted elsewhere

Canham Homes Millbourne Place Ray 11am 1 Oct.

Earthworks now completed, fencing starts this week on ditch, planting will follow terms of the planning condition .

There will be a pedestrian access and lockable vehicle access immediately to the rear of the houses.

Discussed disposal of small square of MGB near surgery, currently used as storage area. Suggested grass/wildflower mix.



Appendix 2 BANK RECONCILIATIONS

Date: 05/10/2020

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Time: 14:27:08

Bank Reconciliation

Bank Ref: 1200	Date To: 30/09/2020
Bank Name: Bank Current Account	Statement Ref: 1200 2020-09-30
Currency: Pound Sterling	

Balance as per cash book at 30/09/2020: 60.00

Add: Unpresented Payments

Tran No	Date	Ref	Details	£
489	31/08/2020	4383	Purchase Payment	40.00
				<u>40.00</u>

Reconciled balance : 100.00

Balance as per statement : 60.00

Difference : 40.00

Bank Ref: 1201	Date To: 30/09/2020
Bank Name: Business Reserve Account 1	Statement Ref: 1201 2020-09-30
Currency: Pound Sterling	

Balance as per cash book at 30/09/2020: 241,815.91

Reconciled balance : 241,815.91

Balance as per statement : 241,815.91

Difference : 0.00

Bank Ref: 1202	Date To: 30/09/2020
Bank Name: Business Reserve Account 2	Statement Ref: 1202 2020-09-07 01
Currency: Pound Sterling	

Balance as per cash book at 30/09/2020: 669.39

Less: Outstanding Receipts

Tran No	Date	Ref	Details	£
				<u>0.00</u>

Reconciled balance : 669.39

Balance as per statement : 669.39

Difference : 0.00

Appendix 3 Part 2 This section will not appear in the Public Minutes
REDACTED - discussion of legal matters A25 Hedge



9th November 2020