Minutes of the meeting of Borough Green Parish Council held at 7.30pm on Monday 3 November 2014 in the Annexe to The Church of the Good Shepherd.

Present: Cllrs Taylor (Chairman), L Chown, C Dobson, S Milllener, Ms P Moorecroft, S Perry and H Willard There was one member of the public in attendance.

131. Apologies for Absence Clirs Mrs S Gould, G Harrington, T Shaw & T&MBClir Mrs S Murray

Action

132. Declarations of Interest

In the course of normal business being conducted all Councillors confirmed that that they are open-minded and that any comments they make are done so without bias, pre-disposition or predetermination, irrespective of personal comments made outside the meeting.

Councillors will take into account any relevant information put before them and not rule out any factors before reaching a final decision.

Cllr Willard declared an interest in items 138 &139 Potters Mede ground improvements and pavilion and item 148 Chqs for signature (P Mede expenses reimbursement)
Cllr Taylor declared an interest in items 148 Cheques for signature (skate park)

133. Minutes of the Meeting 6 October 2014 and the Emergency meeting 24 October 2014:

All members had received copies of the minutes. RESOLVED that both sets of minutes be approved and signed.

134. Matters Arising

Item 109 Correspondence – trees r/o 123 Fairfield Rd: Chairman has liaised with the resident. Noted that the trees are contributing to a sound barrier. Chairman will discuss this further with the nearby quarry owners, R Body.

Item 109 Correspondence – re-routing of local bus services: Cllr Perry has liaised with T&MBCllr Mrs Murray and it is understood that discussions are taking place.

Item 112(iii) Correspondence – Recreation Ground: Chairman advised that, to his knowledge, the 'party bus' request was subsequently not required.

Item 123(ii) Written Reports - trees r/o 123 Fairfield Rd: Chairman will inspect the tree at 8 Sandy Ridge which is shading the street light

Item 123(iv) Written Reports: Chairman advised that a request has been made for a PPP agenda item to agree action to persuade S Water and other sewage utilities to upgrade the drainage system in the centre of the village before more sites are developed.

Item 129 Community Right to Bid: The intent re the Henry Simmonds has been lodged. Chairman will register BGPC's intent with regard to The Black Horse and Hoodens and The Red Lion. After discussion RESOLVED that Café Troika will also be registered when and if necessary

135.Period for Public Consultation

The Union flag has recently been vandalised. The level and speed of Police reaction and comments from local residents is praised. Extra security will be fitted to prevent a recurrence. There was some discussion between the Vice Chairman and Chairman regarding the terminology of the Chairman's report on this incident

136. Planning Matters

(i) Decisions

160 Maidstone Rd – Notice of T&MBC enforcement investigation re alleged unauthorised excavation work TM/11/03518/FL extension of opening times to 12.30am of bar & dining facilities – Reynolds Retreat. Will be reported to Area 2 planning cttee.

TM/14/02877/FL retrospective application to retain infill of rear courtyard – Reynolds Retreat. Will be reported to Area 2 planning cttee.

- (ii) TM/14/03394/RD landscaping, garden sheds, energy, waste and water and soil contamination 2no dwellings r/o 19-29 Station Road. No observations
- (iii) TM/14/03394/RD additional information for landscaping, garden sheds, energy, waste and water and soil contamination 2no dwellings r/o 19-29 Station Road. No observations
- (iv) TM/14/03560/FL single storey side extensions, ATM, changes to elevations, plant & machinery and reconfiguration of access to residential accommodation above The Henry Simmonds, 4 Wrotham Road: see below
- (v) TM/14/03570/FL 3no illuminated fascia signs, Sainsbury's store entrance sign, ATM surround, Totem sign and car park/parking signs – The Henry Simmonds, 4 Wrotham Road Chairman advised that he has asked for the above two applications to be referred to Area 2 Planning Cttee and he outlined his reasons. AGREED that Chairman will prepare a draft response on the two applications for circulation and approval before formal submission.

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Planning Matters (Continued)

(vi) TM/14/03575/FL Replace glazed windows on east side of telephone exchange with ventilation louvres - Harrison Road. No objections but would like to see an acoustic survey using a category C scale

137. Correspondence

Regular newsletters and funding alerts (copies to all Cllrs) Kent Can **KCC** Regular Trading Standards alerts (copies to all Cllrs)

Rural Services Network newsletters (copies to all Cllrs) **KCC** Inside Track issue 220 (copies to all Cllrs) Parish News Oct 2014. (copies to all Cllrs) **KALC**

DCLG consultation: Planning and travellers (copies to all Cllrs) **KALC**

KALC Omission in Local Govt Transparency Code 2014 has been raised with DCLG (copies to all Cllrs)

Budget consultation for forthcoming three financial years available at KCC

http://www.kent.gov.uk/about-the-council/have-your-say/budget-consultation (copies to all Cllrs)

KALC Update from UK Power Networks on adverse weather 21.10.14 (copies to all Cllrs)

Community Resilience & Emergency Planning information and planned events (copies to all Clirs) **KALC** Thanks for 'fantastic' P Mede venue for recent private function and excellent service from staff L Gobbo (copies to all Cllrs)

T&MBC Area 2 Planning Cttee agenda 29.10.14 (copies to all Cllrs)

London Paramount Team Information and events re proposed entertainment resort, Swanscombe Peninsula (copies to all Cllrs)

Strategic Plan 2015 - 2025; Constitution and Annual Report 2013/2014 (copies passed to AGM **KALC** representatives)

Kent Police Police and Crime Commissioner newsletter October 2014 (copies to all Cllrs)

Kent Police Mobile Police Station dates November 2014 (copies to all Cllrs)

T&M area agenda 21.10.14 + draft minutes + minutes of the mtg.15.07.14 (copies to all Cllrs) **KALC** T&MBC Financial Statements 2013-14 available at www.tmbc.gov.uk/annual-accounts (copies to all Cllrs)

Skate Park Cttee Operational Inspection report, October 2014 (copies to all Cllrs)

Kent Police Crime figures October 2014 (copies to all Cllrs)

Kent Police Crime prevention campaign: comments to communications@kent.pnn.police.uk (copies to all Cllr) Kent Police Policing in Kent consultation: comments to contactyourpcc@pcc.kent.pnn.police.uk + policing

conference 21.11.14 (copies to all Cllrs)

SE Commissioning Support Unit survey on medicine waste campaign - comments to media.KMCS@nhs.net (copies to all Cllrs)

JPCTCG Draft minutes of the mtg 09.10.14. Next mtg 08.01.15 (copies to all Cllrs) J Connolly Comments on local planning, housing and parking matters (copies to all Cllrs) K Charter Comments on local planning, traffic and war memorial matters (copies to all Cllrs) P Andrews Comments on local planning, housing and parking matters (copies to all Cllrs) C Copping Comments on local planning, traffic and parking matters (copies to all Cllrs)

R Nicholls Comments on local planning, war memorial and parking matters (copies to all Cllrs

AGM agenda 22.11.14 :Chairman and possibly Cllr Shaw will attend **KALC**

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138. Potters Mede Grounds

- (i) The pitches have been vertidrained. Subsequently additional topsoil was required which Cllr Willard purchased and applied: RESOLVED to ratify this action and thanks were expressed to Cllr
- (ii) All Clirs had received copies of advice from Landscape services repitch maintenance for the forthcoming year. Noted that an estimated budget of £2,000 should be allowed. There was discussion about this in relation to the draft maintenance calendar produced by Cllr Willard at the last meeting: item 110(iv). AGREED that Chairman will (a) ascertain cost of a suitable weed & feed spreader, to enable some work to be done in-house (b) obtain from landscape services a breakdown of their costs (c) speak to Platt PC about treatment of their grounds
- (iii) Chairman advised that the new Chairman of BGJFC has decided not to proceed with the new pitch adj to Potters Mede. There was discussion about other possible uses for the land as a community sports field. AGREED that Chairman will discuss this with any interested parties and the landowner.

139. Potters Mede Pavilion

- (i) Chairman will liaise with the grounds maintenance staff re access/closing arrangements for an 18th birthday party booking 13 December 2014
- (ii) There is still trouble with the flushing mechanisms of the toilets. Cllr Millener will make 'operating instructions' notices.

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140 Recreation Ground

- (i) The grounds maintenance staff are working on the items identified for action in the recent Wicksteed Leisure playground equipment inspection report plus clearance of the stream and its banks. They will advise the Clerk of any matters requiring a contractor's attention.
- (ii) All members had copies of a request from Ightham FC for use of the Recreation Ground for senior football. RESOLVED that the decision of BGPC still stands in that no senior football is to be played on this ground.

141. Isles Quarry Redevelopment

- (i) It is understood that about 13 of the new properties are now occupied.
- (ii) All ClIrs had received copies of emails from T&MBC to the developer regarding possible land contamination issues. It is at last encouraging to see that the planning authority is taking BGPC's concerns seriously but there is still extreme concern that properties have been occupied before these matters have been resolved.
- (iii) All Cllrs had received copies of the reply from T&MBC Chief Executive to BGPC's Formal Complaint. Chairman had circulated his personal reply to all Cllrs. After discussion AGREED that Chairman will prepare a draft response from BGPC for circulation and approval prior to sending

142. Borough Green 2014 Supplementary Parish Plan

Chairman advised that the Parish Plan is likely to be extremely useful with regard to the planning applications for The Henry Simmonds PH and the A-Z site.

144. War Memorial

- (i) Chairman advised that KCC as landowners of the possible site j/o Western Rd/Sevenoaks Rd, have informally approved the idea but an officer will visit the site. It was suggested that a curved wall design may also act as a sound reflector which will need careful design.
- (ii) T&MBC has awarded a Community Enhancement Fund grant of £5,000 towards this project

145. Street Lighting

- (i) All Cllrs had received details of BGPC lights incorrectly converted to part-night lighting by KCC. In response to a recent item in The Voice, a few comments from residents had been received. After discussion AGREED not to request that they be converted back to all-night but the parish council reserves the right to ask for this to be done if there is public demand.
- (ii) Clerk is liaising with EDF re a possible reduction in energy costs in view of above

146. Winter Plan

Chairman advised that there is a good supply of salt and 3no new bins will be installed soon

147. Precept 2015/2016

- (i) All members will consider financial requirements for the next financial year. Any suggestions should be sent to the Clerk.
- (ii) A Finance Cttee meeting will be held at 7.30pm on Monday 24 November '14 in the Parish Office

148. Cheques for Signature

£3,283.57 Staff salaries October 2014

£1470.97 KCC - Superannuation October 2014

£1,116.00 T&MBC - Rates Nov 2014 - Jan 2015, Potters Mede £793.22 SE Contracting - replacement light, Lingfield Road

£583.20 BGVHMC – Hire of hall, lunch club Oct – Dec 2014

£136.02 Staples – office supplies

£226.94 SE Contracting – Street lighting maintenance October 2014

3813 £184.30 ESE Direct - salt bin

3815 £230.00 H Damiral – vehicle tax November 2014 – October 2015 (reimbursement)

3816 £166.40 H Damiral – replacement office printer (reimbursement)

3817 £500.00 KALC - J5 slips contribution

3818 £299.00 BG Garden Machinery – leaf blower, P Mede/Rec Gd

3819 £130.00 Brands Hatch Morgans Ltd - vehicle repairs + MOT, BGPC van

3820 £132.60 M Taylor - 2no Union flags (reimbursement)

3821 £81.37 B Glew - petrol for van + maintenance materials reimbursement

3822 £10.00 H Willard - topsoil, Potters Mede reimbursement

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MT/TS PM/SM 149.

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There were no confidential matters for discussion

The meeting closed at 8.37pm