

Minutes of the Annual meeting of Borough Green Parish Council held at 8p.m. on
Monday 8 May 2000 at Potters Mede

Present: Cllr Mrs S Murray (Chairman), Cllrs C Brinkley-Willsher
A Dolton, D Evans, Cllr J Evans, B Hughes,
Mrs J Lucas, M Stone
Apologies: Mrs V Hayman, C Holwill

There were two members of the public in attendance

Action

1. Election of Chairman: Cllr Stone proposed Cllr Mrs Murray, seconded by Cllr Dolton.
There being no other nominations Cllr Mrs Murray was duly elected.

2. Election of Vice-Chairman
Cllr Stone proposed Cllr Hughes, seconded by Cllr Dolton.
There being no other nominations Cllr Hughes was duly elected.

3. Election of committees
Chairman proposed the following committees:

RGMC – All Members

Sports Clubs Liaison: Football: Cllr Dolton ~~Cricket: Cllr Currie~~

Tennis: Cllr Brinkley-Willsher Junior Football: Cllr Mrs Murray

Bowls: Cllr Holwill

Highways' Footpaths & Street Lighting: Cllr Brinkley-Willsher
(Chairman) & Cllrs ~~Currie~~, Dolton, Holwill and Stone

Finance: Cllr Mrs Murray & Cllrs Dolton, D Evans and Hughes

Village Hall Representative: Cllr Holwill

Home Defence Planning: Cllr Stone

Quarries Liaison: Stangate – Cllrs Dolton and Stone

Nepicar – Cllrs Dolton and Stone

Men of Trees: Mr A Currie

Working Party with Parish Councils: Cllrs Hughes and Stone

Basted Mill Public Open Space: Cllr Mrs Hayman and Cllr Hughes

Indoor Leisure Facility Steering Cttee: Chairman advised that this was no longer
required.

Village Appraisal Steering Cttee: Cllr Mrs Lucas and Chairman as and when required.

Age Concern: Cllr Holwill

Potters Mede Liaison: Cllrs J Evans and A Dolton

The above committees were agreed. Chairman proposed that the RGMC meets on an
annual basis with extra meetings if and when required. Agreed

4. Minutes of the meeting 3 April 2000 were signed as a true record.

5. Matters Arising

157.148 Cllr Stone reported on his meeting with Kelly Communications. A further
meeting will be arranged.

157.153 H'ways – Clerk will purchase maps of the parish for all members. Cllr
Brinkley-Willsher will then allocate individual areas for inspection.

159 Cllr Hughes hopes to attend the Bowls Club game.



6. **Planning Matters**

Chairman advised of new T&MBC Development Control Teams.

Pre-Meeting

TM/87/185/R/Var & TM/85/1436/R/Var Proposed Working & Restoration Scheme – Ightham Sandpits. Objection: No further extraction of sand until BG Bypass has been constructed.

TM/99/2659 Extension – 16 Tolsey Mead. No observations.

TM/00/0096 Revised Restoration Scheme – Ightham Sandpits. Initially no observations but subsequently revised at the meeting: Poor scheme which should be re-visited and an alternative proposal submitted.

TM/00/0395 Change of Use from Agricultural to Business – ‘Oaktrees’, Borough Green Road, Wrotham. Observations: 1. If approved, there should be restricted hours of working. 2. Concern about traffic crossing footway. 3. Concern about excessive noise.

TM/00/0470 Extension, revised plans – 62 High Street. Observation: Both boundary walls on either side of the triangle must be retained.

TM/00/0488 Outline application – hotel & leisure centre + access road, Gracelands Park, Borough Green Road, Ightham. Observations: 1. Construction of BG Bypass is necessary before this application is approved. 2. Suitable screening is required. 3. Concern about noise pollution.

TM/00/0674 Tree Surgery – 40 Crowhurst Road. No observations if agreed by T&MBC Trees Officer.

Decisions

TM/99/2713 Advertisement hoarding – Fox & Hounds site, Maidstone Road. Permission granted.

TM/00/0201 Extension – 34 Normanhurst Road. Permission granted.

TM/99/2555 Change of use to offices – 15/17 Quarry Hill Road. Application withdrawn.

There then followed the period for public consultation.

The new Chairman of the BGVHMC reported on the new committee structure, works to be carried out to the hall and associated matters. A grant application will be made to the Parish Council and 1999 accounts submitted. Chairman thanked him for attending the PC meeting.

7. **Correspondence**

Noted:

West Kent Police Newsletter – copies to all Cllrs

Kent Police Authority News March 2000

West Kent Policing Plan 2000/2001 – copies to all Cllrs.

KRCC Newsletters

KCPFA – Annual Report & Accounts

Basted Mill Public Open Space Cttee. Minutes 27/3/2000

T&M Leisure Guide 2000

T&MBC Withdrawal of Mobile Recycling Trailer

T&MBC local guide to Recycling and Managing Waste

KCC Local Government Pension Forum

Letter of thanks – Victim Support West Kent

Letter of thanks – Compaid

Letter of thanks – Age Concern Malling

T&MBC Working Party with Parish Councils – Minutes 4 April 2000

KCC – Best Value Performance Plan

T&MBC – Best Value Performance Plan



Correspondence (Continued)

Noted

KRCC Seminar – Community Appraisals & Design Statements 'Creating Community Action Request for Financial Assistance – Malling Citizens Advice Bureau.
Kent Messenger request for village correspondent.

Review of Electoral Arrangements in Kent. Chairman and Cllr D Evans reported. All members were given written information. For further consideration when further consultation document received from T&MBC

Draft Regional Planning Guidance for the South East: Government Response.

Letters from KCC and from the Chairman of the KCC Strategic Planning Cttee. were noted. A letter will be sent to The Secretary of State for the Environment.

KRCC Membership. Chairman proposed that the PC becomes a full member. Agreed.

T&MBC 'Kent Action to Save Heat' – Community Advisors. Information will be passed to Cllr Holwill for possible consideration.

Action

CH

8. Borough Green & Platt Bypass/Traffic Matters

KCC advised that it is preparing its Five Year Transport Plan for Kent. They are considering the Parish Council's request for a meeting about the bypass.

9. Vacancy BGPC

An election has not been called and the PC may now fill the vacancy by co-option. Advertisements have been placed. After discussion agreed that the Parish Council as a whole will interview applicants.

All Cllrs

10. NatWest On-Line Banking & Bank Charges

New charges noted. Cllr D Evans proposed that, if approved by the District Auditor, NatWest On-Line Business Banking be set up, this will help to reduce charges. Seconded by Cllr Brinkley-Willsher. Agreed.

11. Hanging Baskets - High Street & Western Road

T&MBC have advised that the total cost for supply, fixing and maintaining 30no hanging baskets this year will be £3,096.00. Cllr Mrs Lucas proposed that this be accepted, seconded by Cllr Dolton,. Voting was 8 in favour, 1 against. The motion was therefore carried.

12. T&MBC Tree Planting 2000/2001

T&MBC invitation to suggest suitable sites was noted.

13. Recreation Ground

Playground Equipment: £500 has been received as a grant from T&M Housing Assn.

Footpath: All Cllrs. had received copies of the schedule of tenders received. Chairman proposed that the tender of Steadline be accepted in the sum of £4316.58 + VAT plus additional work (option B) to area between entrance drive and field in the sum of £764.31 + VAT. Agreed. The latter item will also be discussed with T&MBC. Ctrs. recommendation re. edging boards was noted and will be discussed with T&MBC. Further agreed that excavated topsoil will be retained on site.

Drainage: T&MBC confirmed areas to be verti-drained. After discussion agreed that no work should be carried out to the goal mouth or pitch areas.

Cricket Net Area: Chairman proposed that arrangements be made for the metal cricket net structure to be removed. Agreed.

Action

Recreation Ground (Continued)

Boundary Fence: There is still concern about the fence between the car park and the ditch. T&MBC will again be advised and liability for clearance of ditch queried.

Entrance Gates: For consideration at a future meeting.

14. Potters Mede

T&MBC Football Coaching: Agreed that Potters Mede facilities can be used all as in previous years.

T&MBC Summer Playscheme: Chairman proposed that the verbal quotation from Park Leisure Ltd for verti-draining be accepted for 2 days work, all as reported at the last meeting. Agreed.

Showers: Cllr Dolton reported. He will seek further advice from F P Caine Ltd.

AD

15. Committee Reports

Highways & St.Lighting: Chairman proposed that a quotation from Seeboard be accepted in the sum of £120.67 + VAT for repairs to a light o/s 28 McDermott Rd. Agreed.

BGVHMC: a hedge overhanging the footway in Western Road will be reported to T&MBC.

Footpaths: A verbal request for an additional light on The Landway footpath will be considered at the next meeting.

Men of Trees: No report.

Quarries Liaison: Two meetings will be held in the next few weeks.

16. Cheques for signature

£197.39 Seeboard – Street Lighting Maintenance April 2000

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£107.11 Kent Aluminium – Decorating materials, Potters Mede

£577.12 J Stephens – Caretaker/Groundsman 1/4 – 30/4/00

£83.57 Kidman's – Service of mower, Potters Mede

£60.00 D Eve – Window Cleaning, Potters Mede

~~£500.00 J Stephens – caretaker/Groundsman 1/4 – 30/4/00~~

NatWest Auto-Pay

£152.24 A Gill – Groundsman 1/4 – 30/4/00

£354.25 R Springett – Asst. Groundsman 1/4– 30/4/00

£713.15 H Damiral – Clerk April 2000

Proposed by Cllr D Evans, seconded by Cllr Hughes that the above cheques be paid.
Agreed.

17. Resolved to enter into committee

Concerns about H&S hazards in Bellows Lane will be reported to T&MBC.

Concern was raised about properties in Tollgate which will be referred to T&M Housing Assn. Cllr Dolton will give further information to Clerk.

D. Evans
05/06/00

BOROUGH GREEN PARISH COUNCIL

Tenders:	Footpath	
Location:	Recreation Ground	
Opened:	12 noon 8 May 2000	
<u>Tenders Received</u>		
Company	Comments	Tender Price excl VAT
Steadline Ltd	Edging Board recommended also see * below	£4316.58
Cleary & Downey Ltd	see * below	£4681
FP Caine Ltd		£5868.40

* Additional area between end of concrete driveway and embedded flagstones

Steadline Ltd: Option A - Excavate, lay and seed area with Grass Grid blocks	£1482.31
Option B - Excavate and construct surface to match footpath	£764.31
Cleary & Downey Ltd Excavate and extend concrete area	£1202.08

HMD/F&GP.Tenders

Quoted to all other 8/5/00