

Minutes of the meeting of Borough Green Parish Council held at 7.30p.m. on Monday 4 July 2005 at Potters Mede

Present: Cllr B Hughes (Chairman), Cllrs. J Bailey, Mrs J Barrow (7.50pm), J Broad, Mrs J Lucas, J Phillips, S Perry, C Willsher, Mrs B Woodhams. County Cllr Mrs V Dagger  
Apologies: Cllr Mrs S Murray

There were five members of the public in attendance and the Rural Community Warden

There were no declarations of interest.

24. **Minutes** of the meeting 6 June 2005 were signed as a true record.

25. **Matters Arising**

18. KCC – Draft Kent Design Guide: Cllr Willsher reported and outlined proposed response. Agreed.

23. The PC vacancy has been advertised. Agreed that if no election is called previous applicant Miss L Robinson will be co-opted.

26. **Planning Matters**

TM/03/2563 Additional information: new factory to manufacture aerated concrete products + outside storage, parking, access and associated works – Ightham Sandpit. Agreed observations: 1. planned zebra crossing and roundabout from proposed bypass should be in place before factory construction work commences 2. Bypass should be operational before factory opens.

TM/05/0035 Temporary soil blending operations – Borough Green Sandpit. Concern about noise and dust implications.

TM/05/0900 Garage extension + alterations to front entrance and wall – 108 Maidstone Road. Revisions noted.

TM/05/1653 Removal of condition restricting sub-division of industrial property and changes to external appearance of existing buildings – Arcontrol, Quarry Hill Rd. No observations.

TM/05/1796 Outline application: demolition of existing house, construct 16no houses + associated works – 20/22 Wrotham Road. Objections: 1. Extreme concern about increased traffic onto A227 and danger for schoolchildren walking across entrance to site 2. Concern about obstructed sight lines and close proximity to the junction with Fairfield Road. 3. Insufficient parking area. 4. Because of massing/scale/design/shape of site and traffic implications, as well as it being adjacent to a Grade 2 listed building, outline application is inappropriate. 5. Application is premature and should not be considered until the Borough Green bypass has been constructed.

Pre-planning consultation – installation of 02 12m monopole, Fairfield Road. Agreed concern about possible health & safety risks to local people and security implications to adjacent A-Z Map Company Ltd. Correspondence with the company noted.

TM/05/2002 Change of use of land to base for travelling showpeople – land to north of Scotts Hole, Crouch Lane. Objections: 1. Infrastructure cannot support proposal 2. Concern about traffic/highway implications in Green Belt area.

TM/05/1977 Change existing low voltage 4-wire open construction overhead line for PVC covered cable – Wrotham Road. No objections but underground cable would be preferable.

TM/05/1966 Conservatory -10 Mountfield - No observations.

TM/05/1700 1no dwelling adj 74 Sevenoaks Road . Letter from resident read and noted.

**Decisions**

TM/05/0219 Roundabout & access to Celcon – Ightham Sandpit. Permission granted

TM/05/0759 Joinery details – Dwelling s/o Orchard House, Sevenoaks Rd. Permission granted

TM/05/0863 Extension & loft conversion – 8 Annetts Hall. Permission granted

TM/05/0866 Landscaping, boundary treatment, refuse storage & passing bay - Dwelling s/o Orchard House, Sevenoaks Rd. Permission granted.

TM/05/1007 Replacement garage – 16 Wyatt Close- Permission granted.

TM/05/1101 Extension – 30 Staleys Road. Permission granted.

TM/05/1173 Relaxation of time for sand extraction – Borough Green Sandpit. Permission granted.

TM/05/1218 Extension – 70 Western Road. Permission granted.

TM/05/1417 Change of overhead EDF cable to PVC – Wrotham Rd. Permission granted.

27. **Oral reports from Members and Clerk**

Noted that T&MBC has begun to remove trees alongside garages in Fairfield Road at location of proposed footpath Station Approach/Fairfield Road. No further information received regarding acquisition of other land in connection with this footpath. KCC will be asked to install crash barriers at entrance to Bourne Enterprise Centre. Noted that Babbie has been instructed to make alterations to missing beacon of new zebra crossing A227 to conform with others in the county. Concern about sudden slowing and speeding of traffic either side of speed camera A227. Noted that Police training for use of hand-held speed guns will commence in August: any member of the public interested in training should contact the Parish Council Clerk. Concern about environmental issues associated with accumulated rubbish fronting a property in Maidstone Road will again be referred to T&MBC. Further damage to road surface Dryland Road will be reported to KCC. Cllrs Broad and Phillips will be in attendance at Parish Office 10-12 noon Saturday 30 July 2005.

JB/JP

There then followed the period for public consultation.

Public concern about the proposed installation of 02 monopole, Fairfield Road should be passed to T&MBC.

Discussion about existing and proposed pedestrian crossings.

KCC will be asked to consider increasing width of footway A25 between Quarry Hill Road and Red Lion PH to allow wheelchair access.

Concern about possible damage to underground services by parked cars during road re-surfacing works will be passed to KCC.

Recreation Ground pavilion: All Cllrs were given copies of a transcript from the 1958 edition of the National Playing Fields Assn Journal together with suggestions for its refurbishment. For consideration at the next meeting.

Cllr Mrs Lucas left the meeting.

A request for funding for the Recreation Ground Groundsman to attend a playground inspection course was not agreed, as regular professional inspections are made by both KCC and the manufacturers.

A request for unapproved parish council minutes to be circulated in the public domain was not agreed.

Noted that the annual electrical inspection at Potters Mede will be undertaken this month.

28. **Correspondence****Noted:**

KAPC	Newsletter 6 June 2005: Cllr Willsher reported.
Countryside Agency	'Pointers to Good Practice' Guide for Town & Parish Councils
Defra	Clean Neighbourhoods and Environment Act 2005
SE England Regional Assembly	Update on the SE Plan
CPRE	Newsletter
Highways Agency	Traffic information & roadworks May – August 2005
T&MBC	PPP agenda
T&MBC	Corporate Performance Plan
T&M Crime & Disorder Reduction Partnership	Launch of 2005 – 2008 Strategy 20 July
Kent Men of the Trees	Borough Green Report 2004. Copies to all Cllrs. Cllr Willsher was thanked for his contribution to the visit.
T&MBC	Town Centre Master & Action Plan. Cllr Willsher reported.
KAPC	Councillors' Information Day – Lenham 16 July 2005
KCC	Kent Volunteers 2005 awards
Highways Agency	Planned motorway works: exhibition Potters Mede 14 July
KCC	T&M Local Board meeting 6 July: C Cllr Mrs Dagger gave information about Small Community Grants - Cllr Willsher will attend the meeting
KCC	Footpath status for route Tilton Road/Sevenoaks Road.
	Agreed that this long-established footpath should be a definitive public right of way.

CW

29. **Audit of accounts 2004/2005**

All cllrs received copies of the annual return and the auditor's report. Chairman proposed that the Statement of Accounts and the Statement of Assurance be agreed and signed. Agreed.

30. **Parish Council Meetings**

The next meeting will be held at 7.30pm on 1 August 2005 at Potters Mede.

All

31. **Skate Park**  
The lease has been signed by all three parishes and returned to the solicitor. At a joint meeting of the parishes it was agreed to 1. appoint Mr M Taylor to undertake construction of the skate park 2. one representative from each parish to oversee the project 3. Cllr Perry to act as Project Manager. Agreed. SP
32. **Recreation Grounds**  
**Potters Mede pavilion:** Copies of a detailed action plan for repairs/refurbishment will be given to all members. A proposed decorating schedule was received from the Caretaker. All for further consideration at the next meeting.  
Agreed to allow camping facility for a private hirer in August.  
Estimate awaited for replacement of vandalised car park gate.  
Cllr Perry advised that the floor polishing machine is no longer serviceable and proposed that a replacement machine be purchased. Seconded by Cllr Willsher. Agreed.  
**Recreation Ground trees:** Cllr Willsher will liaise with the Groundsman about dead/fallen  
**Playground equipment:** Chairman proposed acceptance of a quotation for re-installation of a sprung mobile from Wicksteed Leisure Ltd in the sum of £375 +VAT. Agreed.  
**Tennis courts:** Subsequent to the Parish Council's submission of a planning application for floodlights and an enquiry from T&MBC agreed that 1. lights would be operated by a key mechanism 2. a time clock would be incorporated making 22.00 hrs the latest time for use of the floodlights. CW
33. **Cheques for Signature**  
**Auto-Pay**
- |          |   |
|----------|---|
| £894.03  | R Springett - Asst. Groundsman 1/6 - 30/6/05            |
| £1042.10 | H Damiral - Clerk June 2005                             |
| £470.41  | W Austin - Caretaker/Groundsman 1/5 - 30/6/05           |
| £248.95  | M Taylor – Groundsman 1/6 – 30/6/05                     |
| £805.91  | Seeboard –Supply, Potters Mede                          |
| £270.00  | T&MBC - Rates, Potters Mede July 2005                   |
| £58.00   | T&MBC - Rates, Recreation Ground July 2005              |
| £216.29  | Seeboard –Street lighting maintenance, July 2005        |
| £137.93  | KCC – Maintenance materials, Potters Mede               |
| £375.00  | T&MBC – Surveying & legal costs, Skate Park             |
| £228.60  | Cash – Petty cash/telephone/broadband April – June 2005 |
| £407.14  | Sevenoaks Glazing – Replacement glazing, Potters Mede   |
| £45.79   | Neat Ideas – Office supplies                            |
| £5178.65 | Zurich Municipal – Annual insurance premium             |
| £57.46   | Shaw & Sons Ltd – Accounts book                         |
| £1275.76 | Inland Revenue – PAYE/NI April – June 2005              |
| £65.83   | Cash – Rec. Gds. Imprest a/c                            |
| £814.28  | Sevenoaks Glazing – Replacement glazing, Potters Mede   |
| £340.00  | W Mzimba, Wealden Consultancy – Internal audit 2004/05  |
| £6.20    | C Willsher – Attendance expenses, T&MBC workshop        |
- Proposed by Cllr Willsher seconded by Cllr Mrs Woodhams that the above cheques be paid. Agreed.
34. **There were no matters for discussion in committee**