

BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernie Galopin
Tel: 07568536405



Established 1934

PO Box 635
Sevenoaks
TN13 9UX
www.boroughgreen.gov.uk

Minutes of the Meeting of Borough Green Parish Council held **online** on Monday 10th January 2022 starting at 1930. The meeting was recorded to ensure the accuracy of the minutes

Present: Cllrs Taylor (Chairman), Cllrs Shaw, Wray, Perry, Redrup, Reading, Millener, Simpson, Crawley & the Clerk. Cllr Rayner (KCC) & Cllr Palmer (TMBC) were present.

163 Apologies for Absence Cllr Ramsden

Co-option of Councillor Sue Butterfill - Declaration of Acceptance signed
*Chairman's broadband failed, and he went to join the Clerk. Cllr Shaw took the Chair.
Chairman rejoined the meeting from the Clerk's house.*

Cllr Redrup tendered his resignation and the Chairman thanked him for his contribution.
Chairman welcomed Cllr Butterfill to the Council.

Notice of Vacancy 6 week interval will end before February meeting and BGPC should be free to co-opt. We have one applicant. Chairman called for a moment's silence to remember 150,000 dead from Covid. Several Cllrs have reservations about physical meeting because of Covid risk. Virtual Meetings - Any formal decision will be made pending ratification at the next physical meeting. Clerk already has wide delegated authority for making payments from the Budget, implementing past decisions, maintenance items, and a delegated ceiling of £500 per item. Any vote taken tonight will not be a decision, it will be approval of the Clerk's actions under those constraints.

164 Declarations of Interest - None

165 Minutes 6th December 2021 Agreed as a true record- To Be Ratified next physical meeting

166 Matters Arising from those minutes - None

167 Submissions by County and Borough Members

Cllr Rayner noted the arrangement for KCC Lighting columns, and noted complaints about the Red Route 306/308 buses, with poor service and pollution problems. Roughway will suffer road closures from fibre installation, impacting local buses. Several members reinforced public concerns, including Sevenoaks Hospital travel. Chairman will liaise with Cllr Rayner and see if a "mini-bus" solution is possible, perhaps with funding help from KCC, Wrotham, BG, Ightham and Seal PCs. Also noted the sudden departure of TMBC Cabinet Member for Planning, David Lettington, and the implications for the Local Plan and BGGC.

Cllr Palmer spoke about the Moto Service Station application. TMBC have suggested the Developer withdraws the application because of KCC Highway problems. Brown Bin "one-off" collections were noted, and TMBC seem to be trying to push the problem into the future.

Cllrs Rayner & Palmer left the meeting

168 Planning Matters to hand

- (i) To note Planning Decisions, Applications and Enforcement Notices as circulated
- (ii) Current applications to hand

TM/21/03193/FL 5 Staleys Acre front porch, single storey rear extension with loft conversion - No Observations

169 Potters Mede

- (i) Mower - deferred to new financial year

170 Recreation Ground

- (i) Play Area Revamp - Opening & CCTV installation update, new sign installed. Very good public response
- (ii) Cllr Shaw asked about adult exercise equipment. Members to research and propose.
- (iii) Tennis court cleaning and de-moss complete. Prices to be obtained for new lining and surfacing
- (iv) Bowls Club - Chairman and Clerk attended- stream coppicing - agreed
- (v) Perimeter Path - Clerk to seek tenders to complete

A handwritten signature in cursive script, likely belonging to a member of the council, located at the bottom right of the page.

171 Village Enhancements

- (i) Planters - in hand
- (ii) Benches - one memorial bench has been installed at Harrison Rd, and two more applications have been received
- (iii) Salt Update - cage complete, Kent Ali bag salt stock to be purchased when they close
- (iv) Basted House Drive - action deferred pending agreement between Surgery & Scouts/Cubs
- (v) Library flagpole re roped. We need 3 new Union Flags
- (vi) Cllr Simpson asked if some fallen trees at IQE could be attended by the Groundsman.

172 Financial Matters

- (i) Clerk's RFO report. Cash flow holding well, extra £5k Rec Revamp grant received from CAF.
- (ii) Bank Reconciliations 31 December circulated and noted
- (iii) Electric Van / Charger - delivery delayed
- (iv) To approve Payment List as circulated. (att Appendix 1)

This payment list is presented to each meeting to allow oversight and for each payment to be recorded in the minutes- The Clerk already has standing authority to make these payments. They will all be formally ratified at the next physical meeting. *Prop* Chairman *Sec* Cllr Millener
Invoices physically checked by MT & SM

173 Website & Social Media

- (i) No report

174 TMBC Local Plan & Policies

- (i) To note resignation of Ian Bailey, Senior TMBC Planning Officer, and dismissal of Cllr David Lettington, Cabinet Member for Planning, the architects of the Local Plan. This will have a significant impact on the delivery of Borough Green Garden City.

175 Highways & Streetlighting

- (i) Update on Waste Services New one-off Brown Bin collections imminent
- (ii) KCC charges for load testing & permit for Baskets and Christmas Lights. Demand negotiated to £1750, £1500 Member Grant from Cllr Rayner, top up of £250 from BGPC. KCC required to report back to next JT. If this money grabbing is not resisted, it could mean the end of Borough Green Christmas Lights.
Chairman thanked Cllr Rayner

176 Quarries & Landfills (i) No report

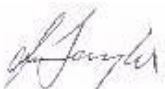
177 Councillors Reports from outside Bodies (max 3 min)

- (i) Facilities & Green Spaces Review Group - Cllr Simpson seeking more members, Mr Redrup agreed to join
- (ii) Welcome Back fund - VH carpark white lining - deferred - bad weather
- (iii) Platinum Jubilee celebrations Cllr Reading to liaise with other organisations in the village, Cllr Butterfill to assist. Ideas discussed included beacons, tree planting, Bagpiper, and liaison with COGS. Perhaps instead of street party, a celebration in the Rec, leading to an annual event.

178 Future Dates

- (i) Date of next meeting **Monday 7th February 2022**
At all other times contact the Clerk using the details above

179 **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item. Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.



7 Feb 2022

Standards Matters Update. Investigation interviews have commenced. Note that these are confidential and must not be discussed with fellow PC members or the Public.

There being no other business, Chairman closed the meeting at 2120hrs

Appendix 1

Borough Green Parish Council

Payments Schedule

Month: January 2022


	£
Staff Costs	
Staff Salaries	4,301.97
HMRC	2,031.13
KCC Pensions	1,013.78
BACS Payments	
Eibe, final instalment on playground	32,981.00
Play Inspection Company, inv 51425	360.00
WPC, invoice 270	678.16
SHS Hygiene Servives	552.00
Kent Aluminium, inv 13280	18.77
kent Aluminium, inv 13196	28.13
SV Electrical, inv 4606	1,062.00
Dale Drummond, inv 310	700.00
Nick Taylor, estimate	3,900.00
DD Payments	
Zen Internet	11.99
Bank Charges *	21.73
ALD*	301.32
TMBC	57.00
Wex *	5.40
Npower	478.25
EDF (PM)	443.00
EDF (RG)	13.00
Castle Water	40.85
Greenthumb	22.50

* DD amounts may vary on a monthly basis

Total Payments

49,021.98

Signatures

1  2 