

**2BOROUGH GREEN PARISH COUNCIL**

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PO Box 635  
Sevenoaks  
Kent TN13 9UX

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Established 1934

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20 January 2022

Dear Sir/Madam

You are summoned to the Borough Green Parish Council Meeting at **1930** on **Monday 7th February 2022** at Borough Green Village Hall. The meeting will be recorded. Members are reminded of the importance of Section 10 of Standing Orders. (Dependant on Covid the meeting may be held online)

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Paul Taylor'.

Chairman BGPC

**AGENDA**

- 180 **Apologies for Absence**  
**Angelique Rawsthorne - Decision to Co-opt**  
**Co-opted Councillor - Declaration of Acceptance**  
**To Ratify Co-option of Cllr Sue Butterfill at January Meeting**
  
- 181 **Declarations of Interest**
  
- 182 **To Ratify minutes of the meeting 6th December 2021**  
**To Approve minutes of the meeting 10th January 2022**
  
- 183 **Matters Arising** from those minutes
  
- 184 **Submissions by County and Borough Members**  
**and Members of the Public**
  
- 185 **Planning Matters** to hand
  - (i) To note Planning Notices as circulated
  - (ii) Current applications and responses circulated
  - (iii) To note JTB report on Enforcement improvements
  
- 186 **Potters Mede**
  - (i) Update
  
- 187 **Recreation Ground**
  - (i) Play Area Revamp - Floodlight complaint
  - (ii) Pavilion re-paving
  
- 188 **Village Enhancements**
  - (i) Planters & Benches
  - (ii) Salt Update
  - (iii) Update Basted House Drive Surgery/Scouts

189 **Financial Matters**

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations 31 January
- (iii) Electric Van / Charger - update
- (iv) Bowls Club - request for contribution for coppicing
- (v) To ratify Payment List from 10th January
- (vi) To approve Payment List as circulated.  
Invoices checked by

190 **Website & Social Media**

- (i) To note amendments to TMBC Resignations report

191 **TMBC Local Plan & Policies**

- (i) TMBC threats regarding reporting of recent high profile departures

192 **Highways & Streetlighting**

- (i) Update on Waste Services
- (ii) KCC charges for load testing & permit for Baskets and Christmas Lights.

193 **Quarries & Landfills**

- (i) No update

194 **Councillors Reports from outside Bodies** (max 3 min)

- (i) Facilities & Green Spaces Review Group - Update
- (ii) Welcome Back fund - VH carpark white lining
- (iii) Skatepark - changes to maintenance arrangements and Heras purchase.

195 **Future Dates**

- (i) Date of next meeting **Monday 14th March 2022**  
At all other times contact the Clerk using the details above

- 196 **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.  
Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.

Standards Matters