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Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 3rd April 2023** starting at 1930. The meeting was not recorded

Present: Cllrs Taylor (Chairman), Reading, Millener, Butterfill, Rawsthorne, Bartlett
Cllr Rayner (KCC) & Cllr Palmer (TMBC) and one member of the public were present

001. Apologies for Absence Cllrs Ramsden, Simpson, Shaw & Rothwell

Clerk had been detained in London - Members agreed to the Chair acting as temporary RFO & Clerk

002. Declarations of Interest None

003. Minutes of the meeting 13th March 2023 - AGREED

Chairman asked members to re-approve February Minute 198(iv) *War Memorial - Family request Ray Chopping's ashes to be scattered at the Memorial. If KCC allow it and the family agree, members supported the idea of an interment of the ashes and a plaque at the War Memorial - AGREED UNANIMOUSLY*

004. Matters Arising None

005 Submissions by County and Borough Members and Members of the Public

Cllr Rayner noted that KCC had overspent £50m in the past year, and the expense of Child migrants and supporting Ukrainian refugees. Confirmed that the £19m Government Bus Service Improvement grant meant KCC cannot cut subsidies to any more services, but the 306 may suffer from commercial pressures.

Cllr Palmer reported on the recent KALC meeting which discussed Alliance Bus Scheme, and the upcoming changes to TMBC planning which will reinstate some elements of democracy in the Planning Process. This will require changes to the TMBC Constitution, and has cross-party support. Chair thanked Cllr Palmer for the hard work in getting the process re examined. The Police report that PCSOs are being phased out, and there are serious concerns about the impact on policing, including the high turnover in Senior Officers. Cllr Palmer also reported on the strong feelings amongst KALC Members caused by KCC's arbitrary announcement to take no further part in TMBC Planning matters. Cllr Rayner is taking those concerns back to the KCC Cabinet Member.

006 Planning Matters to hand

- (i) To note Planning Notices as circulated
- (ii) Current applications and responses circulated

TM/23/00549/LDP 1 Monckton Road LDC Proposed: Loft conversion including the installation of three roof windows into the pitched roof of the front elevation as well as the addition of a dormer at the rear

TM/23/00588/FL 36 Normanhurst Road Proposed roof alterations

TM/23/00644/LDP 24 Lendon Road LDC: Conversion of loft incorporating a rear dormer and 3 rooflights

TM/23/00679/FL The Maples 17 Mcdermott Cladding of the upper storey facade .

No observations on any application.

007 Potters Mede

- (i) Container . Quotes for building works are being sought, but could be far higher than the container cost.

008 Recreation Ground

- (i) CCTV enhancement - The upgrade as agreed has been ordered.
- (ii) Play Area handrail repair finally completed - thanks to Barry. A strong letter will be sent to Eibe Play insisting a far more timely parts supply is put in place.

15th May 2023

009 Village Enhancements

- (i) Green Space Review - no report

010 Financial Matters

- (i) Responsible Financial Officer's report. Chairman gave a brief outline of progress, noted the payments, reconciliations and bank balance, total standing at £104,421.88, the first half of the Precept arriving 6th April
- (ii) Bank Reconciliations 31 March 2023 - noted
- (iii) To approve Payment List as circulated (Apx 1). Prop Chair, 2nd Cllr Millener - AGREED
Invoices checked : Cllrs Butterfill & Bartlett
- (iv) Legal Cost Recovery - ongoing - no report
- (v) Proposed Grant - Parish Church Hall - no report

011 Website & Social Media

- (i) No Report

012 TMBC Local Plan & Neighbourhood Plan

- (i) To note TMBC two lane approach, current rules, and possible relaxation of Housing Targets, second Reg 18 Consultation incorporating 50+ new sites. Supported continuation of current process so the missed 50 sites can be consulted, but that the new proposals from Government could reduce housing targets significantly.
- (ii) **Neighbourhood Plan** Cllr Rawsthorne outlined her progress in seeking case histories from other Parishes who had gone through the process, but advised updating the Parish Plan in parallel to keep our options open. Chairman thanked her for her hard work on the project .
This agenda item will henceforth be "**Neighbourhood and Local Plans**"

013 Highways & Streetlighting

- (i) Update on A25 road and pavement resurfacing no report
- (ii) KCC Baskets & Lighting no report

014 Quarries & Landfills

- (i) Cllr Millener reported that recent videos showing mud been deposited on the A25 by BGSP HGVs had been reported to KCC Enforcement, and action was being taken.

015 Councillors Reports from outside Bodies (max 3 min)

- (i) Cllr Simpson had tabled a draft- agreement with Surgery - circulated to all parties for comment, and noted. This gives us a framework document should the Surgery wish to proceed with its expansion
- (ii) War Memorial Ray Chopping- lengthy lead time for plaque, trying other sources, but suggested a temporary composite plaque as used for the Names on the Memorial whilst waiting for the stone to be carved.-AGREED
- (iii) Chairman tabled a Draft Agreement (Apx 1) with Nu-Venture and other Parishes to fund a weekly "Shopper bus" on the 58 & 70 routes commencing 3rd April for one year, and noted receipt of a £10,000 KCC CTF grant. Chairman to circulate to participating Parishes - AGREED

016 Coronation Advance Planning

- (i) Cllr Butterfill reported on take-up, and the purchase of flags, bunting, posters etc. We will also use the decorations purchased by Chris Hurll for the cancelled VE Day celebrations. Chairman has Royal and historic pictures for a display, and Cllr Millener will be investigating and advising on the AV facilities in the Hall. Thanks to Nisa for a significant grant towards costs

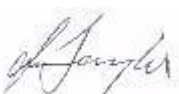
017 Future Dates

- (i) **Date of Annual PC and Parish Annual 1900 15th May 2023**

At all other times contact the Clerk using the details above.

Chairman noted that we are in a "limbo" at this moment, and no-one knew whether any of us would still be Councillors by the next meeting, and so thanked Members for their contributions.

There being no business for Part 2 Chairman closed the meeting at 2020



018 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.



15th May 2023

APPENDIX 1

Borough Green Parish Council Payments List April 2023

£

Staff Costs

Staff Salaries (TBC)	4,630.85
HMRC	2,173.48
KCC Pensions	1,084.82

BACS Payments

WPC, inv 358	2371.50
Commercial Services, inv LS205958	155.00
CJS Plants Ltd, inv 3311	3276.00
Sage UK Ltd, inv 16472735	648.00
CPRE - The Countryside Charity (membership renewal)	60.00
BGVH - Luncheon Club, inv 41/23	405.00
BGVH - Luncheon club, inv 42/23	445.50
Expenses - Barry Glew	46.18
Expenses - Mike Taylor	143.88
Expenses - Rob Springett	56.01
Expenses - Sue Butterfill	26.40
SHS (invoice for March 23 not received yet)	631.20

DD Payments

Zen Internet	13.99
Bank Charges *	22.00
Npower* - streetlighting	1066.32
NPower* - public toilets	133.96
EDF (PM)*	1126.00
EDF (RG)*	28.00
Castle Water*	120.25
Castle Water*	17.60
Vauxhall Finance	544.80

* DD amounts may vary on a monthly basis

Total Payments	19226.74
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NB: Receipts for the period 01/03/23 to 31/03/23 (exc bank transfers)	4081.57
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TOTAL BALANCES	104421.88
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Signatures Cllrs Butterfill & Bartlett

Appendix 2 below



APPENDIX 2 Draft Bus Scheme rules, to be circulated to Parishes



BOROUGH GREEN PARISH COUNCIL



Chair Mike Taylor
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Established 1934

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Details of Operating Agreement between:

1. Nu Venture Coaches Ltd, Unit 2f Deacon Trading Estate, Aylesford, Kent ME20 7SP,
2. Borough Green Parish Council as Representative of the Parishes of Wrotham, Platt, Addington, Trottscliffe, Ryarsh, Birling, Leybourne, Offham, West Malling, East Malling & Larkfield
3. To promote a weekly "shopper bus" on the existing 58 & 70 routes as per the current timetable.

Nu -Venture will retain the Monday and Friday Service whilst the Parish Scheme is implemented, with a start date of 1st April 2023, the first operating day being 3rd April 2023.

Borough Green PC have attained a KCC CTF grant of £10,000 to augment the scheme for one year, BGPC will maintain a separate bank account for all receipts and payments.

The scheme is planned for one year, ending 31st March 2024, with a break point for assessment after 6 months.

The scheme can be extended infinitely after that by mutual agreement.

Nu-Venture require a £135 fee per operating day per route to meet the operating costs of the buses.

Nu-Venture will provide a monthly report of passengers on each route, both fare paying and concessionary.

Nu-Venture will invoice the Parish Alliance through BGPC on a monthly basis the £135 for each route less the fares paid on those routes. In the event the amounts to be charged are small, those amounts will carry over to the following month(s)

BGPC will immediately pay the Nu-Venture invoices out of the buffer fund of the grant, and recharge the Parishes based on the agreed proportions calculated from population figures for agreement and payment during the next round of Parish Council meetings.

The 6 month and year end will be opportunities to assess whether the scheme is financially viable to Nu-Venture and the Parishes, providing the expected Community Benefit to the Parishes, and will provide a "break point" for either party.

Yours faithfully

Chairman BGPC