

APR 06

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 3 April 2006 at Potters Mede

Present: Cllr B Hughes (Chairman), Cllrs J Bailey (7.45pm), J Broad, J Phillips, S Perry, Miss L Robinson, C Willsher, T&MB Cllr Mrs S Murray
Apologies: Mrs J Lucas, Mrs B Woodhams

There were eight members of the public in attendance and PC D Allen.

There were no declarations of interest (see item 152).

141. **Minutes** of the meeting 6 March 2006 were signed as a true record.

142. **Matters Arising**

136 **Speedwatch**: The portable traffic monitoring device has been received and will be installed at an appropriate location by Cllr Perry.

138 **Tennis Club**: It was confirmed that the club will carry on for the immediate future. Cllr Willsher will continue to liaise.

SP

CW

143. **Vacancies BGPC**

Parish Council representatives had met with the applicant. Chairman proposed that Mrs J Lazarus be co-opted to BGPC. Agreed. Mrs Lazarus signed the declaration of acceptance and took up office. As no election has been called for the additional vacancy, co-option notices will be displayed.

144. **Planning Matters**

TM/05/3570 Soil contamination & acoustic report – Residential development 20/22 Wrotham Road. No observations – rely on expertise of T&MBC.

TM/06/4059 Revised plan: tennis court & bowling net – 82 Crouch Lane. No observations.

TM/06/0694 Air conditioning units – Unit 4 Station Court, Station Approach. No observations.

TM/06/0764 LBA: internal & external alterations – 55 Wrotham Road. No observations.

TM/06/0859 Conversion and extension of toilet block to form a dwelling – Henry Simmonds PH, 4 Wrotham Road. Query adequate toilet facilities for the public house.

TM/06/0887 New dormer to loft – 3 McDermott Road. No observations.

TM/06/0960 Tree surgery – 16 Monkton Road. No observations – rely on expertise of T&MBC.

TM/06/0922 Detached house n/o/ 1&2 Crow Hill. Objection: out-of-keeping and overbearing on neighbouring properties.

Decisions

TM/06/0086 Replacement floor – 57 Wrotham Road. LBA granted.

TM/06/0100 Part change of use to physiotherapy clinic. Permission granted.

TM/06/0292 Conservatory – 34 Quarry Hill Road. Permission granted.

TM/05/2008 The Old Manor House, 18 Wrotham Road. TPO granted.

TM/03/2563 New Celcon factory, Ightham Sandpit. KCC site visit 11/04/06. Cllrs Willsher and Mrs J Lazarus will represent the Parish Council.

TM/04/2445 'Ingleside' 34 Maidstone Rd – For T&MBC consideration 12.04.06. All Cllrs received copies of a letter from the owner's agent: this will be forwarded to the PC's solicitor. Noted that an appeal is likely to be made against non-determination of the application.

CWJLz

145. **Oral reports from Members and Clerk**

Cllr Willsher represented the Parish Council at the recent KCC Planning meeting and spoke in favour of the Celcon application.

Cllr Willsher reported on the KAPC Chairmanship Training Day.

There is concern at the apparent lack of consultation with parish councils about the possible introduction of unitary authorities.

Cllr Perry gave further information about the Speedwatch initiative. There was concern about a recent accident to a pedestrian on the A25.

The Police will be thanked for their prompt attention to an incident of vandalism at Potters Mede.

146. **Correspondence****Noted:**

Action with Communities in Rural Kent Annual report & information pack
 KCC Superannuation – Employer liaison/strike action guidelines/training
 T&MBC Performance & finance booklet 2005–2007
 KAPC Agenda 16/03/06 + newsletter 315
 T&MBC Gardening for Wildlife scheme & seminar
 T&MBC Subsidised local bus services
 KCC FP MR593 Tilton Rd/Sevenoaks Road – confirmed order
 Highways Agency Roadworks SE England March – May 2006
 CPRE Open houses & gardens 2006 + magazines
 Skatepark Cttee Insurance policy & safety inspection report 2/2/06
 Kent Police Recorded crime April '05 – January '06 (copies to all Cllrs)
 T&MBC PPP minutes 9/3/06 + next mtg 1/6/06 (copies to Cllrs Hughes & Willsher)
 KCC Rural revival grants
 T&MBC Standards Cttee annual report 2004
 Maidstone & T Wells NHS Trust Magazine
 J Wyeth Employment enquiry
 Zurich Municipal Local Council Advisory Service: H&S issues
 KAPC Clerk's Information Day 16 May 2006
 T&MBC Town & Parish Councils' Standards Sub-Committee vacancy
 Kent Police Authority Single strategic police force decision + Kent area re-structuring
 Russet Homes Footpath, Sevenoaks Road/ Fairfield Road maintenance
 Age Concern Malling Official opening of East Malling Pop-In 12 April 2006

Maidstone & T Wells NHS Trust Website questionnaire. Cllr Phillips will respond.
 T&MBC Licensing Act 2003 & possible future role of parish councils. Agreed that, at least, parish councils should be advised of applications.
 EDF Energy Street lighting schedule 2006/07 (Copy to Cllr Willsher)

BH/CW

JP

CW

147. **Street lighting maintenance and replacement column, village hall car park**

A letter from Kent Highway Services was received outlining proposals for future maintenance of street lights. Noted that there may be an opportunity for parish council owned lights to be added to the Kent contract. Cllr Willsher will report to the next meeting.
 Cllr Perry proposed acceptance of a quotation from EDF Energy in the sum of £939.61 + VAT for a replacement lighting column in the village hall car park. Seconded by Cllr Broad. Agreed.

CW

148. **Police Community Support Officer**

Chairman proposed that this and the next item on the agenda be considered together. Agreed. All members had received copies of a report from Cllr Broad on 'Borough Green and Anti-Social Behaviour'. Cllr Broad summarised the report: it is suggested that the Parish Council develops a strategy to work closely with other local agencies and public authorities to deal with the problems; creates greater public awareness of reporting procedures available and strategies adopted. Chairman and Clerk had met with a Police representative to discuss PCSOs and all members had received copies of detailed information. Chairman gave further information re. funding. After discussion agreed that a PCSO could be the focal point for people to report information to, particularly if he/she was dedicated to Borough Green alone. Proposed by Cllr Perry that a bid be made for a Borough Green-dedicated PCSO. Cllr Bailey suggested that there be further discussion at the next meeting but the proposal was seconded by Cllr Willsher and agreed.

149. **Borough Green and anti-social behaviour**

As already discussed under item 148 of the agenda.

There then followed the period for public consultation. The council was advised of recent action that other local organisations had been taking re anti-social behaviour and was referred to copy e-mails that had been sent. Greater liaison would be welcomed. There was further discussion about a PCSO. The Parish Council is urged to continue to show strong support for the Celcon application at the forthcoming site meeting. Concern was expressed about the poor condition of the football pitch at Potters Mede.

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150. **Recreation Grounds**

May Fayre Rec.Gd: Chairman proposed that a request from Borough Green Chamber of Commerce Lighting Committee for a May Fayre 1-5 pm 1 May 2006 be approved. Agreed.
Rec.Gd. pavilion: All members had received copies of a proposal and quotation in the sum of £140.08 from Mr M Taylor for fencing the pavilion roof to deter access and subsequent vandalism. Chairman proposed that this be accepted. Agreed.
All members had received copies of a proposal from Mr M Taylor for internal decorations to the toilets. Chairman proposed that this be accepted. Agreed. Further agreed to make toilet facilities available for daytime public use. For further discussion at the next meeting.
Potters Mede field and car park fencing: Recent incidents of vandalism to field, fencing and pavilion windows were reported. Chairman had authorised that emergency repairs be carried out to field by Landscape Services and proposed that a quotation from Chestnut Products Ltd in the sum of £358 + VAT be accepted for repairs to the car park fence. All agreed. Further reinforcement of fence and gate will be considered.
Pavilion: The first phase of improvement works is almost complete. Chairman proposed replacement of a faulty water heater in the disabled toilet. Agreed.

151. **Cheques for signature**

Pre-Meeting

Auto-Pay

£686.31	R Springett - Asst. Groundsman 1/3 - 31/3/06
£1076.93	H Damiral - Clerk March 2006
£468.44	W Austin - Caretaker/Groundsman 1/3 - 31/3/06
£264.29	M Taylor - Groundsman 1/3 - 31/3/06
£414.78	KCC - Superannuation March 2006
£1050.42	Seeboard - Supply Potters Mede
£1063.41	EDF Energy - Replacement s/l Normanhurst Rd
£261.90	EDF Energy - S/L Supply February 2006
£45.09	Kent Aluminium - Maintenance materials Rec Gd/P Mede
£123.38	KCC - Playground inspections Dec '05 - March 2006
£60.00	J Stephens - Websites maintenance March 2006
£261.90	EDF Energy - S/L Supply March 2006
£643.29	Wrotham Parish Council - Skate Park contribution
£7.50	Cash - Rec. Gds Imprest a/c
£279.37	Cash - Petty cash + tel rental + Broadband Jan - March 2006
£2100.47	Inland Revenue - PAYE/NI January - March 2006

Meeting

Auto-Pay

£293.06	T&MBC Rates - Potters Mede, April 2006
£52.89	T&MBC Rates - Recreation Ground, April 2006
£216.29	EDF Energy - street lighting maintenance April 2006
£889.22	KAPC - Annual subscription + Local Council Review 06/07
£681.25	Cripps Harries Hall - Legal services re. 'Ingleside' 34 Maidstone Road

Proposed by Cllr Phillips, seconded by Cllr Perry that the above cheques be paid. Agreed.

152. **Resolved to enter into committee**

Cllr Bailey declared an interest and left the meeting.
Chairman reported on his discussions with the solicitors and T&MBC re the 'Ingleside' development. Additional solicitor's costs were agreed in principle.
Cllr Perry will represent the Parish Council at BGVHMC meetings until May 2006.

SP