

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 7 November 2005 at Potters Mede

Present: Cllr B Hughes (Chairman), Cllrs, Mrs L Barrow (7.45pm), J Broad, Mrs S Murray, S Perry, Miss L Robinson, C Willsher,  
Apologies: Cllrs J Bailey, J Phillips, Mrs B Woodhams, T&MB Cllrs D Evans & Mrs J Harrison

There were five members of the public in attendance

There were no declarations of interest

Prior to the meeting there was discussion with PC Daphne Allen about the current problems with young people from other areas visiting Borough Green and causing nuisance and disturbance. It is hoped that with increased police patrols, the support of the British Transport Police and a tighter registration system at the Drop-In Centre these problems will be overcome. Residents are encouraged to report any future incidents to the Police.

73. **Minutes** of the meeting 3 October 2005 were signed as a true record.

74. **Matters Arising**

64. Long Pond Works, Wrotham Road: A reply from T&MBC was read and noted.

65. Cllr Willsher reported on the Preferred Options Report as considered at the LDF conference. Agreed that he will submit a written response on behalf of the Parish Council.

CW

75. **Planning Matters**

TM/04/2445 3no dwellings – 34 Maidstone Road. Revised car park layout. No observations.

TM/05/2292 Dwelling r/o 89 Station Road - amended plans: velux roof lights & omission of proposed dormer. No observations.

TM/05/2819 Outbuilding to provide storage – 35 Western Road. No observations.

TM/05/3048 2no dwellings – 153 Maidstone Road. Details of materials. No observations.

TM/05/3092 Landscaping of front garden – 30 Lingfield Road. No observations.

TM/05/3108 2no dwellings – 153 Maidstone Road. Details of archaeological watching brief. Noted.

**Planning decisions**

TM/05/2294 Front fencing – 30 Lingfield Road. Permission granted.

TM/05/2334 Change of use from residential to shop – 1 Sevenoaks Road. Permission granted.

TM/05/2596 Tree surgery – 5 Rock Road. Permission granted.

TM/05/2825 Surfacing & widened access – 8 McDermott Road. Details approved.

**Planning decisions October 2005**

TM/04/3697 Extension – Unit 1 Bourne Industrial Estate. Permission refused.

TM/05/1064 Extension – 25 Normanhurst Road. Permission granted.

TM/05/1653 Removal of condition to allow subdivision of industrial property, independent occupancy of office + changes to external appearance – ARC, Quarry Hill Road. Permission granted.

TM/05/1698 Garage conversion, extension & alterations – 8 McDermott Road. Permission granted.

TM/05/1700 1no house – 74 Sevenoaks road. Permission refused.

TM/05/1966 Conservatory – 10 Mountfield. Permission granted.

TM/05/2006 Conservatory – 30 Lingfield Road. Permission granted.

TM/05/2071 O2 telecommunications installation – land fronting 177/199 Fairfield Road. Permission refused. Additional copy correspondence A-Z/T&MBC

TM/05/2338 Acoustic insulation re. change of use to hairdressing salon – 19 High St. Details approved.

'Ingleside', 34 Maidstone Road – Notice of application for planning permission for 3no houses.

74 Sevenoaks Road – TPO granted

160 Maidstone Road – Alleged breach of planning control investigated. No evidence found.

76. **Oral reports from Members and Clerk**

There was concern that lorries are frequently seen to be mounting the footways in Western Road. Residents are asked to pass details of any offending vehicles to the Police.

It was agreed to introduce tighter controls to prevent use of the Recreation Ground car park by commuters. Extra signs will be displayed advising that the area is for Recreation

**Oral reports from Members and Clerk (Continued)**

Ground users only. Chairman will draft a letter for the Groundsman to affix to windscreens as and when necessary. T&MBC will be consulted.

It was confirmed that the Local Development Framework identifies land at Isles Quarry West for possible housing development.

Noted that T&MBC awaits a retrospective planning application for windows installed to the frontage of Bar 'K', 51 High St.

Defects to street signs and furniture in the High Street will be referred to Kent Highway Services.

Increased instances of graffiti in the village noted.

Agreed that the hanging baskets have looked spectacular this year.

Sections of recently resurfaced footways on the Valley View estate are causing trip hazards.

Other sections require maintenance.

77. **Correspondence****Noted:**

T&MBC	A227 Wrotham Road – Response/progress report re drainage works to alleviate flooding.
Kent Police Authority	Govt. proposals for national re-structuring.
SLCC	SLCC training day 28 November – Clerk will attend.
KAPC	Minutes of the meeting 15 Sept. 2005 + newsletter 312 + annual report
Kent Highways Services	Restructuring: Mr H Goodman no longer has operational role
KCC	Changes to pension scheme
KCC	Subsidised local bus services
CPRE	Agenda 18 Nov. 2005 + minutes of last meeting
Highways Agency	Traffic information & roadworks SE Sept – Nov. 2005
British Leprosy Relief Assn.	Fundraising
South & SE in Bloom	Seminar
T&MBC	Joint Transportation Board minutes 12 Sept. 2005
T&MBC	Parish Partnership Panel minutes 1 Sept. 2005 (copies to Chairman & Cllr Willsher)
Farming & Wildlife Group	Newsletter & invitation to subscribe
Kenward Trust	Newsletter
NALC	Draft guidance. Clean Neighbourhoods & Environment Act
KCC	Websites
Chamber of Commerce	Letter of thanks for grant towards Christmas lights
T&MBC	PPP agenda 10 Nov. 2005: copies passed to Chairman and Cllr Willsher.
Kent Youth	Invitation to carol service 3 Dec. 2005
T&MBC	Bulky refuse collection service: agreed to request transfer of one of the collection services back from the station car park to the Housing Assn site.
T&MBC	Litter bin Staleys Acre play area: it is considered that the maintenance is the responsibility of T&MBC.
Kent Highways	Parish & Town Council seminar 17 Nov. 2005: Clerk will attend.
T&MBC	Re-launch of Youth Forum 30 Nov. 2005: 2 members of the Drop-In will represent Borough Green.
T&MBC	Youth & Play development 2005 scrutiny review: a copy of the draft action plan will be passed to the Drop-In Centre.
KCC	Change in collection of pension contributions: monthly payments agreed.

There then followed the period for public consultation:

The Parish Council clarified that the Skate Park is a joint project, funded by T&MBC and the parishes of Borough Green, Platt and Wrotham. Thus, from the Parish Council's point of view it is a commercial project although it is recognised and appreciated that many local people gave their time and services generously. Construction/maintenance items were raised.

Recreation Ground: Noted that benches could be constructed for approx £40/50 each; urgent repairs are required to the pavilion roof and a light on the pavilion was suggested.

Street nameplates are required for Tollgate and Lendon Road/Staleys Acre.

A recent BG-TAG march was well supported. A bypass update from KCC is awaited. The group confirms its support for the Speedwatch initiative.

Concerns about increased fouling of footways by dogs will be referred to T&MBC

BH

BH/CW

78. **Audit of accounts 2004/05**  
All members had received copies of the External Auditor's Certificate and Opinion: noted that there are no matters for attention. Statutory notice and the annual return have been displayed.
79. **Land Management Information Service – Photography & Mapping**  
Chairman summarised the service offered and proposed that the Parish Council subscribes. Agreed.
80. **Street lighting – 10 Normanhurst Road**  
Chairman proposed that a quotation for repairs from Seeboard in the sum of £905.03 + VAT be accepted. Agreed.
81. **Borough Green Baptist Church – Open air services**  
Agreed in principle that summer services may be held in the SE corner of the Recreation Ground.
82. **Foot Clinic, Borough Green**  
Chairman proposed that the Parish Council continues to financially support the new arrangements for the Foot Clinic all as before. Agreed.
83. **Speedwatch**  
Further information from the Police and KAPC noted. Cllr Perry will liaise with Wrotham and Platt parish councils who have both expressed interest.
84. **Pedestrian crossing, Western Road**  
To accommodate the proposed crossing, the Parish Council will recommend that the bus stop be re-sited to a location just west of the entrance to the Western Road car park.
85. **Personnel matters: Assistant Groundsman**  
Chairman proposed that Mr R Springett be granted 3 additional days leave per year in recognition of 10 years service. Agreed.
86. **Skate Park**  
A letter from the Youth Worker was read and noted. Chairman summarised the history of the Project. There was further discussion about construction, maintenance and management issues.
87. **Recreation Grounds**  
**Recreation Ground pavilion:** All members had received copies of the surveyor's report. Estimated costs for refurbishment and rebuild were compared and discussed. Agreed in principle that it would not be viable to refurbish the building and consideration will be given to demolish the existing and build a new facility. Further agreed that, in the interim, essential repairs will be carried out to the roof.  
**Potters Mede pavilion:** Due to lack of response, tenders for refurbishment works were invited for a second time. 2no tenders were received from the 8no invited. All members received copies of the schedule of tenders. After discussion Chairman proposed that the tender of Simmonds of Wrotham be accepted for refurbishment of the toilet areas, including replacement sanitary fittings all in accordance with the itemised tender. Agreed.  
**Potters Mede hire charge:** Agreed that there can be no reduction for BGFC in lieu of marking-out the pitches.
88. **Cheques for Signature**  
**Auto-Pay**  
£937.14 R Springett - Asst. Groundsman 1/10 - 31/10/05  
£1042.12 H Damiral - Clerk October 2005  
£465.59 W Austin - Caretaker/Groundsman 1/10 - 31/10/05  
£498.88 M Taylor - Groundsman 1/10 - 31/10/05  
£270.00 T&MBC - Rates, Potters Mede November 2005  
£216.29 Seeboard - Street lighting maintenance November 2005  
£168.92 Seeboard - Street lighting supply September 2005  
£93.04 Kent Aluminium - Equipment Potters Mede & Skate Park

SP

**Cheques for Signature (Continued)**

£399.29 KCC – Superannuation October 2005  
£935.30 Thomas & Cavalli – Feasibility study, Recreation Ground pavilion  
£2028.52 How Green Nursery Ltd – Maintenance/dismantling hanging baskets  
£809.28 Steadline Ltd – Remedial works to Rec Gd footpath and play area entrance  
£173.00 Drop-In Centre – Contribution towards Skate Park opening expenses  
£30.00 Land Registry – Registration of Title, Recreation Ground  
£40.00 P Evans – Repair to shower, Potters Mede

Proposed by Cllr Willsher, seconded by Cllr Broad that the above cheques be paid.  
Agreed.

89. **Resolved to enter into committee**  
Financial/banking matters were reported.