

Present: Cllr B Hughes (Chairman), Cllrs. J Broad, S Perry, Miss L Robinson, C Willsher
KC Cllr Mrs V Dagger, T&MB Cllr Mrs S Murray
Apologies: Cllrs J Bailey, Mrs J Lazarus, Mrs J Lucas, Ms F Wakefield, Mrs B Woodhams

There were six members of the public in attendance

There were no declarations of interest.

78. **Minutes** of the meeting 2 October 2006 were signed as a true record.

79. **Matters Arising**

70. Tonbridge & Malling Borough Council advised that construction of a new footpath from Fairfield Road to Station Approach is scheduled for early next year.

70. Nepicar: Kent Highways 'Superdepot' All Cllrs had received copies of e-mails giving further information.

80. **Planning Matters**

TM/06/0264 Additional information: 6no house + conversion of public house into 2no dwellings, access and mini-roundabout – adj. Red Lion PH Sevenoaks Rd. Incorrect information re. access to 78 Western Rd.

TM/06/2388 Additional information: outline application – residential redevelopment, 45 Maidstone Rd. Concerns raised about acoustic study.

TM/06/2973 Extension – 5 Wye Road. No observations.

TM/06/3376 Loft conversion – 40 Crowhurst Road. No observations.

TM/06/3428 8 Normanhurst Road - Garage conversion. No observations.

TM/06/3474 18 Staleys Road - Extensions & replacement conservatory. 1. Over-intensification 2. Insufficient on-site parking 3. Query existing layout.

Planning decisions

TM/06/1260 2no dwellings – 80 Western Road. Permission granted.

TM/06/2171 Recycling of inert waste/crushing & screening – BG Landfill site, Wrotham Rd
Permission granted.

TM/06/2319 Bungalow – r/o 18 & 19 Crow Hill. Permission refused.

TM/06/2346 Loft conversion – Waterside Cottage, Basted Mill. Permission granted.

TM/06/2633 Replacement of footbridge – Borough Green Station. Proposal approved..

TM/05/3570 Outline application: residential development 20&22 Wrotham Road. Appeal hearing 10am 5 December 2006 T&MBC offices

TM/06/1269 3no houses 7 Quarry Hill Road. Appeal lodged.

TM/06/1618 Replacement windows – 49 High St: notification of referral to T&MBC cttee

81. **Oral reports from Members and Clerk**

T&MBC hopes to carry out some improvement works to the area around the recycling site at Borough Green Station.

T&MB Cllr Mrs Murray reported on arrangements for grants for Christmas lights, neighbours' disputes and the playscheme.

KC Cllr Mrs Dagger advised that KCC is monitoring the condition of the highway area close to the entrance to Borough Green Landfill site, Wrotham Road and gave updates on the Kent Primary Strategy, the Children's Champion Board and the Local Government White Paper. A £3,500 KCC Member's grant has been awarded to the Skate Park. BGPC will receive its proportion of £1,785.

Cllr Perry advised of information he received regarding proposals for the widening of the M25: noted that the Chevening interchange is not being considered.

Cllr Willsher reported on the KAPC AGM: updates on the Clean Neighbourhoods & Environment Act 2005, the Local Government White Paper and water resources in Kent.

Cllr Perry advised of progress in the development of Speedwatch equipment.

Cllrs Broad and Willsher will be in attendance at the Parish Office 10-12noon Saturday 2 December 2006.

JBr/CW

82. **Correspondence**

Noted:

T&MBC Summary of accounts 2005/06
 KCC Local Govt pension scheme amendments, guide, forums and issues
 T&MBC Local Development Framework – submission Development Plan Documents and Programme Officer
 DEFRA Litter & refuse addendum – Clean Neighbourhoods & Environ. Act 2005 www.defra.gov.uk/environment/localenv/legislation/cnea/index.htm
 Rural Hsg Assn Annual report
 Kent Highways Dartford A2/A282 improvement works
 BMPOS Minutes of the meeting 06.07.06
 KCC Kentshare car journey scheme
 KAPC AGM, Annual report and newsletter no. 320
 T&M CDRP Sale of alcohol publicity (copies to Cllrs Broad and Miss Robinson)
 T&MBC Joint Transportation Board minutes 11.09.06
 Maidstone & T Wells NHS Trust Public consultation (copies to all Cllrs) + Annual report
 KCC 'Inside Track' grant information publication
 SLCC Clerk's training day 13.11.06 (Clerk will attend)
 NALC Magazine November 2006
 Big Lottery Fund 'Breathing Places' campaign
 T&MBC Plastic recycling information
 Mid Kent College Restaurant/event facilities
 SMP Playgrounds Ltd Invitation to visit manufacturing centre
 Kent Highways Information leaflets
 SEERA 'A Clear Vision for the SE' update September 2006
 KCC Criminal Justice Volunteer recruitment
 CPRE Magazine Autumn 2006
 T&MBC PPP agenda 9 November 2006 (copies to Cllrs Hughes & Willsher)
 T&MBC Public Transport meeting 7 November (all Cllrs advised)
 Highways Agency Planned roadworks SE England Oct'06 – Jan '07
 CPRE Magazine, updates
 KCC Guide to Development Contributions & provision of Community Infrastructure – consultation document www.kent.gov.uk/Community/regeneration/development-investment/
 Leybourne Grange Riding Centre for the Disabled: Invite to Nativity – 8th December '06
 Kent Youth Invite to Christmas service, Maidstone 2 December 2006
 CPRE AGM invite 24.11.06 incl. presentation 'Housing Growth & Water Demand: Can Kent Cope'
 T Shaw Maintenance of street lights/lamps
 T&MBC Planning Enforcement issues

KCC Local Govt. Pension Scheme – Employer policies. Cllr Willsher proposed that the PC adopts the policy amendments as agreed by KCC. Seconded by Cllr Perry. Agreed.
 T&MBC Cleaner Borough Campaign questionnaire: Cllr Willsher will respond.
 KCC Towards 2010 – presentation. Agreed to request a copy of the DVD.
 Kent Highways Parish spreadsheet Oct. 2006 – all Cllrs had received copies. Agreed comments/reports: Wye Road traffic calming investigation should include The Avenue and The Crescent; 20mph speed limit requested for High St and Western Rd; improved cleaning and maintenance of street furniture A227/A25 needed; re-surfacing of A25 Western Rd/Station Rd is priority.
 Kent Highways Services Survey: form available for completion on website. Details to all Cllrs
 Countryside Alliance Rural Post Offices. Agreed to send a letter of support.
 T&MBC Housing Strategy 2005-2008 Action Plan – update. (Copy to Cllr Broad)

CW

All Cllrs

There then followed the period for public consultation:

Chairman confirmed that the council has insurance cover for a limited number of invited volunteers undertaking specific tasks as and when instructed by the parish council. Comments were received about the proposed Fairfield Rd/Station Approach footpath and planning application TM/06/0264 – adj. Red Lion PH Sevenoaks Rd. Further information was given about landowners' responsibility to completely remove and correctly dispose of Japanese Knotweed, including Kent Highways re roadside verges.

JBr

Concern was raised about the standard of maintenance of street lighting/street furniture. Chairman confirmed that Kent Highways is responsible for street lights on the A227 and A25 and, generally, street lights on the estate roads are the responsibility of the Parish Council. Residents are encouraged to report defects to the appropriate authority.

83. **Vacancy - BGPC**

As no election has been called, the Parish Council will now filled the current vacancy by co-option. Notices will be displayed and interviews subsequently arranged.

CW/JL/BW

84. **Complaints Committee**

In accordance with advice received, Chairman proposed that this be set up to deal with parish council-related complaints of any nature. Agreed. Meetings will be held as and when necessary and reports/recommendations made to full council. Membership: Cllrs Willsher (Chairman), Mrs Lucas and Mrs Woodhams. Clerk will serve the committee.

85. **Crime & Disorder Reduction Partnership**

A recent meeting of the CDRP liaison committee was very successful and well-attended, focussing on how and what will be communicated on a two-way basis between the community and the Police/CDRP. Platt are to be invited to attend future quarterly meetings. Anyone wishing to put forward a matter for discussion should contact Councillor Broad or Councillor Miss Robinson. It was reported that Borough Green is likely to have a Police Community Support Officer early next year. An additional PCSO would cost £25 – 30,000/yr: for possible future consideration.

All Cllrs

86. **Street Lighting**

Chairman proposed that a quotation from EDF in the sum of £152.91 + VAT be accepted for a replacement lantern o/s 31 Lingfield Rd. Agreed. Further agreed to request increased standard of maintenance of lights. All councillors will give consideration to provision of an additional light at east end of Fairfield Road

87. **Proposed pedestrian crossing – Western Road**

All Cllrs had received copies of further information from Kent Highways: relocation of parking bay and bus stop agreed. The PC preferred site for relocation of disabled parking bay is on the south side of Western Road between bus stop and junction with High Street.

88. **T&MBC Playscheme 2007**

T&MBC advised of 2006 attendance figures at Potters Mede. Chairman proposed that Potters Mede be made available for the 4-week 2007 scheme, all as previous years. Agreed.

89. **Recreation Grounds**

Recreation Ground: Cllr Willsher reported on a site meeting with the contractor to discuss drainage problems at entrance to the play area. An estimate for possible remedial works was received. Alternative solutions will be considered. For discussion at the next meeting. Noted that T&MBC has not found a breach in planning control re. land adj Black Horse Mews. Resident will again be requested to remove unauthorised fencing and return land to recreation use.

BH

Tree surgery has been carried out to the Oak tree adj. Black Horse Mews: noted that any further work would be detrimental to the tree. Chairman will advise the resident. A grant application has been submitted to T&MBC for improvement works to (a) the pavilion based on a schedule and estimated costs prepared by the Groundsman (b) tennis courts. A letter from BGFC was read: agreed that the council stands by its decision that all senior football must be played at Potters Mede which the club may hire at 2005/06 rates. Chairman proposed that Landscape Services carries out harrowing work to the field as recommended. Agreed.

A quotation for fencing between the car park and play area was received from Southern Counties Fencing. Chairman proposed that this be accepted in the sum of £546.00 + VAT for 1.2m high green pvc chain link. Agreed.

Potters Mede: Agreed that liquid soap dispensers will be purchased.

Increased cost of o/s light fittings agreed @ £109 each.

Chairman proposed that Landscape Services carries out harrowing work to the field as recommended. Agreed.

All Cllrs

Advice will be sought re. remedial works to unsurfaced section of the car park.
Use of the car park as a T&MBC collection point for Christmas tree recycling scheme agreed,
28 December – 12 January 2007, all as in previous years.
A quotation for fencing between the two areas of the car park was received from Southern
Counties Fencing. Councillors will give further consideration to suitable style of fencing.
External painting of the pavilion will be considered at a later date.

90. **Cheques for Signature**

Auto-Pay

£658.03 R Springett - Asst. Groundsman 1/10 - 31/10/06
£1211.60 H Damiral - Clerk October 2006
£447.26 W Austin - Caretaker/Groundsman 1/10 - 31/10/06
£254.68 M Taylor – Groundsman 1/10 –31/10/06
£429.15 KCC – Superannuation October 2006
£298.00 T&MBC – Rates Potters Mede November 2006
£216.31 EDF Energy – Street lighting maintenance October 2006
£261.90 EDF Energy – Street lighting supply September 2006
£61.39 KCC – Maintenance supplies, Potters Mede & Rec. Gd.
£43.70 Kent Aluminium – Maintenance materials Potters Mede & Rec.Gd.
£60.00 J Stephens – Websites maintenance October 2006
£216.31 EDF Energy – Street lighting maintenance November 2006
£35.97 Kent Aluminium – Maintenance materials Potters Mede & Rec.Gd
£261.90 EDF Energy – Street lighting supply October 2006

£193.63 PC World – Office printer
£384.70 Wrotham Parish Council – Skate Pk contribution: construction & maintenance
£40.00 SLCC – Clerk's conference fee
£50.69 Henry Cooch & Son Ltd – Steel for pavilion windows, Rec. Gd.
£126.41 Henry Cooch & Son Ltd – Maintenance materials, Rec Gd
£88.60 Monro South – Playbark (final payment)
£220.90 T&MBC – Dog waste bin, Rec. Ground
£41.47 Cash – Rec. Gds Imprest A/C
Proposed by Cllr Willsher, seconded by Cllr Miss Robinson that the above cheques be paid.
Agreed.

91. There were no matters for discussion in committee.