



BOROUGH GREEN PARISH COUNCIL



Clerk: Mr Bernie Galopin
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Established 1934

www.boroughgreen.gov.uk

20 November 2025

Dear Sir/Madam

The **Borough Green Parish Council Meeting** will take place at **COGS Annexe** 1930 **Monday 1st December 2025**, and may be recorded. The Members are reminded of the importance of Section 10 of Standing Orders regarding confidentiality of Part 2 discussions and documents. Please refer to our Data Privacy, Use and Retention Policy, which is published on our website. In accordance with the council's Standing Orders and the Local Government Audit & Accountability Act 2014, photographing, recording, broadcasting or transmitting the proceedings of the meeting is permitted by any means, excluding audible commentary which is forbidden. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting, those exercising the rights to film, record or broadcast must respect the rights of other people under the Data protection Act 1998. Any person or organisation choosing to film, record or broadcast the meeting is responsible for any claims or other liability from them so doing.

Yours faithfully

Clerk & Responsible Financial Officer

AGENDA

289. Apologies for Absence

290. Declarations of Interest

291. Minutes of the meeting 6th September 2025

Matters Arising -

- (i) Councillor Vacancy

292. Submissions by County and Borough Members and Members of the Public

293 Town Status

- (i) To note leaflet campaign - to house, shops and Library, online survey running. Drop-ins some Saturdays. Results to be announced at January meeting prior to formal vote

294 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated,

Applications to follow

295 Potters Mede

- (i) Lighting Conversion to LED - progress report
- (ii) Air Con repairs - Thanks to Cllr Millener. Note emergency purchase of fan heaters, installation of two new AC units contracted - see Finance
- (iii) Update on compensation for gate damage
- (iv) BG Scout hut update

296 Recreation Ground

- (i) Pavilion Refurbishment - Roof & Clock - update Cllr Proto
Grant application update- report on visit - Clerk
Handrail installation- Removal of non-compliant stairs - extension to handrail
- (ii) ASB
- (iii) Petanque Court

297 Councillors Reports

- (i) Cllr Butterfill - Resilience Planning draft CR Plan circulated

298 Community Issues

- (i) IQE footpaths and bike trails - request to expand facility
Enforcement Action
IQE mapping & signage proposal - ongoing
Proposal for Wildlife Warden
- (ii)

299 Village Enhancements & Green Spaces

- (i) Harrison Rd/Surgery TPO - update
- (ii) Hanging Baskets
- (iii)

300 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 30 November 2025 Total Bank Balance
- (iii) To approve Payment List as circulated.
Invoices checked :
- (iv) AirSource heating upgrade PM to ratify exec decision - apx £5000

301 Website & Social Media

- (i) Online Survey ongoing

302 Neighbourhood & Local Plans

- (i) TMBC Local Plan - consultation runs 10 Nov to 22 December
- (ii) Report on LP Meeting 28 Nov

303 Highways & Streetlighting

- (i) Speedwatch Group - update
- (ii) Moto legal update
- (iii)

304 Quarries & Landfills

- (i) BGSP - multiple complaints windblown sand -KCC & TMBC Enforcement informed - in hand
- (ii)

305 Future Dates

- (i) **Date of next meeting 1930 5th January 2026 COGS Annexe,**
At all other times contact the Clerk using the details above

306 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Part 2