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Established 1934

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Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 2nd October 2023** starting at 1940. The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Butterfill, Rawsthorne, Ramsden, Shaw, Millener, Simpson, Cllr Rayner (KCC), Cllr Palmer (TMBC) & the Clerk. There was one Member of the public who wanted to observe.

116. Apologies for Absence Cllrs Thrush, Wragg & Reading

117. Declarations of Interest - None

118. Minutes of the meeting 4th September 2023 - AGREED

119. Matters Arising -None

120 Submissions by County and Borough Members and Members of the Public

Cllr Palmer spoke about the new parking consultation, which would include installation of an ANPR camera in Western Rd. TMBC's new "Agile" Platform goes live this weekend, but there are deep concerns amongst the Parishes about the new system, and it is proposed to enlist KALC support to ensure the system delivers for Parishes and Residents.

Cllr Rayner Has now been appointed Deputy Cabinet Member for Finance, and warned that KCC's poor finances puts the Wardens and Libraries at risk, and suggested the PC should investigate costs of taking over the Library. KCC's finances have been heavily strained by Childrens' & Adult Social Services, and child refugees.

121 Planning Matters

- (i) To note Planning Notices as circulated
- (ii) Current applications and **responses** as circulated

TM/23/01815/FL 146 Maidstone Road Single storey rear extension and elevational changes - **No Observations**

TM/22/02295/FL: Former Quarry House Just to confirm that the refusal has now been issued.

TM AGILE -Changes to planning notifications and public comments still under discussion

122 Potters Mede

- (i) New Storage Container & Carpark - Grant WKRGs £15,800 Prop. Cllr Shaw, 2nd Cllr Millener, Abst Cllr Simpson - AGREED the final application.
- (ii) Youth Engagement Initiative - Grant request- Clerk to purchase as required. Larger requests for equipment will wait until we see how numbers go.
- (iii) 40' Container - attempted burglary - costs & security improvements update
- (vi) Mowing - temporary use of Landscape Services cost £85.32 per pitch, now just Rec
- (vii) EJP Extinguisher checks completed
- (viii) Narcotics Anonymous meetings - FOC - Sundays 7 - 9 - Agreed
- (ix) Burglary - overall cost inc repairs - £1400
- (x) Baby toys - Staff to clear - charity donation

123 Recreation Ground

- (i) Pavilion- refurbishment - grant applications - no update
- (ii) Pavilion Dead Tree Hazard - contact with landowner - no update
- (iii) Black Horse Mews - bank collapsing into Bourne, information requests to , EA, TMBC Planning. Clerk tabled

Surveyor's Report and Invoice

cont/

6th November 2023

cont/

- (iv) Bowls Club - request to amend lease to allow hire - Their cost - Agreed
- (v) swing repair done - surfacing by Ryan Bailess awaited
- (vi) Pavilion wasps- not nesting, just clearing aphids £25 call out - agreed
- (vii) Recent dog attack - New 'dogs on leads' signs, Owners risk of prosecution under Dangerous Dogs Act
- (viii) Clerk to investigate rumours of a fall at the lower bridge

124 ASB, Policing & CCTV

- (i) Upgrade survey at Potters Mede CCTV quotes JS, Forest, Astra , Clerk & Working Group to assess quotes and specifications, delegated to spend up to £8k, assemble working group 2 volunteers)
- (ii) Move to disband Warden Service - Consultation now closed -

125 Village Enhancements

- (i) Green Space Review - ongoing
- (ii) Assets Of Community Value - Black Horse, Library, Parish Church Hall & Village Hall - ongoing
- (iii) Tollgate hedge - completed arranging Clarion payment.
- (iv) Fly Infestations - request for sightings for geographical spread
- (v) Landscape Services quote - mowing and flailing £220 - agreed
- (vi) High St bees - thanks to Sam, Emma & Countryside & Co for advice - notices put up - now gone
- (vii) Public toilets Npower - Amount of refund **-£7,918.87** Thanks to Clerk
- (viii) Parish Hall Grant - £570 + £70 - £640 - agreed
- (ix) Hanging Baskets CJS payments £3276 - awaiting contact
- (x) Surgery Expansion. Cllr Simpson announced a successful conclusion to discussions between the PC and the Surgery about parking expansion that included the support of BG Scouts. He will circulate his draft, and invite representatives of the Medical Practice to our next meeting.

126 Financial Matters

- (i) Responsible Financial Officer's report
- (ii) Bank Reconciliations & Balance 30 Sept 2023 Total Balances **£236,200.93**
- (iii) To approve Payment List as circulated. Prop-Chair, 2nd Cllr Butterfill - Agreed
Invoices checked : Cllrs Taylor & Simpson
- (iv) AGAR/ External Audit completion notice posted to website. Chairman thanked the Clerk for his work in ensuring a clean bill of health despite a new external audit regime.
- (v) Date of Finance Committee November- tba
- (vi) Legal Cost Recovery - ongoing
- (vii) Charity donations - Morocco , Golf Veterans, Alzheimer's, Down's syndrome £400. Chair thanked Clerk Staff for all their "Wet Weather" work. Citizens Advice £200 from Donations fund.-

127 Website & Social Media

- (i) Cllr Ramsden to post Facebook Narcotics Anon, and PW&S Horse Safety info

128 Neighbourhood & Local Plans

- (i) Update on Local Plan Chair reported Biodiversity Net Gain Policy and its hoped for inclusion in the Local Plan
- (ii) Neighbourhood Plan- Cllr Rawsthorne and Chair to speak to Pembury PC

129 Highways & Streetlighting

- (i) Update on A25 pavement resurfacing Chairman noted link to Kent Highways Fault reporting is available on all BG websites, and is very simple to use. Faults will not be actioned unless reported
- (ii) Wheelie bin 30 stickers still available for Main Rd residents
- (iii) Parish Highway Plan report, 20mph, Station Rd ongoing, add, X-Roads Traffic Lights
- (iv) Update 58 & 70 bus routes - 2024/5 - 2nd Year Grant unlikely, may have to be funded directly by parishes, ours would be about £1800, but Chair & Clerk will continue to seek grant support
- (v) Wrotham Rd streetlight - redundant, unlit 15 years - Agree KCC to remove

- (vi) Salt supplies - 3 tonnes to be purchased - agreed



6th November 2023

130 Quarries & Landfills

(i) no report

131 Councillors Reports from outside Bodies (max 3 min)

- (i) Cllr Butterfill reported on the TM KALC AGM Tim and Sue have been appointed to the KALC Exec, and Sue Wendy appointed to the JTB with Sarah Barker. Sue also announced 4x4 Santa will be visiting this year on the 15th December at 4 venues to be announced.
- (ii) Cllr Rawsthorne announced an upcoming event to raise awareness amongst drivers of the dangers of speed on our lanes to the many horse-riding groups. PC will publicise the event, and assist with any Traffic Order.
- (iii) Clerk passed on concerns about the hazards of the crossroads, and it was decided to resurrect our campaign for traffic lights, that will include a 4-way pedestrian crossing - to be added to the Highway Improvement Plan

132 Future Dates

(i) Date of next meeting 1930 6th November 2023

At all other times contact the Clerk using the details above.

There being no further business, Chairman closed the meeting at 2202hrs

133 Exclusion of Public and Press: Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item. Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.



6th November 2023

BGPC Payments List Month: Oct 2023		£
Staff Costs	Staff Salaries (TBC)	5,208.18
	HMRC	2,683.09
	KCC Pensions	1,171.56
BACS Payments	Commercial Services, inv LS207463	171.28
	Nu Venture, inv 2934 (Sept)	833.00
	SHS Hygiene, inv 45250	694.32
	Keystone Structural Consultants, inv 1221/344	650.00
	Kent County Plating Fields Association	20.00
	BGVH, luncheon club, inv 106/23 (486.00-445.50) "	40.50
	BGVH, luncheon club, inv 105/23 (486.00-405.00) "	81.00
	Expenses - Barry Glew	268.05
	Expenses - Rob Springett	72.45
	Expenses - Robert Springett	77.99
	Expenses - Bernie Galopin	22.80
DD Payments	Zen Internet	13.79
	TMBC Rates	57.20
	Bank Charges *	22.70
	Npower* - streetlighting	1,164.04
	Npower* - public convenience	0.00
	EDF (PM)*	200.00
	EDF (RG)*	35.00
	Castle Water*	120.25
	Castle Water*	17.60
	Vauxhall Finance	544.80
	Total Payments	14,169.60
	NB: Receipts for the period 01/09/23 to 30/09/23	120,983.00
	TOTAL RESERVES 30th Sept 2023	236,200.93
Signatures Cllrs Taylor & Simpson		