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Established 1934

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Minutes of the meeting of **Borough Green Parish Council** held in Borough Green Village Hall on **Monday 7th August 2023** starting at 1930. The meeting was not recorded.

**Present:** Cllrs Taylor (Chairman), Simpson, Thrush, & Rawsthorne, Cllr Rayner (KCC).

There were no Members of the public.

**080. Apologies for Absence** Cllrs Shaw, Millener, Reading, Butterfill, Ramsden, Rothwell. & Cllr Palmer (TMBC). Chairman welcomed Cllr Sam Thrush, signed Declaration of Acceptance co-option to be ratified at the September meeting

**081. Declarations of Interest - None**

**082. Minutes of the meeting 10th July 2023 - AGREED**

**083. Matters Arising .**

**Vacancy** - Resignation Cllr Rothwell, Chairman thanked Cllr Rothwell for his service

**New Agenda Item** - Policing and ASB to be included next month

**084 Submissions by County Member** - Cllr Rayner updated members on the Grange Park application, and the forthcoming application to increase Wrotham School, noting the severe traffic implications, and the concern that the school needed to be built as promised nearer Kingshill. Some losses amongst Wardens, New KCC Transport Consultation running, MOTO application traffic report from Parish Alliance/Les Henry

**085 Planning Matters to hand**

(i) To note Planning Notices as circulated

(ii) Current applications and **responses** circulated

**TM/23/01420/FL Ridgeway 162 Maidstone Rd** Alterations to the façade in association with internal layout changes

**TM/23/01476/FL 24 The Avenue** New det dwelling, demolish existing garage and single storey side extension

**TM/23/01512/AT CO OP Stores Station Approach** 1x non-illuminated fascia sign, 1x illuminated fascia sign, 1x illuminated logo sign, 1x illuminated totem sign and 3x non-illuminated car park signs

**TM/23/01251/FL Lenwyk 15 Wrotham Road** Demolition of existing, & erection of two semi-det 2 bed houses

**No observations on any application**

**086 Potters Mede**

(i) Container see (086 iii)

(ii) Youth Engagement Initiative - ongoing awaiting report

(iii) Clerk updated on quotes and applications- S106/ Rural Grant Schemes - Carpark Surfacing, Storage

Container and Path, Rec Pavilion Refurbishment, the outcome of which will determine what goes forward

**087 Recreation Ground**

(i) CCTV enhancement - awaiting tree clearance and commissioning

(ii) Asbestos clear - quotes received for damp proofing, insulation and roof (see 086 (iii) above)

(iii) Dead tree in garden behind Pavilion - hazard - Treeability - in touch with owner - OMF

(iv) Black Horse Mews - Garden subsidence - structural survey quote £650 - AGREED

**088 Village Enhancements**

(i) Green Space Review - Cllrs Simpson and Thrush to progress

(ii) Assets Of Community Value - update on Black Horse and Library applications - noted *cont/*

4th September 2023

- Cont (iii) ACVs - Parish Church Hall and Village Hall, managements to be contacted  
(iv) Tollgate hedge- offer to Clarion to add to BGPC cutting regime.  
(v) Himalayan Balsam - culvert by surgery and Allingham Close-Reported to EA  
(vi) Medical Centre parking discussions ongoing  
(vii) Skatepark - BGPC takeover the role for 2 years  
(viii) Hanging baskets finally installed

#### **089 Financial Matters**

- (i) Responsible Financial Officer's report  
(ii) Bank Reconciliations & Balance 31 July 2023  
(iii) To approve Payment List as circulated. Prop Chair, 2nd Cllr Rawsthorne - AGREED  
Astra payments to be held pending commissioning  
Invoices checked : Cllrs Rawsthorne & Taylor  
(iv) AGAR/ External Audit - awaiting outcome  
(v) Legal Cost Recovery - no report  
(vi) Ukraine Wreath Payment amount is £23.34 - AGREED  
(vii) Village Hall payment reconciliation completed

#### **090 Website & Social Media**

- (i) No Report

#### **091 Neighbourhood & Local Plans**

- (i) Update on Local Plan - Consultation Spring 2024  
(ii) Neighbourhood Plan - Cllr Rawsthorne seeking advice from Pembury & Capel PCs

#### **092 Highways & Streetlighting**

- (i) Update on A25 road and pavement resurfacing - awaiting siding  
(ii) Wheelie bin 30 stickers still available  
(iii) KCC Baskets & Lighting - Christmas Lights Grant - new electrical equipment £854.55 - AGREED  
(iv) Parish Highway Plan meeting KCC shortly to update Plan  
(v) Speed checks - Clerk liaising with Police to carry out random monitoring, particularly Darkhill Rd and Thong Lane because of danger to horse riders

#### **093 Quarries & Landfills**

- (i) BGSP- no update  
(ii) H+H visit report next month

#### **094 Councillors Reports from outside Bodies (max 3 min)**

- (i) 58 bus - route adjusted, start Wrotham, through Borough Green & Platt to Wrotham Heath from 29 August  
(ii) Clerk noted the SE Water hosepipe ban was lifted 4th August 2023

#### **095 Future Dates**

- (i) **Date of next meeting 1930 4th September 2023**  
At all other times contact the Clerk using the details above

**096 Exclusion of Public and Press:** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

Members are reminded that any release of information from a Part 2 discussion is contrary to the Standards Code and an offence under the above Public Bodies Act.

Part 2 - Discussion of Cost and value of Noise Surveys, Chairman thanked Cllr Ramsden for his hard work & research. There being no further business, Chairman closed the meeting at **2100**



4th September 2023

**BGPC Payments List August 2023**

£

**Staff Costs**

|                      |          |
|----------------------|----------|
| Staff Salaries (TBC) | 5,208.18 |
| HMRC                 | 2,682.69 |
| KCC Pensions         | 1,171.56 |

**BACS Payments**

|                                 |          |
|---------------------------------|----------|
| Greenthumb, inv 02689489        | 29.00    |
| TreeAbility, inv 5183           | 183.60   |
| TMBC, inv 81480                 | 1,380.80 |
| Nu Venture, inv 2916 (July)     | 833.00   |
| Astra Security, inv SI-107016   | 956.58   |
| Astra Security, inv SI - 107017 | 9,841.40 |
| SHS Hygiene, inv 44900          | 694.32   |
| Expenses - Barry Glew           | 578.15   |
| Expenses - Rob Springett        | 63.28    |

**DD Payments**

|                              |          |
|------------------------------|----------|
| Zen Internet                 | 13.79    |
| TMBC Rates                   | 57.20    |
| Bank Charges *               | 25.80    |
| Npower* - streetlighting     | 1,164.04 |
| Npower* - public convenience | 1,589.58 |
| EDF (PM)*                    | 1,126.00 |
| EDF (RG)*                    | 35.00    |
| Castle Water*                | 120.25   |
| Castle Water*                | 17.60    |
| Vauxhall Finance             | 544.80   |

\* DD amounts may vary on a monthly basis

**Total Payments** 28,316.62

NB: Receipts for the period 01/07/23 to 30/06/23 2,845.36

**Total Reserves** £154689.00

Signatures 1. M Taylor 2. A Rawsthorne

N Power Public Toilets - under dispute

Astra awaiting commissioning this month



4th Sept 2023

**PC GRANT CHRISTMAS LIGHTS detail:**Supplier Screwfix

ABB 16A 2P+E CONNECTOR 250V (3967X) male Commando plug

90 @ £3.99 each **£359.10**

ABB 16A 2P+E CONNECTOR 250V (2264X) female commando socket

45 @ £7.49 each **£337.05**Supplier TLC Electrical2 x 100 m reels of 1.5mm<sup>2</sup> Arctic 16A cable2 @£79.20 **£158.40****Total £854.55**

