

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on 5 July 2004 at Potters Mede

Present: Cllr J McWilliam (Chairman), Cllrs J Broad, B Hughes, Mrs J Lucas, C Willsher, Mrs B Woodhams

Apologies: Cllrs J Bailey, Mrs L Barrow and Mrs Mrs S Murray. C Cllr Mrs V Dagger. T&MB Cllrs D Evans and Mrs J Harrison.

There were 5 members of the public in attendance.

There were no declarations of interest.

Members stood in silence for one minute to remember past Borough Green Parish Councillor John Evans who died recently.

37. **Minutes of the meeting 7 June 2004** were signed as a true record.

38. **Matters Arising**

None

39. **Planning Matters**

Pre-Meeting

TM/04/1392 26 Wrotham Road 3no dwellings - revised access and parking. Proposals are limited to widening of two access points only. PC's view remains that, in view of the traffic on the A227, the intensive use made of the single footpath by children and others crossing this frontage, it is a premature application until the bypass is completed. Previous comments still apply particularly that the informal use of the police parking area by residents living in the house opposite will cease.

TM/04/1723 25 Tilton Road - 2-storey side extension & garage. No objection in principle but elevational treatment of garage is inappropriate, a fully-pitched or flat roof is preferable.

TM/04/1857 Residential dwelling r/o 1 Sevenoaks Rd - Details of materials. No observations.

TM/04/1861 Residential dwelling r/o 1 Sevenoaks Rd - Landscaping & boundary treatment. No observations.

TM/04/1940 25 McDermott Road - Porch infill extension. No observations.

TM/04/0762 Demolition of car port & construction of garage with gym over, 64A Sevenoaks Road - Amended plan. No observations.

TM/04/2025 22 Ascot Close - Loft conversion. No observations.

TM/04/2038 45 Fairfield Road - Conservatory + Pitched roof to porch. No observations.

TM/04/2082 3 Ascot Close - Extensions and alterations. No observations.

Meeting

TM/04/2155 71 Sevenoaks Rd - Alterations to access & erection 1no house - land south of Orchard House. Revised application. No observations.

TM/04/2156 71 Sevenoaks Rd - Alterations to access, parking & turning provision re 03/0824 - land south of Orchard House. No observations..

TM/04/1515 19 High Street -Change of use of part of ground floor to hairdressing salon. Noted that this will be considered by T&MBC Planning Cttee on 14 July 2004.

Decisions

TM/04/0801 Demolition of houses & construction of 22no dwellings - 20/22 Wrotham Road. Permission refused.

TM/04/1255 Extension - 119 Maidstone Road. Permission granted.

TM/04/1258 Tree surgery - 7 Staleys Acre. Permission granted.

TM/04/1301 Extension to provide storage - Ightham Sandpit. Permission granted.

TM/04/1310 5m illuminated sign - 20/22 Western Road. Permission granted.

TM/03/3364 Demolition of houses & construction of 8no dwellings - 24/28 Western Road. Appeal inquiry to be held 10am 3&4 August 2004, T&MBC offices.

Action

40. **Oral Reports from Members and Clerk (Continued)**

Noted that KAPC is pressing KCC and borough councils to co-ordinate works carried out by public utility service companies to minimise amount of traffic restrictions on roads.

Cllr Willsher reported on a meeting of the Executive Cttee of KAPC. Details of Community Grants for members of Local Boards will be given to all councillors.

Noted that planned parking restriction lines are due to be marked week commencing 19 July 2004.

KCC Surveys of Kent Libraries, October 2003 passed for circulation. Chairman summarised

Cllr Hughes proposed that the 2004/2005 insurance premium of £5,064.67 be paid to Zurich Municipal. Seconded by Cllr Willsher. Agreed.

Clerk advised that the remaining barbecue, and any associated incidents, at the Recreation Ground are not covered by insurance: this cannot be arranged until the conditions of the insurers have been fully met – all as previously advised. After discussion, agreed that Chairman will discuss this with the Drop-In Centre and the Rural Community Warden with a view to keeping the facility whilst still satisfying the insurer's requirements.

JMcW

Chairman proposed that, on receipt of an invoice, a donation of £1,500 be made to the Church of the Good Shepherd as a contribution towards a new printer required for production of 'The Voice'. Agreed. Members were delighted to learn of the recent canonization of Revd Tony Powell and expressed their congratulations.

Overgrown hedges in Quarry Hill Road and Maidstone road have been referred to T&MBC HMU.

Chairman has given advice to residents about possible unauthorised trading from residential property in Hill View.

Chairman reported on his meeting with T&MBC members and KCC Highways to consider pedestrian crossing options in Borough Green. Summaries of pedestrian crossing counts were discussed by the Parish Council: agreed to support the proposals for crossings near 'The Henry Simmonds' Wrotham Road, Baptist Chapel, Western Road (necessitating relocation of bus stop and disabled parking bay) and j/o Rock Road/Sevenoaks Road. Chairman will liaise further with KCC and will place a report in 'The Voice'.

JMcW

Noted that all appeals re Showmens' Site, Crouch Lane have been dismissed.

Chairman reported on his recent meeting with the landowners of waste land j/o Sevenoaks Road/Western Road. Possible purchase by the Parish Council has been discussed. Noted that there may be other parcels of land in the village, in the same ownership, for similar action. Chairman proposed that he continues to liaise with the owners and, on their agreement, the District Valuer be asked to value the land. Agreed.

JMcW

There then followed the period for public consultation:

There was further discussion about the proposed pedestrian crossings in the village.

Footpath A25/Village Hall is overgrown.

Lease re: land for Skate Park will be considered by T&MBC on 21 July 2004. Chairman advised of proposed arrangements for management of project and payment of invoices once work commences.

There was some concern about lack of maintenance to the footpath from Dene Lodge to the A25. Chairman advised that KCC is looking into ownership/responsibility for this land.

41. **Correspondence:**
Kent Highways - Carriageway works, Staleys Rd/Tilton Rd.
 Reply from KCC read. Noted that these roads will have to be closed during resurfacing works. A request will be made for residents' free-parking in Western Road Car Park.
KAPC - Councillors' Information Day 17 July 2004.
 Cllr Broad will attend.
42. **Parish Council Office**
 Chairman advised that BGVHMC is in agreement to the proposed works and he has now invited tenders for return on 6 August 2004.
43. **Vital Villages**
 Chairman has received the consultant's draft report on the analysis of questionnaires. A public meeting will be scheduled for the early Autumn.
44. **Acquisition of Borough Green Memorabilia**
 Chairman has located a collection of original postcards of Borough Green and environs. Agreed that the Finance Cttee will consider possible Parish Council purchase of approx. 60 cards **Fin Cttee**
45. **Recreation Grounds**
Cricket Square: All members received copies of a reply from the T&M District Cricket Development Officer. Maintenance requirements of the cricket square at Potters Mede noted. Agreed in principle to keep the square properly maintained for possible future use.
Recreation Ground: Agreed to purchase 1no replacement waste bin from Urban Engineering.
46. **Cheques for Signature**
Auto-Pay
 £960.91 R Springett - Asst. Groundsman 1/6 - 30/6/04
 £840.87 H Damiral - Clerk June 2004
 £586.91 W Austin - Caretaker/Groundsman 1/6 - 30/6/04
 £244.00 T&MBC - Rates, Potters Mede July 2004
 £52.00 T&MBC - Rates, Rec. Ground July 2004
 £168.48 Seeboard - Street lighting Supply May 2004
 £203.69 Seeboard - Street lighting maintenance July 2004
 £168.48 Seeboard - Street lighting Supply June 2004
 £73.19 Kent Aluminium - Maintenance materials, P Mede, Rec.Gd, Planters & noticeboards

 £870.86 Inland Revenue - PAYE/NI April - June 2004
 £1000.00 BGVHMC - Donation towards CCTV
 £1128.00 How Green Nursery - Planting & installation of hanging baskets
 £201.40 Cash - Petty cash & telephone rental April - June 2004
 £235.89 Cast Trading Ltd - Repairs Potters Mede, Rec.Gd and PC notice-boards
 £5317.90 Zurich Municipal - Annual insurance 2004/05
 £47.00 KAPC - Councillors' Information Day course fee
 £1500.00 Church of the Good Shepherd - Printer donation
- Proposed by Cllr Hughes, seconded by Cllr Willsher that the above payments be made.
 Agreed.
47. **Resolved to enter into committee**
 Chairman reported on residential land adjacent to Potters Mede.
 Clerk advised of legal proceedings in connection with Potters Mede car park.

