

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 5 September 2005 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs J Bailey, J Broad, Mrs J Lucas, S Perry, Miss L Robinson, C Willsher,  
 Apologies: Cllr Mrs L Barrow, B Hughes, J Phillips, Mrs B Woodhams. T&MBCllrs D Evans & Mrs J Harrison

There were four members of the public in attendance

There were no declarations of interest. A letter from the Monitoring Officer was read and noted: Cllrs will advise him of their changed circumstances if and when necessary.

All Cllrs

48. **Minutes** of the meeting 1 August 2005: 38 TM/04/2445 Delete 'Scotts' Add 'Stotts'. The amended minutes were signed as a true record.

49. **Matters Arising**

39. KCC grants for small community capital projects: Clerk reported on information received from Burham PC – noted that applications have to be made by liaison with C Cllr Mrs Dagger. Agreed that this may be given further consideration when planning building works to Potters Mede/Recreation Ground pavilions.

39. Cllr Willsher reported on the T&MBC Playing Pitch Strategy consultation document. Agreed that the parish council wishes to be involved in the development of this strategy.

50. **Planning Matters**

Chairman proposed that Cllr Willsher took the Chair: agreed.

TM/05/1698 Conversion of garage to living, extension roof and internal alterations – 8 McDermott Road: parking details. No observations but concern that this is a retrospective application.

TM/05/2292 1 no dwelling r/o 89 Station Road. Objections: 1. Extreme concern about overall height which is out-of keeping with surrounding properties 2. Dormer window will overlook Spencers Cottages 3. Unable to comment fully as from plans submitted unable to scale the proposal.

TM/05/2338 Acoustic insulation re change of use to hairdressing salon – 19 High Street No observations.

TM/05/2294 1.2m close boarded fence + amended plans – 30 Lingfield Rd. No observations.

TM/05/2596 Tree surgery - 5 Rock Road. No observations.

**Decisions**

TM/05/1672 Temporary soil blending operations – Borough Green Sandpits, Platt. Permission granted

TM/05/1977 Change existing low voltage open wire for PVC cable – Wrotham Road. Exemption Regs 1990 but no objections from T&MBC.

TM/05/1066 Tennis courts floodlights – BG Recreation Ground. Permission granted.

Cllr Mrs Murray resumed the Chair.

51. **Oral reports from Members and Clerk**

Kent Highways will be asked to consider improved parking restriction measures outside the fire station in Western Road.

Cllrs Mrs Woodhams and Mrs Barrow will be in attendance at Parish Office 10-12 noon Saturday 1 October 2005.

BW/LB

52. **Correspondence**

KAPC	Newsletter no 310
Maidstone & T Wells NHS Trust	Newsletter: Development of hospital buildings
Gore & Co Solicitors	Transfer of Justices' licence: The Black Horse
Lockett & Co Solicitors	Transfer of Justices' licence: Brackenhill Service Station
KCC	Pension scheme regulations: TUPE transfers
Medway Valley C'side Ptnrship	Grants for AONB improvements + Annual Report 04/05
T&MBC	PPP agenda 1.9.05 (Copies to Chairman & Cllr Willsher)
Action Group for 'Campaign for Sustainable Communities Bill'	Information/request for support
KCC	Community Paths Project – Grants for PROW improvements
North Downs Way	National Trail strategy: consultation document
Kent Police	Safer Kent Awards
Russet Homes	Annual Report and accounts 04/05

BH/CW

**Correspondence (Continued)****Correspondence for consideration**

Mrs B Jakobssen - Letter from owners of 'Ingleside' re Rec. Gd. car park: noted with no further comment at this stage.

Mr R Brown - Copy letters to T&MBC/Cemex re. flooding Wrotham Rd: agreed to endorse the concerns of the resident.

KCC - Consultation on the SE Plan: Employment, housing & infrastructure in Kent: copies of documents distributed. Cllr Hughes will attend the public meeting on 4 October and respond on behalf of the council.

ODPM - Proposed changes to Regional Planning Guidance for the SE, Waste & Minerals + KCC Minerals & Waste Development Framework: documents and additional correspondence passed to Cllr Bailey.

T&MBC - Special Works Grants 2006/07: for consideration and discussion at the next meeting.

T&MBC - Future Planning Policies & Proposals, the Preferred Options Report: exhibition in BG Village Hall 23/24 September 2005. Cllr Willsher will attend LDF conference on 13 October 2005.

BH

JB

All Cllrs

CW

There then followed the period for public consultation.

Thanks were expressed to Cllr Bailey for the excellent base laid for the skate park and to Cllr Perry for his hard work as Project Manager.

Noted that some website information needs updating.

53. **Parish Council Standing Orders**

Chairman proposed that BGPC Standing Orders be amended to include 'There shall be no smoking during any council meeting or committee meeting of the Parish Council' all as proposed at the last meeting. Agreed. Chairman proposed that all BGPC-owned buildings + parish office be designated 'no smoking' environments w.e.f 1/4/05. Agreed.

54. **Speed Watch**

Cllr Perry attended the launch of this initiative. He gave a presentation to the Parish Council which included an outline of its aims and objectives, organisational structure, equipment, funding and procedures of dealing with offenders. After discussion agreed to make an application to join the scheme and seek support from the neighbouring parishes of Ightham, Platt and Wrotham + KCC.

55. **Skate Park**

Cllr Perry reported: the base was laid quickly and has a superb finish. Construction of the ramps is partially complete and perimeter fencing and gate will soon be installed. The H&S Inspector has visited and all is on track for the planned opening on Saturday 24 September 2005. Sincere thanks were expressed to Cllrs Bailey, Cllr Perry and Mike Taylor for their extreme hard work in progressing this project. After discussion Cllr Willsher proposed that a £350 max. contribution be made towards the costs of the civic opening. Seconded by Cllr Broad. Agreed.

All Cllrs

56. **Tennis Court – hire charge**

Cllr Willsher proposed that the charge for hire of the public court be increased to £3/hr w.e.f 1 April 2006. Seconded by Cllr Mrs Lucas. Agreed.

57. **Use of Football Facilities**

Cllr Broad reported on three requests received from BGFC, Borough Green United FC and BGJFC use of Potters Mede football facilities next season and suggested a layout for pitches. After discussion Chairman proposed that 1. the cricket square no longer be maintained and the area incorporated into the general ground 2. 3no junior pitches and 1no senior pitch be provided at Potters Mede 3. The Junior FC be charged £100/pitch per season 4. The clubs be responsible for marking-out the pitches in liaison with Cllr Broad. Agreed.

58. **Recreation Grounds**

**Rec. Ground Stream:** Cll Willsher, Clerk and Groundsman met with the Environment Agency on site. Whilst some re-profiling of the ditch could be undertaken it is not considered that the work is of an urgent nature. Any work planned would have to be approved by the Environment Agency - technical details and procedures noted. Agreed to keep the matter under review for the time being.

**Recreation Grounds (Continued)**

**Rec. Ground Path:** Advice from the contractor is awaited.

**Graffiti:** A request from the Groundsman to erect a 'graffiti board' on the ballcourt was received. After discussion agreed no action at present but will review the situation next year.

**Use of RG field:** A request from the Baptist Chapel for open-air services next summer, once a month on Sundays 6.30 – 7.15 pm in SE corner. A low level of amplification may be required. Agreed no objection in principle but the request will be reported in 'The Voice' and will then be given further consideration.

**Rec. Ground Pavilion:** Tenders were received from Robert Simmons Associates and Thomas & Cavalli for a feasibility study. A third contractor did not tender. Chairman proposed that the tender of Thomas & Cavalli in the sum of £780.0 + VAT + disbursements be accepted on the proviso that it includes for details of new-build costs. Agreed.

**Potters Mede Pavilion:** Tenders have been invited for repair/maintenance works but, due to lack of response, an extension of time has been granted to 19 September 2005.

59. **Cheques for Signature****Auto-Pay**

£937.14 R Springett - Asst. Groundsman 1/8 - 31/8/05

£1042.11 H Damiral - Clerk August 2005

£450.48 W Austin - Caretaker/Groundsman 1/8 - 31/8/05

£259.03 M Taylor - Groundsman 1/8 - 31/8/05

£168.92 Seeboard - Street lighting supply, July 2005

£270.00 T&MBC - Rates, Potters Mede September 2005

£62.42 Kent Aluminium Ltd - Maintenance materials, Potters Mede

£973.61 KCC - Mowing P Mede/Rec Gd (interim payment)

£100.19 Mid Kent Water Co - Water supply, Potters Mede

£120.00 J Stephens - Websites maintenance July 2005

£582.13 KCC - Floor polisher + accessories, Potters Mede

£172.62 Seeboard - Repair, Normanhurst Road

£168.92 Seeboard - Street lighting supply, August 2005

£216.29 Seeboard - Street lighting maintenance, September 2005

£69.10 Kent Aluminium Ltd - Maintenance materials, Recreation Ground

£101.64 EJP Fire Protection Ltd - Replacement equipment, Rec Ground

£128.08 Monrose Smith - Playbark, Recreation Ground

£370.96 Kidman's - Strimmer + equipment maintenance, Rec. Ground

£349.73 Cripps Harries Hall LLP - Solicitor's fee, Skate Park (Proportionate payment)

£19.76 Action with Communities in Rural Kent - Admin. model forms/guidelines

£454.14 Wicksteed Leisure - Playground equipment repair

£494.68 Chestnut Products Ltd - Gate repair, Potters Mede car park

Proposed by Cllr Willsher seconded by Cllr Perry that the above cheques be paid.  
Agreed.

60. **Resolved to enter into committee**

There was further discussion about the construction of the Skate Park and details of the civic opening ceremony.

Clerk reported on a recent incident of graffiti at the Recreation Ground.