

BOROUGH GREEN PARISH COUNCIL

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PO Box 635
Sevenoaks
Kent TN13 9UX

Established 1934

29 March 2020

Dear Sir/Madam

The next meeting of Borough Green Parish Council will be held **ONLINE Monday 6th April 2020**. There will be **NO** period for public consultation but written submissions will be circulated and discussed.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Bernard Galopin'.

Chairman BGPC

001. **Apologies for Absence**
002. **Declarations of Interest:** to receive in accordance with the council's Code of Conduct
003. **Minutes of the Meeting 9th March 2020:** to confirm and sign as a correct record
004. **Matters arising** from the minutes of the last meeting and not covered by agenda items
005. **Submissions by County & Borough Councillors, and Members of the Public**
006. **Planning matters** to hand:
 - (i) To note Planning notices – as circulated
 - (ii) Responses already circulated
 - (A) **TM/ 20/00435/FL** 2 Sevenoaks Road (Melia's) Re-opening of bricked up windows; installation of two Dutch style canopies; expansion of existing seating area; erection of two Caribbean awnings; removal of parking spaces and erection of a single storey store space to the rear of the kitchen in place of an existing parking space **Object - loss of critical parking space**
 - (B) **TM/20/00449/FL** 11 Lingfield Road conversion roof space to room and alter front windows **No Observations**
 - (C) **TM/20/00535/FL** 32 Normanhurst Road first floor side extensions, existing ground floor construction and proposed rear extension at first floor level only. New pitched roof over existing entrance porch to replace flat roof **No Observations**
 - (iii) Any further planning matters
007. **Correspondence** – as circulated
008. **Potters Mede Grounds and Pavilion**
 - (i) Fencing Repair - order placed with SCF
 - (ii) Blocked main drain - Lanes for Drains - payment in Cheques
 - (iii) Hall closed, field still open, all bookings suspended
 - (vi) The parish archive has been cleared and sorted, redundant non-sensitive papers awaiting recycling. Thanks to everyone who turned out to sort and carry
No action required
009. **Recreation Ground**
 - (i) Children's play area closed, field still open
No other action required
- 010 **Village Enhancements**
 - (i) No Update on Isles Quarry East land transfer
 - (ii) Harrison Rd land sale completed
No action required

