

BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernie Galopin
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Established 1934

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Minutes of the Meeting of Borough Green Parish Council held **Online** on Monday 4th January 2021 The meeting was not recorded.

Present: Cllrs Taylor (Chairman), Cllrs Shaw, Wray, Perry, Millener, Redrup, Ramsden, Simpson, Crawley & the Clerk. KCC Cllr Rayner & TMBC Cllr Palmer were present online, There were no members of the Public

188. **Apologies for Absence** Cllr Reading - work. Cllr Gould sick
189. **Declarations of Interest:** To receive in accordance with the Council's Code of Conduct **None**
190. **Minutes of the Online Meeting: 7th Dec 2020:** To confirm and sign as a correct record.-**AGREED**
Chairman confirmed Cllr Ramsden's Signature of Declaration of Acceptance & welcomed him to the Parish Council.
191. **Submissions by County & Borough Councillors, and Members of the Public**
Cllr Rayner reported on a successful meeting with Southern Water, and their commitment to upgrading the Maidstone Rd Pump Station, and to survey the Rec Carpark. He also reported a successful KCC Grant Application to implement the 7.5t HGV limit on Quarry Hill Rd, and KCC's Covid Strategy.
Cllr Palmer reported on fresh activity at the Askew Bridge site, Covid impact, and that Platt PC would be authorising the grant payment noted in 198 (v) at their meeting on the 5th January
192. **Matters arising** from the minutes of the last meeting and not covered by agenda items- **.None**
193. **Planning matters** to hand:
(i) To note planning notices – as circulated.
(iii) Current applications as per correspondence.
TM/20/02879/FL 2 Wye Road Proposed two storey side extension - no observations
TM/20/02781/FL 66 Sevenoaks Road Erection of 2 new detached dwellings with associated garaging, landscaping and ecology enhancements. No objections, but to note impact of noise and dust from H+H
TM/20/02797/FL 161 Maidstone Road New application as TM/20/02282 but with two storey 3 bay garage in front garden now removed - no observations

(iv) No further planning matters.
194. **Correspondence** – all covered by agenda items
195. **Potters Mede Grounds and Pavilion**
(i) Quotes for carpark resurfacing - pending
196. **Recreation Ground:**
(i) Repair of public toilet lock – no report.
(ii) Rec Revamp progress.- the Enovert grant is being explored, and Cllr Crawley is now assisting
(iii) Report Pumping station meeting SW 16th Dec Upgrade & Ground Pen radar
(iv) Pavilion - War Memorial plaque and windows - in hand
(v) TMBC Litterbins two burnt - replacements ordered, to be fitted by Staff
- Chairman suspended to meeting 2000 - 2010 to allow Members to hear the PM's Lockdown order.
- 197 **Village Enhancements:**
(i) Update Cooper & Crest Land transfers. no report
(ii) A25 gateway legal challenge - No update - to note new hedge & Hedge cutting
(iii) Public Toilet and Crowhill transfers. Chairman updated new members on the historic discussions, Awaiting result of TMBC Finance & Property AB on 6th, Chairman to attend. Members agreed that the Staley's Acre play area be added to the agreement for transfer to the PC

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198. **Financial Matters:**

- (i) Clerk's RFO Report. Clerk noted holiday delays to Payment List and Reconciliations.
- (ii) 21/22 Precept request lodged
- (iii) Clerk to present Bank Reconciliations as at 31 Dec.20. It was agreed to defer seeking further new bank accounts to ensure each account only held the protected £85k allowed by the Govt compensation scheme
- (iv) Chairman authorised to obtain a laptop that will act as a PC spare and also be used by members without access to their own compliant devices - AGREED
- (v) Request to Platt - Gateway Grant of £370 towards Joint Gateway Project -AGREED
- (vi) Cllr Simpson asked for clarification regarding the Clerk paying his own wages by BACS. Chairman noted that he authorised all BACS payments by email before they were actioned by the Clerk.

199 **Website Accessibility, Compliance & Risk:**

- (i) There was some discussion about the PC website, and it was agreed to reduce content to that strictly necessary for informing the public. Chairman noted severe problems in the past with 3rd Party web suppliers, and the difficulties other Parishes experienced with updating content, and will work with Cllrs Crawley and Ramsden to achieve that aim.

200 **T&MBC Local Plan:**

- (i) Inspectors December letter - no further report

201 **Highways and Streetlighting:**

- (i) Streetlighting LED discount - survey- no report
- (ii) Traffic Expert reports and invoice. We would continue to press KCC for completion of the 40mph Darkhill and Rec crossing timings, but would defer any further action on Maidstone Rd Speed management until it was possible to conduct a new public survey - AGREED
- (iii) KCC Member's Grant application for the Traffic Scheme withdrawn
- (iv) To note Kent Members grant for full Quarry Hill 7.5t HGV limit

202 **Sandpits Quarries and Landfills:**

- (i) Cllr Millener reported resident's concerns about the noise from random HP Steam release from H+H. Chairman to check TMBC for complaints, and will raise the issue at the next H+H meeting, noting that few of their previous promises had been actioned. There was some discussion about the impact of H+H on the Parish and TMBC Climate Change Strategies, but Chairman pointed out that our strategies would be what we could achieve by modifying our own operations, and that PM Environmental achievements put us ahead of the game

203. **BMPOS:**

- (i) Layby surfacing complete.
- (ii) Cllr Wray noted fallen cables, Chairman to report to BMPOS Cttee

204 **Payments List (Cheques/Bank Payments):** To approve payments as listed and circulated to all Cllrs. Chairman to circulate when available and agree by email.
Prop Cllr Perry, Sec Cllr Simpson - unanimously AGREED ee Appendix 1 below draft payments

205. **Future dates:**

- (i) Date of Next Meeting: **Monday February 1st 2021** online via Zoom commencing **7.30pm**, subject to change if isolation rules are removed, to a public meeting in the Annexe to The Church of the Good Shepherd.
- (ii) The Parish Office will not be open
Annual Parish Council meeting and Parish Annual Meeting Friday Village Hall 8pm **Deferred**.

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

206. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

APPENDIX 1 Payment List & Balances

BGPC Payments Authorisation Sheet A/C *857**

Month: Jan 2021

£

Payments

Standard On-Line Payments (Approximate)

Staff Wages	3987.90
HMRC	2284.69
KCC Pensions	993.28

Monthly Direct Debits

TMBC	57
Zen Internet	10.79
Wex *	93.48
Castle Water	40.32
Castle Water	41.11
ALD	301.32
E-On	469.14
EDF Energy	338
EDF Energy	13
Bank Charges	23.73

* Variable

Online Banking Payments

Kent Aluminium	33.12
Edward Tyrrell	666.00
Les Henry Associates	1400.00
Warners Solicitors	2721.60
Christmas Lights Committee	1500.00

Cheque Payments

Nil	0
January 2021: Total Payments	-14974.50

Authorisation

Name and Signatures x 2

Bank Balances

Natwest Current -	£100.00
Natwest BRA1 –	£107,232.27
Natwest BRA2 -	£669.42
Unity Trust Bank -	£85,000.00



1st Feb 2021