

# BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernard Galopin  
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Website: www.boroughgreen.gov.uk



PO Box 635  
Sevenoaks  
Kent TN13 9UX

Established 1934

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24 December 2020

Dear Sir/Madam

You are summoned to the next meeting of Borough Green Parish Council which will be held **ONLINE** at **1930** on **Monday 4th January 2021** with the authority of Standing Orders Para 3 (y) & (z). Zoom invitation will be circulated to Members of the public upon request

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Bernard Galopin', with the text 'CHAIRMAN BGPC' written below it.

Chairman BGPC

188. **Apologies for Absence**
189. **Declarations of Interest:** To receive in accordance with the Council's Code of Conduct.
190. **Minutes of the Online Meeting: 7th December 2020:** To confirm and sign as a correct record.  
To confirm Cllr Ramsden's signature of Declaration of Acceptance of Office & welcome
191. **Submissions by County & Borough Councillors, and Members of the Public**
192. **Matters arising** from the minutes of the last meeting and not covered by agenda items.
193. **Planning matters** to hand:
  - (i) To note planning notices – as circulated.
  - (ii) Responses already circulated.
  - (iii) Current applications as per correspondence.
  - (iv) Any further planning matters.
194. **Correspondence** – as circulated.
195. **Potters Mede Grounds and Pavilion**
  - (i) New quotes for carpark resurfacing
196. **Recreation Ground:**
  - (i) Repair of public toilet lock – no report.
  - (ii) Rec Revamp progress.
  - (iii) Report Pumping station meeting SW 16th Dec
  - (iv) Pavilion - War Memorial plaque and windows
  - (v) TMBC Litterbins
197. **Village Enhancements:**
  - (i) Update Cooper & Crest Land transfers.
  - (ii) Cooper Estates - land transfer - update
  - (iii) A25 gateway legal challenge - to note new hedge
  - (vi) Update on Public Toilet and Crowhill transfers
198. **Financial Matters:**
  - (i) Clerk's RFO Report.
  - (ii) 21/22 Precept request lodged
  - (iii) Clerk to present Bank Reconciliations as at 31.Oct.20

199 **Website Accessibility, Compliance & Risk:**

- (i) No report

200 **T&MBC Local Plan:**

- (i) Inspectors December letter - update

201 **Highways and Streetlighting:**

- (i) Streetlighting LED discount - survey
- (ii) Traffic Expert reports and invoice
- (iii) Update KCC Member's Grant for the Traffic Scheme
- (iv) To note Kent Members grant for Quarry Hill 7.5t limit  
No further action required.

202 **Sandpits Quarries and Landfills:**

- (i) No action required

203. **BMPOS:**

- (i) Layby surfacing complete

204 **Payments List (Cheques/Bank Payments):** To approve payments as listed and circulated to all Cllrs.

205. **Future dates:**

- (i) Date of Next Meeting: **Monday February 1st 2021** online via Zoom commencing **7.30pm**,
- (ii) The Parish Office will not be open  
Annual Parish Council meeting and Parish Annual Meeting Friday Village Hall 8pm **Deferred**.

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

206. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.