



BOROUGH GREEN PARISH COUNCIL



Clerk: Mr Bernie Galopin
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TN13 9UX

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Established 1934

www.boroughgreen.gov.uk

14 July 2025

Dear Sir/Madam

The **Borough Green Parish Council Meeting** will take place at **COGS Annexe** 1930 **Monday 1st September 2025**, and may be recorded. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website. In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Clerk & Responsible Financial Officer

AGENDA

236. Apologies for Absence

237. Declarations of Interest

238. Minutes of the meeting 4th August 2025

239. Submissions by County and Borough Members and Members of the Public

240 Matters Arising -

- (i) Councillor Vacancy

241 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated,

Applications

242 Potters Mede

- (i) Power supply progress report
- (ii) Lighting Conversion to LED - Business Grant may be available - ongoing.
- (iii) Air Con repairs - Cllr Millener
- (vi) Update on compensation for gate damage

243 Recreation Ground

- (i) Pavilion Refurbishment - DDA Audit - Roof repairs
Grant application update
Handrail steel £153.87
- (ii) Stream maintenance - vegetation clearance - completed

244 Councillors Reports

- (i) Cllr Butterfill - Resilience Planning

245 Community Issues

- (i) Request to use IQE for off-road mountain biking Group - proposal and licence - Update
- (ii) Digger hire & land clearance - £185+ vat + £500 - To Be Ratified
- (iii) IQE signage proposal for discussion

246 Village Enhancements & Green Spaces

- (i) Harrison Rd/Surgery TPO - update
- (ii) Conyerd Rd trees/scrub update. Ongoing Land Searches, Highways Report 888765
No 23 resident informed. Treeability quote £522 +vat - To be ratified
- (iii) Fallen trees IQE - felled and made safe

247 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 31 August 2025 Total Bank Balance
- (iii) To approve Payment List as circulated.
Invoices checked :
- (iv) New Van - Purchase in hand 2nd Hand £12,000 +vat - To Be Ratified

248 Website & Social Media

249 Neighbourhood & Local Plans

- (i) TMBC Local Plan new Call for Sites finished - consultation to start October

250 Highways & Streetlighting

- (i) Speedwatch Group - update
- (ii) Darkhill Rd Yellow Lines - update
- (iii) Moto legal update

251 Quarries & Landfills

- (i) BGSP - multiple complaints windblown sand -KCC & TMBC Enforcement informed - in hand
- (ii)

252 Future Dates

- (i) **Date of next meeting 1930 6th October 2025 COGS Annexe,**
At all other times contact the Clerk using the details above

253 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Part 2