

DRAFT MINUTES

Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 2 March 2015 in the Annexe to The Church of the Good Shepherd.

Present: Cllrs M Taylor (Chairman), L Chown, Mrs S Gould, S Millener, Ms P Moorecroft, S Perry, H Willard and M Yianni
There was one member of the public in attendance.

- 216 **Apologies** for absence received from Cllrs C Dobson, T Shaw and T&MBCllr Mrs Murray Action
- 217 **Declarations of Interest**
In the course of normal business being conducted all Cllrs confirmed that that they are open-minded and that any comments they make are done so without bias, pre-disposition or pre-determination, irrespective of personal comments made outside the meeting. Councillors will take into account any relevant information put before them and not rule out any factors before reaching a final decision.
Cllr Willard declared an interest in items 223 and 224 Potters Mede grounds and pavilion
218. **Minutes of the Meeting 9 February 2015**
All members had received copies of the minutes. RESOLVED that the minutes be approved & signed.
219. **Matters Arising**
207(v) Re-routing of bus service: Chairman thanked Cllr Perry for the fair manner in which he had chaired the meeting for this item. The petition has been forwarded to KCC.
220. **Period for Public Consultation**
There were no matters
- 221 **Planning Matters**
- (i) **Decisions**
TM/14/03795/FL LDC: Loft conversion with rear dormer– 37 Western Road. For information
- (ii) KCC/TM/0055/2015 relocation of soil screening & processing operations & extend timescale – Borough Green Sandpit, St Mary's Platt. No observations
- (iii) TM/15/00432/FL single storey rear extension 93 Wrotham Road. No observations
- (iv) TM14/02798/FL extensions – 13 Harrison Road. A further report was made to the January 2015 BGPC meeting. It was confirmed that the minutes 180(i) should have readletter from Cllr Taylor to 'The Planning Inspectorate with a copy' to T&MBC.
- 222 **Correspondence**
- Noted:**
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| Kent Can | Regular newsletters and funding alerts (copies to all Cllrs) |
| KCC | Regular Trading Standards alerts (copies to all Cllrs) |
| Rural Services | Network newsletters (copies to all Cllrs) |
| Kent Police | Mobile Police Station dates December 2014 (copies to all Cllrs) |
| T&MBC | PPP agenda 19.02.15 (copies to all Cllrs) |
| DCLG | Notes on Neighbourhood Planning (copies to all Cllrs) |
| T&MBC | PPP minutes 19.02.15 (copies to all Cllrs) |
| Compaid | Thanks for recent donation |
| T&MBC | Cancellation of Area 2 Planning Cttee mtg 04.03.15 (copies to all Cllrs) |
| Church of the Good Shepherd | Thanks for donation towards Foodbank scheme |
| T&MBC | Position Statement on the Local Plan (copies to all Cllrs) |
- High Weald Councils Aviation Action Group** Updates from the group and further information on London Airspace Consultation had been circulated to all Cllrs. Cllr Perry gave further information and recommended all Cllrs to visit the Action Group's website at www.hwcaag.org all
223. **Potters Mede Grounds**
- (i) It has been noted that there is a difference in grass growth in the NW corner which may be due to a variance in soil compositions. Landscape Services will be asked to quote for soil testing.
- (ii) A quotation for maintenance work required for the pitches is awaited.
- (iii) It may be necessary to restrict use of the pitches next season, depending on weather and ground conditions.
224. **Potters Mede Pavilion**
- (i) Noted that a private hirer requires use of the snooker table in the Taylor Room.
- (ii) Chairman will lock the pavilion at 11pm on 21.03.15 after a party booking. MT

225. Recreation Ground

- (i) Further to action agreed at the last meeting, all members had received copies of a letter from the Chairman to the developer of 'Ingleside' adj to the Recreation Ground car park. Response awaited.
- (ii) RESOLVED to renew the EDF energy supply contract for Memorial Pavilion for a 3yr period. Further agreed to liaise with T&MBC re possibility of future participation in their bulk contract for street lighting and premises supply.
- (iii) A quotation for maintenance work required to the pitch is awaited.

226. Isles Quarry Redevelopment

- (i) Chairman advised of a forthcoming meeting with the developer and T&MBCllr Mrs Murray
- (ii) Formal Complaint lodged by BGPC: no report
- (iii) Chairman advised of his continuing liaison with the developer regarding the future of the bridge deck
- (iv) Potential land contamination matters: no report
- (v) Chairman will discuss incomplete footways with the developer

227. War Memorial

- (i) The consultation period will run until the end of March 2015. There have been approximately 90 responses so far, many are in favour of the Western Rd site. All Cllrs had received copies of an email from a resident regarding the design and Chairman's subsequent comments: noted.
- (ii) Costings and a KCC site visit are awaited.

228. Commons Act 2006 – Registration of Village Greens: appraisal of inclusions in 2014 Supplementary Parish Plan

Cllr Perry advised that a new Centenary Fields scheme is to be introduced which may be more applicable than the above

229. Community Right to Bid

Chairman awaits further information regarding changed procedures. Further consideration may then be given to registering the Black Horse & Hoodens

230. Winter Plan

There were no matters for consideration

231. CCTV

Kent Police have confirmed that they do not require the Airtime Contract as data can be accessed by Wifi. RESOLVED that the contract will not be renewed.

232. Cheques for signature

- (i) £3283.57 Staff salaries February 2015
- £1470.97 KCC - Superannuation February 2015
- £26.33 Kent Aluminium – Maintenance materials, P Mede
- £226.94 SE Contracting – Street lighting maintenance February 2015
- £114.42 SE Contracting – Street lighting repairs
- £17.58 BT – rental and payment charges, Potters Mede
- £1,013.00 EDF – supply, Potters Mede
- £49.41 EDF – supply, Recreation Ground

D/D:

£2752.67 PWLB – No 1 loan 6m repayment

3843 £36.00 CPRE – Subscription 2015/16

3844 £100.00 Church of The Good Shepherd – Donation: use of room Jan – March 2015

Bank reconciliation January 2015

B/F Jan 2015	79268.87
Receipts Jan 2015	<u>467.69</u>
	79736.56
Less Payments Jan 2015	<u>8329.77</u>
c/f 31/01/15	<u>71406.79</u>

Proposed by Cllr Perry seconded by Cllr Willard that the above payments be authorised. RESOLVED

Cheques for signature (Continued)

- (ii) Consideration was given to the refund made at the last meeting to BSA for unused use of Potters Mede for School District football: a further refund has been requested. Clerk gave full information. RESOLVED that no further refund be made.
- (iii) Clerk explained new arrangements required by EDF for payment of energy bills. RESOLVED that as and when required Clerk will arrange BACS payments prior to BGPC meetings to meet deadlines and subsequently report to the next meeting for ratification.
- (iv) Subsequent to the location of a street light in Lingfield Road, the reinstatement of the footway has been inspected by Cllr Millener and is found to be acceptable. RESOLVED that the residents will be asked to now pay the agreed contribution.

233. Written reports

The bird rafts at Basted Mill Pond have been replaced with a floating reed bed

234. Future dates

- (i) Date of the next Meeting Monday 30 March 2015 at POTTERS MEDE
- (ii) The Parish Office, located within Borough Green Village Hall, will be open 10-12 noon Saturday 28 March 2015 with two councillors present.
- (iii) Date of May meeting Thursday 14 May 2015 in the Annexe to the Church of the Good Shepherd.
- (iv) Date of Parish Meeting: Friday 27 April 2015 7.30pm Borough Green Village Hall

all
MT/SG

all
all

235. Chairman RESOLVED to enter into committee to exclude the public and press from the meeting due to the confidential nature (financial and other sensitive information) of the discussions

Chairman reported on the 3G pitch committee discussions about the accounts and sinking fund.

The meeting closed at 20.40 hrs