

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday
2 June 2003 at Potters Mede

Present: Cllr J McWilliam (Chairman), Cllrs. Mrs P Anderson, C Brinkley-Willsher, B Hughes,
Mrs J Lucas, C Merritt, Mrs S Murray (8.15pm), M Taylor, Mrs B Woodhams
C Cllr Mrs V Dagger, T&MB Cllr D Evans,

There were two members of the public in attendance

There were no declarations of interest.

16. **Minutes** of the Annual meeting 12 May 2003 were signed as a true record.
Chairman welcomed Mrs P Anderson and Mr C Merritt as co-opted members of BGPC.
Acceptance forms were duly signed and the two new members took up office.
17. **Matters Arising**
3. **BMPOS cttee. representative:** Cllr Mrs Murray stood down, due to conflicting interests with T&MBC duties. Cllr Mrs Anderson appointed.
VHMC representative: Cllr C Merritt.
 7. **T&MBC Planning Seminar:** New Cllrs will advise Clerk if they wish to attend.
 8. **A227 highway works:** All members had received copies of a reply from KCC. Noted.
18. **Planning Matters**
- Pre-Meeting
TM/93/305/R12 & 16 Restoration Scheme - Borough Green Sandpits. RMC. Further details received from KCC were noted.
TM/02/2863/R21 Details, dust attenuation measures - Ightham Sandpit.
Observation: PC does not agree with applicant's comments re. dust nuisance. Dust attenuation measures must be clearly defined and agreed.
- Meeting
TM/03/1303 Single storey extension & associated alterations - 36 Staleys Road. No objections.
TM/03/0099 Loft conversion - Waterside Cottage, Basted. Objection: Out-of-keeping with area.
- Decisions**
TM/03/0741 Extension - 13 Brockway. Permission granted.
TM/03/0853 Conversion of garage to room - 6 Tolsey Mead. Permission granted.
- Chairman proposed that item 23 of the agenda be taken next. Agreed.
23. **Oral Reports from Members and Clerk**
C Cllr Mrs Dagger reported on the current debate in the national press about education funding and also advised of the progress of the Kent Structure Plan review.
T&MB Cllr Evans outlined the recent changes in the structure of T&MBC. He advised that he is now Chairman of Area 2 Planning Cttee and reminded Parish Cllrs that they, and the public, are invited to attend meetings.
Agreed to take reports from Parish Cllrs later in the meeting.
19. **Correspondence**
Chairman advised that all correspondence received, will now be considered at pre-planning meetings of the PC held on the Mondays prior to the PC meetings themselves. Only items for action or attention will be recorded and referred to the PC meetings. Agreed.
- Wrotham Parish Council newsletter: all Cllrs had received copies. There was some discussion about the possible provision of a Skate Park: no formal approach re a joint venture has been received from Wrotham PC. Cllr Taylor will liaise with Burham PC about skate parks. There was renewed discussion about publishing notes of PC meetings before official minutes adopted but no action agreed.

MT

20. **Appointment of Parish Council's Independent Auditor 2003/2004**

Revised scale of fees were received from the PC's Internal Auditor. Cllr Hughes proposed that Wealden Consultancy Ltd be appointed as Internal Auditors for the year 2003/04 at a rate of £140/day + VAT. Seconded by Cllr Brinkley-Willsher. Agreed.

21. **Recreation Grounds**

Mower: a replacement mower has been purchased.

Summer Playscheme Review: Chairman outlined a report received from T&MBC.

Agreed that it is pleasing to note that the scheme will continue to operate for Borough Green but there is concern about apparent difficulty in recruiting staff.

Land Drainage: All Cllrs had received copies of a T&MBC report about Borough Green land drainage.

Ditch clearance at Potters Mede and the Recreation Ground has been delayed and will now be carried out in July.

Disability & Discrimination Act: All Cllrs had received copies of a published report.

Noted that the Act will have some implications for Parish Council functions in the future.

Use of Potters Mede facilities: Request from the Caravan Club to use the fenced area of the car park for their caravans during their hire period at the end of December, agreed.

Potters Mede Car Park: Chairman will liaise with the contractor regarding the surfacing works.

Health & Safety: Agreed that the Groundsman should attend a Health & Safety course Later in the year - cost approx. £60.

Potters Mede Woodland: Chairman suggested that a woodland walk be considered in the future.

Rec.Gd. Pavilion: Cllr Taylor suggested that refurbishment be undertaken as a community project. Chairman reminded the meeting of the recent surveyor's report - work required and cost. Agreed, however, that the Council will consider any proposals that are put forward.

JMcW

There then followed the period for public consultation.

Concern about overgrown hedge A227 will be referred to KCC.

Concern about speed of traffic A25: Purchase of flashing speed warning sign and Police 'Speedwatch' initiative will be investigated further. Legal implications of speed signs discussed.

22. **Vital Villages**

Chairman recapped on work undertaken to date. Information from residents is now being collected and a public meeting will be called in due course. An advisory display will be prepared for the Village Fayre.

23. **Oral Reports from Members and Clerk (Contd)**

Drop-In: The centre is running very successfully and it is hoped that accommodation space can be extended in the future. Request to use the Recreation Ground for an alfresco evening, agreed in principle - await report on the level of its success.

Street lighting: Lights on the A227 and High Street need attention. Agreed that, in future, reports will be relayed to the Clerk as soon as problems become apparent, rather than waiting for PC meetings.

Western Rd Car Park: Noted that work to the retaining wall (A25) has been delayed and will now start within the next few months. There is some concern about traffic flow during the reconstruction period.

Tree Surgery: A resident has expressed concern about an overhanging tree Recreation Ground/Black Horse Mews. Advice will be sought from T&MBC.

All Cllrs

24. Cheques for Signature

Auto-Pay

£871.15 R Springett - Asst. Groundsman 1/5 - 31/5/03
£832.84 H Damiral - Clerk May 2003
£601.47 W Austin - Caretaker/Groundsman 1/5 - 31/5/03
£212.81 Seeboard - Street Lighting Maintenance, April 2003
£82.25 Landscape Services - Playground Inspections, April & May 2003
£317.00 T&MBC - Rates, Potters Mede June 2003
£51.00 T&MBC - Rates, Rec. Gd. June 2003
£105.05 Seeboard - Supply, Potters Mede
£212.82 Seeboard - Street Lighting Maintenance, June 2003

£88.12 H Damiral - Reimbursement, installation of office equipment
£172.02 EJP Fire Protection Ltd - Refills/replacement extinguishers, Potters Mede
£15.00 KAPC - Website course fee

Proposed by Cllr. Hughes, seconded by Cllr. Brinkley-Willsher that the above cheques be paid.
Agreed.

25. There were no matters for discussion in committee.