

BOROUGH GREEN PARISH COUNCIL

Clerk: Mr Bernard Galopin
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PO Box 635
Sevenoaks
Kent TN13 9UX

Established 1934

24 April 2021

Dear Sir/Madam

You are summoned to the Borough Green Parish Council **Annual Meeting** which will be held **ONLINE** at **1930** on **Tuesday 4th May 2021** with the authority of Standing Orders Para 3 (y) & (z). Zoom invitation will be circulated to Members of the public upon request, and posted on the website

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Bernard Galopin'.

Chairman BGPC

Election of Chair

019. **Apologies for Absence**

020. **Election of Vice Chair**

021. **Declarations of Interest:** To receive in accordance with the Council's Code of Conduct.

022. **Minutes of the Online Meeting: 12 April 2021:** To confirm and sign as a correct record.
Minutes of the Part 2 Emergency meeting: 26 April 2021 : To note decision in Part 2

023. **Matters arising** from the minutes of the last meeting and not covered by agenda items.
To note the implications of Standing Orders para 3 y (ii): *Meetings will be held with the authority of the Local Authorities and Police and Crime Panels Regulations 2020 No. 392. There will be no period for public consultation but written submissions can be made and will be circulated and discussed.*

Chairman to move Public Speaking section under the provisions of the existing Standing Orders August 2020

024. **Submissions by County & Borough Councillors, and Members of the Public**

025. **Planning matters** to hand:

- (i) To note planning notices – as circulated.
- (ii) Current applications and responses already circulated.
- (iii) Enforcement complaint - Potters Mede

026. **Correspondence** – as circulated.

027. **Potters Mede Grounds and Pavilion**

- (i) BT and CCTV connection - update
- (ii) Parking Star Platforms

028. **Recreation Ground:**

- (i) Rec footpath surfacing - new quotes as circulated
- (ii) Report Rec Carpark void repair, Pump Station upgrade
- (iii) Pavilion - War Memorial plaque and windows update
- (iv) CCTV
- (v) Play Area Revamp. To note Resignation. How do we go forward from here?

029. **Village Enhancements:**

- (i) Cooper & Crest Land transfers. - update
- (ii) A25 gateway legal challenge - to ratify online decision. update in Part 2
- (iii) Update on Public Toilet, Staleys Acre and Crowhill transfers
- (iv) gritter attachment, salt supplies and storage
- (v) Harrison Rd wall and footpaths - update

030. **Financial Matters:**

- (i) Clerk's RFO Report.& Audit Progress
To ratify deferred updated May 2021 Standing Orders
- (ii) Clerk to present Bank Y/E Reconciliations as at 31 March 2021
Clerk to present current month Bank Reconciliations as at 30 April 2021
- (iii) To agree donations/grants, proposed hardship grants
- (iv) To approve payments as listed and circulated to all Cllrs.
- (v) To note Cllr Redrup's simplified Council Tax assistance poster

031 **Website Social Media, Compliance & Risk:**

- (i) No report

032 **T&MBC Local Plan:**

- (i) Update

033 **Highways and Streetlighting:**

- (i) R Body entrance "HGV's Turning" warning sign

034 **Sandpits Quarries and Landfills:**

- (i) R Body Landfill - flytipping

035 **Councillor's Reports** from outside bodies (max 3 mins)

036. **Future dates:**

- (i) Date of Next Meeting: To be advised once we receive clear advice on what Government rules are implemented in the next few weeks
- (ii) The Parish Office will not be open
Parish Annual Meeting **Deferred.**

At other times, appointments can be arranged to meet the Clerk, queries raised or ideas exchanged using the contact details above.

037. **Exclusion of Public and Press:** Pursuant to Section1(2) of the Public Bodies (Admission to Meetings) Act 1960 Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any item.

A25 Hedge update and decisions